

Assessment Plan 2015-2016

MISSION: The Office of Housing and Residence Life strives to build an on-campus community that promotes academic success and fosters personal growth. The Residence Life program is designed to augment the formal experience of the classroom and laboratory, while providing opportunities for residents to meet others from diverse backgrounds and cultures, and to develop a sense of community within the Residence Halls.

GOAL 1: Provide reasonably priced living environments that are clean, attractive, well maintained, comfortable and safe.

Objective	Timeline	Action Plan	Outcome Measure
1.1 Work closely with Campus Security to ensure the safety of all residents and staff.	Each Term	Joint participation in staff training. Timely communication of cases involving residents.	Reduction in number of complaints from HRL staff regarding Campus Safety's actions. Increase in consistency in terms of response from Campus Safety. Consistent response to policy questions and violations. Campus Safety reports received by Director in a timely manner (the next day is ideal)
1.2 Provide adequate staff (student and professional) to clean the facility daily.	Ongoing	Review staffing needs for routine cleaning and periodic projects. Daily check list from each custodian	Residents' satisfaction with facility cleanliness (meets or exceeds expectations) on <i>Quality of Life Survey</i> . Documents the time spent each day on routine tasks as well as additional projects in order to better assess our staffing needs
1.3 Conduct price comparisons of local housing options to monitor place in the market.	Every Term	Review off campus housing options using local newspaper and other on line resources to assess cost, safety, and amenities offered	Work to advertise on campus housing options to the best advantage, highlighting our safety, security and top notch amenities.
1.4 Provide reasonable rates to ensure a self-supporting operation.	Ongoing	Monthly monitoring of revenues/expenses.	Operating expenses at or less than revenue sources.

Assessment Plan 2015-2016

1.5 Develop short/long term plans for facility maintenance and upgrades.	Fall & Winter Terms	Meet weekly with Housing Facilities and Campus Facilities staff. Plan for break and summer projects based on our assessment of needs and the prioritization of areas to address.	Departmental strategic plan with short-term and long-term goals and objectives.
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Assessment Plan 2015-2016

GOAL 2: Work in collaboration with the campus community to promote student connections and opportunities.

<i>Objective</i>	<i>Timeline</i>	<i>Action Plan</i>	<i>Outcome Measure</i>
2.1 Continue to develop the Student Success Mentor position in conjunction with the TOP Staff.	Ongoing	Promote SSM program with our residents. Ensure TOP staff understand the role SSM staff play in Housing.	Number of SSM hosted programs and documented interactions. Look at the success rate of TOP students in Housing vs non TOP students in Housing.
2.2 Assist the TOP staff with the development of the September Bridge Program and the residential component.	Ongoing	Coordinate opening week activities with TOP. Continue to collaborate with TOP and Pre-Flight joint activities when appropriate.	Number of programs. Number of TOP students retained as Oregon Tech students and returners to campus housing.
2.3 Continue to support the Registration and Orientation programs in order to meet the needs of new students.	Fall term	Continue to coordinate with Admissions and Campus Life to ensure Housing is a part of the planning and on the tours	Increased number of on campus residents through Registration efforts. Positive feedback from family, residents and staff about opening and how smooth the transition from moving in and then Registration and NSO events went.
2.4 Work closely with Campus Life and ASOIT to provide events for students	Ongoing	Keep RHA in the loop and attending SPEC meetings	Compare number of students from housing that are attending programs vs those that live off campus
2.5 Improve the Residence Hall Association such that more students are involved and RHA works with both the campus and local community.		Ongoing training for RHA. Continue their involvement with regional activities so they see they are not the only group with their charter and their challenges.	Track number of student attending RHA programs. Track how students hear about programs and what made them want to join in the fun.

Assessment Plan 2015-2016

GOAL 3: Create a living-learning environment, which promotes maturity, responsibility and academic success.

Objective	Timeline	Action Plan	Outcome Measure
3.1 Develop opportunities for student's personal growth and development, especially in areas of identity, autonomy, responsibility and life skills.	Ongoing	Establish staff programming requirements by program type.	Number of staff programs conducted by program type.
3.2 Maintain a peer tutoring program in the campus housing for a variety of courses.	Ongoing	Continue to partner with the SSC to host Peer Consultants in Housing spaces. Evaluate tutoring hours.	Number of students who are signing in and using the Peer Consultants in Housing space.
3.3 Offer a section of ACAD 101 for First Year Experience (FYE) students		Continue to develop the FYE program in partnership with the SSC	Seeing more first year student's stick with FYE and return to Oregon Tech and on campus housing for their sophomore year. Track longer term how many students from FYE vs just living on campus complete their degrees.
3.4 Involve faculty in staff training and educational programs, especially FYE, that complement the classroom experience	Ongoing	Solicit faculty interest in training and programming activities. Work to find a way to offer something in return for the faculty member's time.	Number of programs faculty assisted with in Housing. Number of faculty involved with training and FYE related events.

Assessment Plan 2015-2016

<p>3.5 Continue to grow and expand the First Year Experience (FYE) program.</p>	<p>Continue partnership with SSC for their help and support with FYE ACAD.</p> <p>Partner with the Retention Coordinator on ways to expand the program to serve more students.</p>	<p>Number of students choosing to participate in FYE and the ACAD class.</p> <p>Number of students who continue with Oregon Tech and choose to live on campus.</p> <p>Track how many FYE students take on leadership roles in Housing and across campus.</p>
<p>3.6 Grow the Pre-Flight program by encouraging more FYE student to take advantage of an early move in date and programs offered to.</p>	<p>Better and more advertising to our incoming class of first year students through Marketing and Admissions.</p> <p>Look at requiring the ACAD class and then figure out how to enforce the requirement.</p>	<p>More students choosing to live in FYE.</p> <p>More students enrolled in FYE ACAD.</p>
<p>3.7 Create a sophomore experience learning community for on campus residents. Foster an environment that helps to retain sophomores at Oregon Tech and in campus housing. Help sophomores become juniors and see the finish line at graduation.</p>	<p>Continue research of successful sophomore programs at other schools. Take notes to learn from their successes/failures.</p> <p>Use RHES to see how many students would be interested in a Sophomore Experience program and form a committee of students, faculty and staff to help lay the foundation for a program.</p> <p>Determine the level and type of staffing for this community.</p>	<p>Kicking of a program by Fall 2017. I think we need a year for planning and preparation.</p> <p>Ask the good questions on the Fall 2015 RHES to see what students may want in this type of living/learning community.</p> <p>Appropriate level of professional/para-professional staff members to best support and grow the FYE and Sophomore Success living learning communities.</p>