

# Oregon TECH

## FACULTY SENATE

### Minutes

March 7, 2017, 6:00 PM, Mt. Mazama Room, College Union

### Attendance/Quorum

President David Thaemert called the meeting to order at 6:05 pm. All senators or alternates were present except for Iris Godwin, Erin Ferrara, Administrative Council and ex officio Administrators Dean LeAnn Maupin and Dean Hallie Neupert. A quorum was determined.

### Approval of Minutes

Minutes of the December 7, 2017 meeting were approved as written. Laura McKinney, serving as ex officio Administrator, made one correction after the meeting. This change was to add her name to those attending the Provost Retreat. This was in the Provost Report, given by Interim Provost LeAnn Maupin, February 7, 2017.

### Reports of Officers

#### **Report of the President – David Thaemert**

- David reported that in less than one month the new OIT President, Dr. Nagi Naganathan will begin his official duties as President. He has put together a transition team to increase awareness of issues at OIT. This team will have their first meeting this week.
- The Board of Trustees (BOT) met Feb. 23 and 24, 2017 and made a metrics request regarding the transparency and shared governance effectiveness of Faculty Senate. SenEx has started planning for a Spring survey to assess this issue.
- SenEx is taking an active role in guiding faculty presentations to the BOT. They are trying to attain equity in presentations from departments other than Natural Sciences. Jeff Dixon is leading this activity.
- Regarding the Bylaws, the language on the proposed changes is still being drafted. More information will be provided at a later date.

#### **Report of the Vice President – Hugh Jarrard**

- Hugh stated that, as the IFS representative has been seated, there have been no additional Election Committee activities.
- He also stated that there is no report at this time for Academic Council, as the March 6, 2017, meeting was rescheduled for April 6, 2017.
- Fiscal Operations Advisory Council (FOAC) will be meeting March 10, 2017.

### Reports of Standing Committees

#### **Faculty Rank Promotion & Tenure (RPT) – Ken Usher**

- Ken stated that drafts of new Fixed-Term Instructor policies should be presented at the April 4, 2017, meeting. He would like to solicit feedback on an issue that the committee was not specifically charged with. This is regarding creating a separate Annual Performance Evaluation (APE) policy for Fixed-Term instructors. General feedback about creating an APE policy and form specific to Fixed-Term Instructors was very positive.
- The committee also would like Senate feedback regarding a rearrangement of the timeline on APEs (for both fixed-term and regular faculty). Currently, the timing of FOPs (summer/fall-spring) does not line up with the period that the APE covers (spring-winter). Would it be better to make APE meetings happen in fall (with initial

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submission of the form in June), to meet one time with the Chair for both the FOP and the APE? Discussion followed. Feedback included preferring to meet twice with the Chair, once to look back and once to plan ahead, and how to address if there is a new chair appointed. Another suggestion was to keep the current timing. A point of discussion was that, if APEs are completed in the spring, the memories are fresher and easier to recall without the gap of summer. Another option discussed was completing the APE near the end of spring term (before everyone leaves for summer) and having it include summer-spring as the FOP does. A drawback to this would be that spring IDEA student evaluations could not be included prior to signing of the evaluation by faculty and Department Chair.

- Ken said all discussion would be taken under consideration when they complete their report for the next meeting.

### **Faculty Welfare – Yasha Rohwer**

- Yasha reported on Committee Chair Assignments made by Faculty Senate. The following were agreed upon by the committee.
  1. The Senate Charter should not be modified. The Bylaws should be modified.
  2. On Workload, all interviews have been completed and they are compiling the data. Their next step will be to put the data into summaries on how Department Chairs conceptualize workload and how it affects faculty. David Thaemert reminded senators that the committee is looking at how to code or count time spent with students outside of classroom contact hours or other university service elements.

### **Academic Standards – Chris Caster**

Chris stated that the committee has met twice but they do not have a completed report. He said they now may be up to four charges rather than three to address new issues on transfer credits. Their first charge, Credit for Prior Learning, (CPL) now has HECC involved. Very recently, HECC questioned NW Accreditation standards on the issues of licensure and certification training.

### **Faculty Compensation (FCC) – Sharon Beaudry**

Sharon stated that the MGT consultants plan to report on their findings on April 4, 2017. MGT will be on campus for a presentation and may also provide a short Q & A to Faculty Senate that evening. Administration plans to release the written report at some point.

## **Reports of Special or Ad Hoc Committee**

### **Academic Calendar – David Thaemert**

No report.

### **Unfinished Business**

None.

### **New Business**

None.

### **Open Floor Period**

- Joe Reid shared that he has been working with Steve Neiheisel, VP of Strategic Enrollment Management (SEM) to target students who are likely to enroll at OIT. Barb Conner and the ROCK Team, who now report to Steve Neiheisel, have been tasked with targeting prospective students and to stay in contact with them.

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- Yasha Rohwer explained that he had a department chair ask if it might not be time to review and revise the APE's for Department Chairs. Ken Usher added that in the past there has been an APE for Chairs but he does not believe this has been written into policy.
- Barbara Neal, Director of Sponsored Projects & Grants, extended an invitation for anyone to come by her office if they have questions regarding grants or research opportunities. She explained the importance to work with her on any grants, ideas, and proposal submission. She can provide support and ideas, only if she is aware of these projects.
  1. In the month of February, she submitted nine proposals for external funding. Three proposals have been awarded out of the nine submitted.
  2. She recently added a student worker to help with her workload.
  3. Last week she attended a conference in Salem on IP, Patent, & licensing. Attendees included OHSU, UO, OSU, PSU, etc. They are all looking to collaborate, which could open many possibilities for OIT faculty. She stressed to those attending the Salem conference that given our smaller size, we often have less "red tape" to go through, which could facilitate grant collaboration with those larger Institutions.

### **Report of the Provost –Interim Dean LeAnn Maupin**

No report.

### **Report of the President's Council Delegate – David Thaumert**

No report as that body has not met.

### **Report of the Association of Oregon Faculty (AOF) Representative – Christian Vukasovich**

- Christian stated that AOF met with its new HECC lobbyist. They discussed various legislative bills, as there are a lot of new bills proposed but none have been fleshed out. AOF is taking a "wait and see" position except for their stance on PERS until these bills become detailed.
- He stated that information the VP of Finance and Administration, Brian Fox, previously gave at a Faculty Senate meeting was reiterated by the Governor's office and legislative members.
- AOF will meet in April and he and may have some AOF updates on legislative issues, but may not have more until after our April meeting.

### **Report of the Interinstitutional Faculty Senate (IFS) Representative – Christian Vukasovich**

- Christian stated that IFS will meet this coming weekend. They did have a phone meeting regarding Transfer Credit policies. HECC wanted faculty input. He stated that per IFS, faculty needs the freedom to create curriculum and to not have to deal with legislative restrictions. All of the IFS members agreed that there is no "one size fits all" when it comes to handling Transfer Credits. They do not want set, legislative policy on how these credits are handled.
- All IFS members agreed that there is a problem with student advising. This includes four-year as well as community colleges. Students need to be assured that they can obtain a Bachelor's degree in four years and transfer credits can drastically affect this.

### **Report of the Fiscal Operations Advisory Council (FOAC) Representative**

Per Hugh Jarrard, the committee will meet March 10, 2017, as stated in the Vice President's earlier report.

### **Report of the Administrative Council Delegate – Leann Reed**

Leann reports that they have met and are continuing work on updating their Bylaws. A concern is how best to get information flowing to and from their constituents.

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### Report of the ASOIT Representative – Zachary Pascual

Zachary reported on the following ASOIT activities.

- o Blackout for Hunger - raised over \$400 and donated about 300 pounds of food to the Klamath Food Bank
- o DOW Bistro Survey - March 1, 2017, surveyed 150 - 200+ Anatomy Students; classes targeted because:
  - o Most of them are around their first year as students and affected if the DOW Bistro is available
  - o Large class size - easy to survey a lot of students in person
- o Sodexo Survey - Still working on it with Communications officer Cody

Winter Term Events/ASOIT involvement:

- o Blue Zone Speakers: Cooking Demonstration - Lead officer Cheyenne
- o February Blood Drive: make improvements for next blood drive in May - Lead officer Zach
- o Host Financial Allocation Committee (FAC) budget hearings for 13 hours and allocated various budgets to clubs and programs on campus - Lead/group three ASOIT officers, four students at large, and ASOIT Advisor Holly Anderson
- o Each Officer has been actively attending in various committee meetings, including in February:
  - o Incidental Fee Committee
  - o Tuition Committee
- o Currently 66 active clubs, just approved six news clubs this year:
  - o Soccer Club
  - o Tennis Club
  - o Campus Beautification Club
  - o Sustainability Club
  - o Computer Literacy Club
  - o NASU (Native American Student Union) - reactivate

Future Goals:

- o Tuition Forum - planning for first week of Spring Term with Brian Fox
- o ASOIT Klamath Falls travel up to Wilsonville to meet the other ASOIT officer in spring term
- o Host and advertise for ASOIT officer elections
- o Meet with Michelle Meyer about ATM - Lead officer Cheyenne
- o Meet with Barb Conner to talk about Water Bottle Refill Station - Lead Officer Cheyenne
- o Bowling Night for Non-Tradition students and open to other students - Lead Officer Malea
- o Host Spring Blood Drive: possibly May 4th and May 5<sup>th</sup> - Lead Officer Zach
- o Host Super Club Sign Up - Lead Officer Faith
- o Planning and Hosting Award Ceremony for club recognition - Lead Officer Faith
- o "We the Students" survey - Lead Officer Cody

### Adjournment

President David Thaumert adjourned the meeting at 7:11 pm.

Respectfully submitted,  
Don McDonnell, Secretary  
/jp