

# OREGON TECH

## Standing Committees, Commissions, and Councils (2020-21)

Updated 2/23/21

### Preamble

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. In addition to committees appointed directly by the Faculty Senate and *ad hoc* committees created for special purposes, the Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for academic leadership. These committees report to the Vice Presidents and Associate Vice Presidents of various constituencies. These administrators recommend membership and service on the committees reporting to them to the President for approval. Recommendations for membership and service on the committees reporting to Faculty Senate are made to the President of the Faculty Senate for approval.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., Department Chair on Academic Council); and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off the committee.

Individuals can request consideration for membership on a particular committee at any time by petitioning the Provost or President of the Faculty Senate, for the committees reporting to administrators and Faculty Senate, respectively. The Office of the Provost will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments before returning in the fall. Appointed members have staggered terms so that some membership continuity is present.

The academic community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee, at the request of the committee Chair, to the appropriate reporting executive. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the appropriate reporting executive. Assignment to a committee should be regarded as a privilege and responsibility.

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**Oregon Institute of Technology**  
**Standing Committees, Commissions & Councils 2020-21**

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## **PRESIDENT'S OFFICE**

### **Oregon Tech President's Council**

To assist in the formulation, drafting, revision, recommendation, and maintenance of the Board's and University's policies, the Board directs the President to establish and maintain a policy council. The Oregon Tech President's Council ("Council") will be convened by the President or President's designee on at least an annual basis. With the approval of the President, potential members of the Council may consist of, but are not limited to, the Provost, Vice Presidents, Associate Vice Presidents, Deans of the Colleges, Presidents of Faculty Senate and Associated Students of Oregon Institute of Technology, and the Chair of the Administrative Council. University General Counsel will serve as Secretary and provide templates.

The President's Council is a consultative, multi-functional group designed to provide valuable input and advice to the President on the categories of authority described in this Board Policy.

The President's Council has the supplementary responsibilities to: 1) identify and seek solutions to problems crossing college jurisdictions; 2) maximize the planning efforts of the institution; and 3) enhance the communication processes within the institution.

Chair: Joanna Mott, Provost and Vice President, Academic Affairs  
Tom Keyser, Dean, College of Engineering, Technology, and Management  
Dan Peterson, Dean, College of Health, Arts and Sciences  
John Harman, Vice President, Finance and Administration  
Erin Foley, Vice President, Student Affairs and Dean of Students  
Ken Fincher, Vice President, Institutional Advancement  
Associate Vice President, Strategic Enrollment Management (vacant)  
Abdy Afjeh, Vice Provost, Research and Academic Affairs, Portland-Metro  
Connie Atchley, Associate Vice President and Chief Information Officer, IT Services  
Maureen De Armond, Associate Vice President, Human Resources  
Don McDonnell, President, Faculty Senate  
Jolyn Dahlvig, Co-Chair, Administrative Council, Portland-Metro  
Mason Wichmann, President, ASOIT, Klamath Falls  
Peter Wantuck, President, ASOIT, Portland-Metro  
Sandra Fox, Senior Advisor and Board Secretary, Board of Trustees (*ex officio*)  
Adria Paschal, Senior Executive Assistant (*ex officio*)  
David Groff, University General Counsel (*ex officio*)

### **Blue Zones Wellness Committee**

Blue Zones Project is a community-wide well-being improvement initiative to help make healthy choices easier for Oregonians. The Wellness Committee is tasked with (1) identifying strategies that will improve the well-being and total comprehensive fitness (physical, mental, social, and spiritual) of all Oregon Tech employees; (2) establishing, monitoring, and reporting wellness outcomes for the Klamath Falls campus; (3) Improving campus awareness of available Blue Zone resources; and (4) removing barriers to wellness in the workplace while creating an atmosphere that is supportive of employee health and wellness.

The Committee is comprised of a minimum of 5 staff members, including representatives from Athletics, Dining Services, Student Affairs, Human Resources and a minimum of 4 faculty with representation from both ETM and HAS, as well as student representatives.

Chair: Sarah Henderson-Wong, Benefits Consultant, Human Resources

Erin Williams, Athletic Program Operations Coordinator

Steve Kappler, Manager, Sodexo

Gaylyn Maurer, Director, Integrated Student Health Center

Carrie Dickson, Director, Online Learning

(2021) Faculty 1: Hallie Neupert, Management, ETM

(2023) Faculty 2: Rosanna Overholser, Applied Mathematics, HAS

(2023) Faculty 3: Jherime Kellermann, Natural Sciences, HAS

(2023) Faculty 4: Ashton Greer, Civil Engineering, ETM

Klamath Falls Student 1: Theodor Giles

Klamath Falls Student 2: Antonette Jones

### **Diversity, Equity, and Inclusion Committee**

Each public institution of higher education shall establish a process for recommending and providing oversight for the implementation of cultural competency standards for the public institution of higher education and the institution's employees. The process established under this subsection must 1) include a broad range of institutional perspectives; 2) give equal weight to the perspectives of administrators, faculty members, staff and students; 3) require that the institution provide continuing training and development opportunities that foster the ability of the institution's faculty, staff and administration to meet cultural competency standards; 4) propose institution-wide goals that seek to improve the cultural inclusion climate for students, faculty, staff and administration from diverse backgrounds; 5) require preparation of a biennial report that is presented to the appropriate board regarding the institution's progress toward achieving the goals set forth in this subsection; 6) recommend mechanisms for assessing how well the institution meets cultural competency standards; and 7) ensure that the institution clearly communicates to new faculty, staff and administrators the institution's commitment to including meeting cultural competency standards in professional development.

This committee is comprised of the following membership. The chair is appointed by the President.

Co-Chair: Franny Howes, Communication, HAS

Co-Chair: Iona Musgnung, Associate Director, Student Support and Belonging, Portland-Metro

Deanne Pandozzi, Interim Director, Advising and Retention Services

Tanya Coty, Director, Student Success Center

Erin Foley, Vice President of Student Affairs and Dean of Students (*ex officio*)

Josie Hudspeth, Director, Student Involvement and Belonging

Joanna Mott, Provost and Vice President, Academic Affairs

Tom Keyser, Dean, College of Engineering, Technology, and Management

Maureen De Armond, Associate Vice President, Human Resources

Associate Vice President, Academic Excellence (vacant)

Stephanie Pope, Assistant Vice President, Financial Operations

Tony Richey, Chief Technology Officer, IT Services

John Schoppert, University Librarian

Harmony Stobaugh, Consultant, Human Resources

Lynde Wright, Employer Relations Specialist, Career Services, Portland-Metro

Wakaya Wells, Assistant Director, Diversity & Belonging

Kyle Chapman, Faculty Senate Representative, Humanities and Social Sciences, HAS

Faculty 1: Grant Kirby, Management, ETM, Portland-Metro

Faculty 2: SophiaLyn Nathenson, Humanities and Social Sciences, HAS, Portland-Metro

Faculty 3: Hope Corsair, Electrical Eng. and Renewable Energy, ETM, Portland-Metro

Faculty 4: Jamie Kennel, Emergency Medical Services, HAS, Portland-Metro

Student 1: Gabi Taylor

Student 2: Marena Nelson

Student 3: Chris Koop, Portland-Metro

Student 4: Justin Ringle, Portland-Metro

Graduate Student: Camden Wulf, Portland-Metro

### **Facilities Planning Commission**

The responsibilities of the Facilities Planning Commission are 1) to recommend to the President the priority for building construction, remodeling, and optimal building utilization during master planning efforts, 2) advise on major changes in the use of space, and 3) to review requests for additional space and equipment which would become a part of the building inventory.

The Commission is comprised of the Vice Presidents for Finance and Administration and Student Affairs, the Provost, the Vice Provost for Research and Academic Affairs (or designee), the college Deans, University Registrar or a designee, the Associate Vice President for Information Technology Services and Chief Information Officer, the Associate Vice President for Strategic Enrollment Management, the Directors of Athletics and Facilities, the University Librarian, three faculty members, a member of the Faculty Senate Executive Committee (SenEx), a Portland-Metro representative, and two students. The Vice President for Finance and Administration serves as the chair.

Chair: John Harman, Vice President, Finance and Administration  
Joanna Mott, Provost and Vice President, Academic Affairs  
Abdy Afjeh, Vice Provost, Research and Academic Affairs, Portland-Metro  
Tom Keyser, Dean, College of Engineering, Technology, and Management  
Dan Peterson, Dean, College of Health, Arts and Sciences  
Associate Vice President, Strategic Enrollment Management (vacant)  
Erin Foley, Vice President, Student Affairs and Dean of Students  
Lara Pracht, Director, Academic Affairs, Portland-Metro  
Thom Darrah, Director, Facilities Management Services and Capital Planning  
Wendy Ivie, University Registrar  
Connie Atchley, Associate Vice President and Chief Information Officer, IT Services  
John VanDyke, Director, Athletics  
John Schoppert, University Librarian  
Don McDonnell, President, Faculty Senate  
(2022) Faculty 1: Mark Neupert, Humanities and Social Sciences, HAS  
(2022) Faculty 2: C.J. Riley, Civil Engineering, ETM  
(2021) Faculty 3: Don Lee, Manuf. & Mechanical Engineering & Technology, ETM  
Klamath Falls Student: Niles Walter  
Portland-Metro Student: TBD

### **Fiscal Operations Advisory Council**

The Fiscal Operations Advisory Council (FOAC) is a joint council of faculty, administrative staff, and students for the purpose of advising the President on budget and financial matters. The Council will participate in the General Operating Fund budget planning process, review the call for budget development from the President, and recommend fiscal management priorities to align with the strategic goals of Oregon Tech considering both the long-range fiscal priorities and budget planning as well as immediate fiscal and budgetary issues. It will review the institution's annual budget and advise the President on the development of new budget initiatives. As needed, it will review and advise on the format for reporting the annual budget to the campus community. The Council will function as an integral group in strategic planning activities, with a university-wide perspective.

Members of the Council include the Provost, the Vice Presidents for Finance and Administration and Student Affairs, the Vice Provost for Research and Academic Affairs, three committee members selected from the University staff and administration appointed by the President, a member of SenEx appointed by the Faculty Senate President, a representative of Administrative Council appointed by the president of Administrative Council, a representative of the Budget and Resource Planning office appointed by the Vice President for Finance and Administration, the ASOIT Presidents (or designee), and four senior faculty members appointed jointly by the President and the Faculty Senate President. The Faculty Senate President will advance at least 6 names annually to the President for consideration. The chair is appointed by the President.

(2021) Chair: Richard Bailey, Management, ETM

Joanna Mott, Provost and Vice President, Academic Affairs

John Harman, Vice President, Finance and Administration

Erin Foley, Vice President, Student Affairs and Dean of Students

Abdy Afjeh, Vice Provost, Research and Academic Affairs, Portland-Metro

Connie Atchley, Associate Vice President and Chief Information Officer, IT Services

Ken Sartain, Academic Affairs Budget Director

SenEx: Christopher Syrnyk, Vice President, Faculty Senate

Jolyn Dahlvig, Co-Chair, Administrative Council, Portland-Metro

Stephanie Pope, Assistant Vice President, Financial Operations

Mason Wichmann, President, ASOIT, Klamath Falls

Peter Wantuck, President, ASOIT, Portland-Metro

(2022) Faculty 1: Dawn Lowe-Wincentsen, Library, Portland-Metro

(2022) Faculty 2: Todd Breedlove, Computer Systems Engineering Technology, ETM

(2023) Faculty 3: Mason Terry, Electrical Eng. & Renewable Energy, ETM

(2021) Faculty 4: David Hammond, Applied Mathematics, HAS, Portland-Metro



### **Student Awards Commission**

The Student Awards Commission determines the criteria for each student award and the nomination process. The Commission considers any new student awards (and the criteria) and whether it will be awarded annually. The Commission reviews all applications and selects the recipient for each award. The Outstanding Scholar for each major is solicited from the faculty and eligibility is verified by the Commission. The Commission recommends the top students from each college (from the Outstanding Scholar nominees) to the Oregon Tech President to receive the President's Cup.

The Klamath Falls Commission is comprised of nine faculty members, the Director of Student Involvement and Belonging, Associate Director of Student Involvement and Success, and the Vice President for Student Affairs (Chair). The Portland-Metro Commission is comprised of four faculty members, the Associate Dean of Students, the Associate Director of Student Support and Belonging, and the Vice President for Student Affairs (Chair).

#### Klamath Falls Commission

Chair: Erin Foley, Vice President, Student Affairs and Dean of Students

Holly Anderson, Associate Director, Student Involvement and Success, Portland-Metro

Josie Hudspeth, Director, Student Involvement and Belonging

(2022) Faculty 1: Hui-Yun Li, Natural Sciences, HAS

(2023) Faculty 2: Dibyajyoti Deb, Applied Mathematics, HAS

(2022) Faculty 3: Kamal Gandhi, Natural Sciences, HAS

(2022) Faculty 4: Alla Powers, Library

(2022) Faculty 5: Irina Demeshko, Manuf. & Mechanical Engineering & Technology, ETM

(2021) Faculty 6: Randy Shih, Manuf. & Mechanical Engineering & Technology, ETM

(2021) Faculty 7: James Zipay, Electrical Eng. & Renewable Energy, (Emeritus) ETM

(2021) Faculty 8: Darlene Swigart, Dental Hygiene, HAS

(2022) Faculty 9: Sharon Beaudry, Management, ETM

#### Portland-Metro Commission

Chair: Erin Foley, Vice President, Student Affairs and Dean of Students

Jolyn Dahlvig, Associate Dean of Students, Student Affairs

Iona Musgnung, Associate Director, Student Support and Belonging, Portland-Metro

(2022) Faculty 1: Matt Search, Communication, HAS

(2023) Faculty 2: James Eastham, Electrical Eng. & Renewable Energy, ETM

(2021) Faculty 3: Mostafa Saber, Manuf. & Mechanical Engineering & Technology, ETM

(2023) Faculty 4: Dawn Taylor, Medical Laboratory Science, HAS

## **Sustainability Committee**

The mission of the Sustainability Committee is to serve as the coordinating body for the university's activities relating to sustainability. The committee will address ways to imbue the theme of sustainability throughout Oregon Tech in meaningful and visible ways.

The committee consists of faculty and administrative staff with expressed interest and commitment to sustainability. The sustainability committee will operate with members from and in support of both the Klamath Falls and Portland-Metro campuses. Other members include student representatives (general and ASOIT), the Director of Facilities Management Services, a Portland-Metro operations designee, and the Provost as an *ex officio* member. A community member will also be identified in each location as appropriate. The President will appoint the chair of the committee.

(2023) Chair: Lloyd Parratt, Natural Sciences, HAS

### *Faculty*

(2022) Co-Chair, Klamath Falls: Jherime Kellermann, Natural Sciences, HAS

(2023) Michael Healy, Computer Systems Engineering Technology, ETM

(2021) Kristy Weidman, Management, ETM

(2021) Chelsea Gustafson, Natural Sciences, HAS, Portland-Metro

(2022) Leah Jolly, Medical Imaging Technology, HAS

(2023) Christy VanRooyen, Natural Sciences, HAS

### *Staff*

Joanna Mott, Provost and Vice President, Academic Affairs (*ex officio*)

Thom Darrah, Director of Facilities Management Services and Capital Planning

Lara Pracht, Director, Academic Affairs, Portland-Metro

(2023) Mira Wonderwheel, Annual Giving Manager, University Development

### *Students*

Klamath Falls Student 1: Gabi Taylor

Klamath Falls Student 2: Abigail Wood

Klamath Falls Student 3: Natalie Arnot

Klamath Falls Student 4: Jonathan Kutek

Klamath Falls Alternate 1: Kaile Edenhofer

Klamath Falls Alternate 2: Mattie Smith

Klamath Falls Alternate 3: Tanikwah Lang

Portland-Metro Student 1: Chris Koop

Portland-Metro Student 2: TBD

Portland-Metro Student 3: TBD

## **Title IX Steering Committee**

The Title IX Steering Committee (the Committee) is a collaborative and multi-disciplinary team charged with advancing a culture of respect, responsibility, and safety at Oregon Tech. The Committee provides the Title IX Coordinator with recommendations on promoting a positive campus culture and in identifying and deploying effective measures to prevent and address sexual misconduct, including sexual assault, sexual harassment, domestic violence, intimate partner violence, dating violence, and stalking. The Committee offers recommendations and guidance to the Title IX Coordinator to inform policy and procedures, identify services, and ensure positive compliance with Title IX and other laws, regulations, and policies related to sexual and gender-based issues. The full Committee meets at least quarterly and when needed. The sub-committees meet monthly, except on months when the full Committee meets.

## **Core Committee Responsibilities**

The Committee will:

- (1) Discuss ways to advance systemic change and overall improvements to the campus climate relating to Title IX protections, rights, and responsibilities.
- (2) Assist in the development and implementation of an overarching compliance plan consistent with both the legal obligations of Title IX and Oregon Tech's strategic plan and initiatives.
- (3) Assist the Title IX Coordinator and Deputy Coordinators in monitoring changes in Title IX laws and regulations and benchmarking with other institutions on the most effective and efficient ways to assure Oregon Tech implements sound Title IX practices, provides effective education and training, and adopts effective outreach and prevention efforts.
- (4) Collaborate with other committees and institutional partners in coordinating Title IX efforts and related efforts (*e.g.*, Clery Act, the Campus SaVE Act, and Oregon House Bill 3415 compliance).
- (5) Create sub-committees focusing on the following core components of Oregon Tech's overall Title IX Compliance Program: (a) compliance plan; (b) related policies and procedures; (c) effective education and training; and (d) proactive outreach and prevention efforts and initiatives.
- (6) Develop a consistent and effective reporting system to the Title IX Coordinator, the President, other members of Oregon Tech's senior leadership, and, when requested or appropriate, the Board.

## **Committee Members**

*Chair and Title IX Coordinator:* Maureen De Armond, Associate Vice President, Human Resources

### *Deputy Title IX Coordinators*

Tanya Coty, Director, Student Success Center

Iona Musgnung, Associate Director, Student Support and Belonging, Portland-Metro

John VanDyke (or designee), Director, Athletics

Michael McCormick, Deputy Title IX Coordinator and Title IX Investigator

Mandi Clark, Director, Housing and Residence Life

Jolyn Dahlvig, Associate Dean of Students, Student Affairs, Portland-Metro

Ed Daniels (or designee), Director, Campus Security

Josie Hudspeth, Director, Student Involvement and Belonging

**Oregon Institute of Technology**  
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Gaylyn Maurer (or designee), Director, Integrated Student Health Center  
Kay Parrish, Office Specialist 2, HAS  
Alla Powers, Library  
Shaundra Hirengen, Assistant Director, Student Success Center

*Student Committee Members*

Katelyn Barry  
Braedon Ingalls  
Josh Walls  
TBD  
TBD

*Faculty Committee Members*

Vanessa Bennett, Medical Imaging Technology, HAS  
Robyn Cole, Medical Imaging Technology, HAS  
Alishia Huntoon, Humanities and Social Sciences, HAS  
Robert Melendy, Electrical Eng. & Renewable Energy, ETM, Portland-Metro  
Cliff Stover, Manuf. & Mechanical Engineering & Technology, ETM, Portland-Metro

*Ex Officio and Legal Counsel*

David Groff, University General Counsel

**Standing Subcommittees**

The following are the standing subcommittees of the Committee. Additional *ad hoc* and working committees may be needed from time to time and will consist of volunteers from the Committee and external stakeholders, when appropriate or necessary.

Compliance Plan: Charged with assisting the Title IX Coordinator in the drafting and adoption of a written annual or multi-year compliance plan detailing goals and objectives, self-auditing, benchmarking, etc.

Policies and Procedures: Charged with reviewing or updating written policies and procedures, as needed. For procedures that end up embedded in collective bargaining agreements, the chair would serve as a resource for the union negotiating team, when negotiations are active.

Education and Training: Charged with developing, updating, and assisting in the scheduling and delivering of training and education, including online resources, live, and, as applicable, online training, for faculty, staff, and students.

Outreach and Prevention: Charged with developing, updating, and assisting in the delivery of outreach and prevention efforts for faculty, staff, and students.

### **Tuition Recommendation Committee**

The Tuition Recommendation Committee is responsible for recommending the tuition and mandatory fee rates to the President, who must in turn report and recommend mandatory tuition and fee rates to the Board of Trustees in accordance with ORS 352.102. The Board of Trustees shall request that the President transmit to the Board the joint tuition recommendation of the President and the recognized student government.

This committee is comprised of six students representing both campuses and appointed by the ASOIT president(s), two of which represent ASOIT and two of which represent historically underserved students of the university, as defined by the university; the Fiscal Operations Advisory Council (FOAC) chair and at least two administrators. Any changes to the Committee structure required by ORS 352.102, subsequent controlling statutes or Board Policy may be made without notification. The President shall designate one member to chair the committee.

Before making any recommendation to increase tuition and mandatory fees, but especially when the proposed increase is more than five percent annually, the Committee must document its consideration of the impact on students and the necessity of the increase in achieving the mission of the University. The Committee shall provide meaningful opportunities for members of the student government and students at large to participate in the process and deliberations.

The committee will meet at least twice during January - February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the university community. The committee will consider the guidelines provided by the Board, information provided by the Administration, and such other matters as shall seem appropriate.

Chair: John Harman, Vice President, Finance and Administration  
Joanna Mott, Provost and Vice President, Academic Affairs  
Erin Foley, Vice President, Student Affairs and Dean of Students (*ex officio*)  
Erik Johnson, Director, Admissions  
Wendy Ivie, University Registrar  
(2021) Richard Bailey, FOAC Chair, Management, ETM  
(2021) Rosanna Overholser, Applied Mathematics, HAS  
ASOIT Representative, Klamath Falls: Mason Wichmann, President, ASOIT  
Klamath Falls Student 1: Peter Sherwood  
Klamath Falls Student 2: TBD  
ASOIT Representative, Portland-Metro: Peter Wantuck, President, ASOIT  
Portland-Metro Student 1: Hemi Patel  
Portland-Metro Student 2: Dao Nguyen  
Graduate Student: TBD

## **ACADEMIC AFFAIRS**

### **Academic Council**

The Academic Council is the advisory body to the Provost. The Council reports to the Provost and the Provost serves as Chair. The focus of much of the activity of the Academic Council centers on bringing issues that impact Chairs, Directors and other supervisory leadership to the larger group for discussion, deliberation and ultimately recommendations on action, to the Provost. These supervisory duties are summarized in the Department Chair Roles and Responsibilities Guidelines. At the request of the Provost, the Council may be asked to provide recommendations on policies, procedures, and guidelines affecting academic affairs.

The Council is comprised of the Provost, Vice Provost, Associate Vice Presidents for Academic Excellence, Faculty Relations and Strategic Enrollment Management, College Deans, the University Registrar, University Librarian, Director of Institutional Research (or designee), Director of Online Learning, Vice President of the Faculty Senate, the Physical Therapy Program Director, and academic department chairs.

Chair: Joanna Mott, Provost and Vice President, Academic Affairs  
Dan Peterson, Dean, College of Health, Arts and Sciences  
Tom Keyser, Dean, College of Engineering, Technology, and Management  
Abdy Afjeh, Vice Provost, Research and Academic Affairs, Portland-Metro  
Associate Vice President, Academic Excellence (vacant)  
Associate Vice President, Faculty Relations (vacant)  
Christopher Syrnyk, Vice President, Faculty Senate  
Roger Lindgren, Department Chair, Civil Engineering, ETM  
Veronica Koehn, Department Chair, Communication, HAS  
Todd Breedlove, Department Chair, Computer Systems Engineering Technology, ETM  
Dawn Taylor, Department Chair, Medical Laboratory Science, HAS, Portland-Metro  
Paula Russell, Department Chair, Dental Hygiene, HAS  
Scott Prah, Department Chair, Electrical Eng. & Renewable Energy, ETM, Portland-Metro  
Jamie Kennel, Department Chair, Emergency Medical Services, HAS, Portland-Metro  
Jack Walker, Department Chair, Geomatics, ETM  
MariaLynn Kessler, Department Chair, Humanities and Social Sciences, HAS, Portland-Metro  
Tim Pasang, Acting Department Chair, Manuf. & Mechanical Engineering & Technology, ETM  
Tiernan Fogarty, Department Chair, Applied Mathematics, HAS  
Rich Carson, Department Chair, Medical Imaging Technology, HAS  
Ken Usher, Department Chair, Natural Sciences, HAS  
Jeff Pardy, Department Chair, Respiratory Care and Sleep Health, HAS  
Hallie Neupert, Department Chair, Management, ETM  
Associate Vice President, Strategic Enrollment Management (vacant)  
Marc Campolo, Director, Doctorate of Physical Therapy Program  
Wendy Ivie, University Registrar  
Farooq Sultan, Institutional Research Designee  
John Schoppert, University Librarian  
Carrie Dickson, Director, Online Learning

### **Academic Progress and Petitions Committee (AP&P)**

The Academic Progress and Petitions Committee (AP&P) reports to the Provost. The responsibilities of AP&P are 1) to review grades and academic records of students placed on probation or academic suspension, to determine the status of these students for the following term, and receive and act upon student appeals concerning academic suspension; 2) to review student requests for special academic consideration; and 3) to act as an advisory group to the Registrar on academic irregularities.

The Klamath Falls Committee is comprised of six faculty members, the University Registrar, Vice President for Student Affairs, Business Affairs Representative, Director of Financial Aid, Director or Associate Director of Admissions, Retention Representative, Director of the Student Success Center, Director of Housing and Residence Life, Tech Opportunities Program (TOP) Program Director, and the Financial Aid Committee chair. Faculty members serve three-year terms.

The Portland-Metro Committee shall include the Financial Aid – Registration Coordinator, Vice President for Student Affairs, Educational Partnerships and Outreach representative, Associate Dean of Students, and two faculty members. Faculty serve three-year terms.

#### Klamath Falls Campus

Chair: Ashlie Pence, Assistant Registrar

Erin Foley, Vice President, Student Affairs and Dean of Students

Ka'iulani Evans-Bautista, Associate Director - Recruitment and Yield, Admissions

Tracey Lehman, Director, Financial Aid

Brandon Held, Interim Program Coordinator, Advising and Retention Services

Karissa Sultan, Accounts Receivable Manager, Business Affairs

Tanya Coty, Director, Student Success Center

Mandi Clark, Director, Housing and Residence Life

Zach Jones, Program Director, Tech Opportunities Program, Student Success Center

(2022) Financial Aid Committee Chair: Robyn Cole, Medical Imaging Technology, HAS

(2022) Faculty 1: Kamal Gandhi, Natural Sciences, HAS

(2022) Faculty 2 Irina Demeshko, Manuf. & Mechanical Engineering & Technology, ETM

(2023) Faculty 3: Suzanne Hopper, Dental Hygiene, HAS, Online Learning

(2023) Faculty 4: Troy Scevers, Computer Systems Engineering Technology, ETM

(2023) Faculty 5: Jeff Dickson, Management, ETM

(2021) Faculty 6: John Ritter, Geomatics, ETM

#### Portland-Metro Campus

Chair: Wendy Ivie, University Registrar, Klamath Falls

Erin Foley, Vice President, Student Affairs and Dean of Students, Klamath Falls

Gale Jones, Pre-College Coordinator, Educational Partnerships and Outreach

Jolyn Dahlvig, Associate Dean of Students, Student Affairs

(2021) Faculty 1: Adam Wagner, Emergency Medical Services, HAS

(2022) Faculty 2: Robert Melendy, Electrical Eng. & Renewable Energy, ETM

### **Accreditation Committee**

The Accreditation Committee is an advisory body to the Provost. The Committee reports to the Provost. The Accreditation Liaison Officer (ALO), selected by the President, serves as its Chair. The primary roles of the committee include providing guidance on university accreditation issues and assisting as needed with programmatic accreditation. The committee represents faculty and the administration in accreditation activities and guiding the development and implementation of the university's institutional effectiveness planning as required by the Northwest Commission on Colleges and Universities' (NWCCU) Accreditation Standards.

The Committee will achieve its objectives through working with campus stakeholders to identify and use ongoing measures of institutional effectiveness and student achievement, the development and implementation of improvement plans, and the documentation of these processes as required for NWCCU accreditation.

Members are selected from faculty and staff for their experience and ability to influence and provide input into creating processes and procedures by which these measures and their outcomes can contribute to institutional decision making. As such, the committee includes executive-level staff (or their designees) in areas that impact student achievement, as well as representation of perspectives from both academic leadership and faculty. Per se, membership is selected with a strong preference for experience in leadership, assessment, or accreditation. If the ALO is 'double-listed' in the Committee membership below, the Provost may appoint a designee in their stead. College faculty are selected by the College Deans; at-large faculty are jointly appointed by the Provost and ALO.

Chair: Abdy Afjeh, Accreditation Liaison Officer (ALO), Portland-Metro

Joanna Mott, Provost and Vice President, Academic Affairs

John Harman, Vice President, Finance and Administration

Erin Foley, Vice President, Student Affairs and Dean of Students

John Schoppert, University Librarian

Dan Peterson, Dean, College of Health, Arts and Sciences

Tom Keyser, Dean, College of Engineering, Technology and Management

Associate Vice President, Academic Excellence (vacant)

Farooq Sultan, Director, Institutional Research

Faculty at-large: Janette Isaacson, Medical Imaging Technology, HAS, Online Learning

Robert Paxton, Manuf. & Mechanical Engineering & Technology, ETM, Portland-Metro

Ben Bunting, Humanities and Social Sciences, HAS



### **Advising Coordinator Commission (ACC)**

The Advising Coordinator Commission reports to the Provost. The Commission meets annually with advising coordinators (AC) at convocation and as needed throughout the academic year. Responsibilities include: 1) coordinate activities to provide training for new advisors and provide refresher training as needed; 2) assess academic advising, analyze assessment results, and make recommendations to appropriate academic and student affairs leadership; and 3) address advising issues as they occur.

The Commission is comprised of five academic departmental advising coordinators on a rotating membership for a three-year term. Advising coordinators are selected by their respective departments. Other members include representatives from the Student Success Center, the Registrar's Office, the Advisor Training Coordinator, Retention, a representative from a non-Klamath Falls campus, and two students.

(2021) Chair: Mason Marker, Geomatics, ETM

Deanne Pandozzi, Interim Director, Advising and Retention Services

Tanya Coty, Director, Student Success Center

Wendy Ivie, University Registrar

Advising Coordinator ETM

Advising Coordinator HAS

(2021) Advisor Training Coordinator: Rich Carson, Medical Imaging Technology, HAS

(2021) Faculty AC 1: David Culler, Manuf. & Mechanical Engineering & Technology, ETM

(2021) Faculty AC 2: Rose McClure, Natural Sciences, HAS

(2021) Faculty AC 3: SophiaLyn Nathenson, Humanities & Social Sciences, HAS, Portland-Metro

(2022) Faculty AC 4: Irina Demeshko, Manuf. & Mechanical Engineering & Technology, ETM

(2021) Faculty AC 5: Maureen Sevigny, Management, ETM, Portland-Metro

(2022) Non-Klamath Falls Representative: Jessica Luebbbers, Dental Hygiene, HAS, Chemeketa

Klamath Falls Student: TBD

Portland-Metro Student: Hemi Patel

### **Assessment Commission**

The Assessment Commission reports to the Provost. The Commission is responsible for developing, reviewing, and implementing an institutional assessment plan. The Commission also recommends and oversees program assessment.

The Commission consists of program assessment coordinators designated by each academic department. The department determines terms of service for assessment coordinators. The Provost shall appoint one faculty member to serve as Chair of the Commission for a three-year term. The Provost may reappoint the Chair. An Executive Committee oversees the Commission and is comprised of the Chair of the Assessment Commission, the Associate Vice President of Academic Excellence, at least one faculty member from each college, at least one faculty member from each campus, and at least one representative from Online Learning. The Provost may appoint additional faculty members upon the recommendation of the Chair and Associate Vice President for Academic Excellence.

#### Executive Committee

(2023) Chair: Matt Frye, Communication, Klamath Falls, BS  
Associate Vice President, Academic Excellence (vacant)  
Janette Isaacson, Echo & Vascular Degree Completion, Allied Health, MS  
Suzanne Hopper, Dental Hygiene, Klamath Falls, BS  
Don McDonnell, Radiologic Science, Klamath Falls, BS  
Kevin Pintong, Computer Systems Engineering Technology, BS  
Dawn Lowe-Wincentzen, Library, Portland-Metro

#### Assessment Coordinators

A current list of program assessment coordinators is located on the Office of Academic Excellence website, at <https://www.oit.edu/academic-excellence/assessment/assessment-exec-and-assessment-coordinators>.

### **Commission on College Teaching (CCT)**

The Commission on College Teaching will promote effective and innovative instructional practices, and will provide leadership and serve as a resource to faculty members in the improvement of student learning. The Commission is a faculty-led committee that reports to the Provost via the Associate Vice President for Academic Excellence. When possible, the commission should be composed of faculty members representing both colleges, at least one faculty member representing the Portland-Metro campus, at least one faculty member who teaches online, faculty from each of the six Essential Student Learning Outcome (ESLO) faculty learning communities and two students representing the Klamath Falls and Portland-Metro campuses. Additional members represent the library and online education. The Provost and Faculty Senate President jointly appoint ten faculty members to the Commission for three-year terms. The Commission members shall appoint student members to serve for a one-year term.

(2023) Co-Chair, Faculty 1: Jesse Kinder, Natural Sciences, HAS  
(2021) Co-Chair, Faculty 2: Sharon Beaudry, Management, ETM  
(2021) Faculty 3: Ben Bunting, Humanities and Social Sciences, HAS  
(2021) Faculty 4: MariaLynn Kessler, Humanities and Social Sciences, HAS  
(2021) Faculty 5: C.J. Riley, Civil Engineering, ETM  
(2021) Faculty 6: Dawn Taylor, Medical Laboratory Sciences, HAS  
(2023) Faculty 7: Kevin Brown, Communication, HAS  
(2023) Faculty 8: Amr Metwally, Electrical Eng. & Renewable Energy, ETM  
(2021) Faculty 9: Travis Lund, Natural Sciences, HAS  
(2022) Non-Klamath Falls Faculty: Lindy Stewart, Management, ETM, Portland-Metro  
(2023) Library Representative: John Schoppert, University Librarian  
Associate Vice President, Academic Excellence (vacant)  
Carrie Dickson, Director, Online Learning  
Christine Ward, Instructional Designer, Online Learning  
Klamath Falls Student: Clairise Tapken  
Portland Metro Student: TBD

### **Curriculum Planning Commission (CPC)**

The Curriculum Planning Commission (CPC) reports to the Provost. The CPC 1) reviews and makes recommendations regarding curricular changes at the undergraduate level; 2) reviews the documentation of proposed curricular changes for impact on the curricula of other academic units; and 3) reviews proposals for new degrees, minors, and certificates to ensure they follow Oregon Tech guidelines. Secretarial support will be provided.

The Commission is comprised of the University Registrar, the Associate Vice President of Academic Excellence, Representative of Online Learning, eleven faculty members, and two students. At least one faculty member is selected from a non-Klamath Falls campus; at least two faculty members are selected from each college. The Provost appoints the Chair of CPC. The Provost and Faculty Senate President jointly appoint faculty members to serve three-year terms.

(2023) Chair, Faculty 1: Matt Search, Communication, HAS, Portland-Metro

Carrie Dickson, Director, Online Learning

Wendy Ivie, University Registrar

Associate Vice President, Academic Excellence (vacant)

(2023) Faculty 2: Tanya McVay, Natural Sciences, HAS

(2022) Faculty 3: Sarah Fitzpatrick, Respiratory Care, HAS

(2021) Faculty 4: Bobbi Kowash, Medical Imaging Technology, HAS

(2023) Faculty 5: Phil Howard, Computer Systems Engineering Technology, ETM

(2023) Faculty 6: Chitra Venugopal, Electrical Eng. & Renewable Energy, ETM, Portland-Metro

(2023) Faculty 7: Teshome Jiru, Electrical Eng. & Renewable Energy, ETM, Portland-Metro

(2022) Faculty 8: Dawn Lowe-Wincentsen, Library, Portland-Metro

(2023) Faculty 9: Caroline Doty, Medical Laboratory Science, Portland-Metro

(2022) Faculty 10: Robert Melendy, Electrical Eng. & Renewable Energy, ETM, Portland-Metro

(2022) Faculty 11: Alishia Huntoon, Humanities and Social Sciences, HAS

Klamath Falls Student: Tim Brooks

Portland-Metro Student: Hemi Patel

### **Essential Student Learning Outcomes (ESLO) Committees**

The six Essential Student Learning Outcomes Committees coordinate with the General Education Advisory Council, the Assessment Commission Executive Committee, and the Commission on College Teaching. Each committee reports to the Associate Vice President of Academic Excellence. The ESLO committees establish and maintain the criteria to satisfy Oregon Tech's Essential Student Learning Outcomes, review assessment results, and recommend professional development to support the Essential Studies program.

Each ESLO committee has a representative from the General Education Advisory Council, the Assessment Commission Executive Committee, the Commission on College Teaching, and other content area experts. The Associate Vice President for Academic Excellence (vacant) appoints a faculty member to serve as chair. Committee members serve three-year terms and may be reappointed.

#### Communication

(2023) Kevin Brown, Chair  
(2022) TBD  
(2021) Matt Frye  
(2023) Matt Search  
(2023) Vanessa Bennett  
(2023) Alla Powers

#### Ethical Reasoning

(2021) Franny Howes, Chair  
(2022) Tonja Willey  
(2022) Rachelle Barrett  
(2023) Krista Beaty  
(2023) Yasha Rohwer  
(2023) Travis Lund

#### Teamwork

(2022) Don Lee, Chair  
(2021) Josie Hudspeth  
(2021) Don McDonnell  
(2023) Trevor Petersen  
(2023) Kevin Brown

#### Quantitative Literacy

(2023) Yuehai Yang, Chair  
(2021) Tara Guthrie  
(2022) Joe Reid  
(2021) Ken Davis  
(2023) Cecily Heiner

#### Inquiry & Analysis

(2022) Dawn Lowe-Wincentsen, Chair  
(2022) Sandra Bailey  
(2021) David Hammond  
(2022) David Johnston  
(2023) Michael Gilinsky

#### Diverse Perspectives

(2022) Veronica Koehn, Chair  
(2022) Dibyajyoti Deb  
(2021) Kristy Weidman  
(2021) Kyle Chapman  
(2023) Barry Canaday  
(2023) Wakaya Wells

**Faculty Advisory Committee on Emeritus Status**

The Faculty Advisory Committee on Emeritus Status reports to the Provost. Faculty emeritus selection is covered by Oregon Tech policy 21-090. The Committee receives nominations and recommends to the Faculty Senate persons for emeritus faculty status. The Committee consists of five members appointed jointly by the Provost and the President of the Faculty Senate. At least one member is an emeritus faculty and at least two are members of the Faculty Senate when appointed. Faculty members serve three-year terms. The Provost appoints the Chair.

(2022) Chair: Vanessa Bennett, Medical Imaging Technology, HAS

(2022) Senator 1: TBD

(2022) Senator 2: Wangping Sun, Manuf. & Mechanical Eng. & Technology, ETM, Portland-Metro

(2023) Faculty: Robyn Wilde, Natural Sciences, HAS

Don McDonnell, President, Faculty Senate

Emeritus: Bud Hart

### **General Education Advisory Council (GEAC)**

The GEAC reports to the Provost to make recommendations concerning the structure of the bachelor's degree general education program. In doing so, they will consult with program directors to frame that structure to support student success in achieving Oregon Tech's Essential Student Learning Outcomes (ESLOs). The Provost will support the committee's work and provide appropriate resources in achieving these ends.

Membership of the committee is determined by the Provost, based on recommendations of the Associate Vice President for Academic Excellence. The committee is composed of representatives of each ESLO committee, the Associate Vice President for Academic Excellence, a representative from the Faculty Senate Academic Standards Committee, and other members as needed to ensure adequate representation. The committee shall include representation from all Oregon Tech colleges and primary campuses, including the General Education Coordinator for the Portland-Metro campus. The provost shall appoint one faculty member to serve as chair for a two-year term (may be reappointed). Faculty members shall serve on the General Education Advisory Council for terms of three years and may be reappointed. A vice chair may be appointed from the membership of GEAC to support continuity of leadership, particularly during the last year of a chair's term.

(2023) Chair, Faculty 1: Randall Paul, Applied Mathematics, HAS  
(2023) Faculty 2: Phil Howard, Computer Systems Engineering Technology, ETM  
(2023) Faculty 3: Don Lee, Manuf. & Mechanical Engineering & Technology, ETM  
(2023) Faculty 4: Trevor Petersen, Humanities and Social Sciences, HAS  
(2021) Faculty 5: Lloyd Parratt, Natural Sciences, HAS  
(2021) Faculty 6: Matt Frye, Communication, HAS  
(2022) Faculty 7: Terri Torres, Applied Mathematics, HAS  
(2022) Faculty 8: Elvira Schechtel, Natural Sciences, HAS  
(2022) Faculty 9: Andria Fultz, Communication, HAS  
(2022) Faculty 10, GEC: Ryan Madden, Humanities and Social Sciences, HAS, Portland-Metro  
Academic Standards Representative: Addie Clark, Natural Sciences, HAS  
Associate Vice President, Academic Excellence (vacant)  
Dan Peterson, Dean, College of Health, Arts and Sciences

## Graduate Council

The Graduate Council reports to the Provost. Responsibilities of the Graduate Council include 1) act as the principal curriculum reviewing and recommending body for graduate programs; 2) propose, recommend, and review admission policies for graduate programs; 3) conduct systematic program reviews; 4) propose, recommend, and review policies relating to the efficient academic administration of graduate programs and the well-being of graduate students; 5) consider student petitions for program exceptions, extensions, and reinstatement; and 6) conduct periodic and systematic program reviews.

The Graduate Council consists of at least eleven members: the Dean of each College (ETM and HAS), the Chair of the Curriculum Planning Commission (CPC), Program Directors or representative faculty members from each graduate program (minimum of five faculty members, at least two from departments without graduate programs), a representative from the Office of the Registrar, the Physical Therapy Program Director, a representative from the Oregon Tech Library, a representative from the Provost's Office focused on research, and a graduate student. The Provost and the Vice Provost for Research jointly appoint the chair of the Graduate Council; the Provost, Vice Provost for Research, and Faculty Senate President jointly appoint the faculty members.

(2021) Chair, Faculty 1: Matt Schnackenberg, Communication, HAS  
Tom Keyser, Dean, College of Engineering, Technology and Management  
Dan Peterson, Dean, College of Health, Arts and Sciences  
Abdy Afjeh, Vice Provost, Research and Academic Affairs, Portland-Metro  
John Schoppert, University Librarian  
Wendy Ivie, University Registrar  
Matt Search, Chair, Curriculum Planning Commission, Portland-Metro  
Marc Campolo, Director, Doctorate of Physical Therapy Program  
(2023) Faculty 2: Dibyajyoti Deb, Applied Mathematics, HAS  
(2023) Faculty 3: Chelsey Torgerson, Humanities and Social Sciences, HAS  
(2023) Faculty 4: C.J. Riley, Civil Engineering, ETM  
(2021) Faculty 5: Allan Douglas, Electrical Eng. & Renewable Energy, ETM, Portland-Metro  
(2023) Faculty 6: MariaLynn Kessler, Humanities and Social Sciences, HAS, Portland-Metro  
(2021) Faculty 7: Eklas Hossain, Electrical Eng. & Renewable Energy, ETM  
(2022) Faculty 8: Janette Isaacson, Medical Imaging Technology, HAS, Online Learning  
Graduate Student: Marena Nelson  
Graduate Student Alternate: Camden Wulf



### **Institutional Review Board for Use of Human and Animal Subjects in Research (IRB)**

The IRB is a federally mandated body established under the US Department of Health and Human Services (DHHS) regulations for the protection of human subjects (45 CFR 46). Its purpose is to protect the rights and welfare of individuals recruited to participate in research activities conducted under the auspices of the Oregon Institute of Technology. The IRB is responsible for ensuring compliance with the federal regulations set forth in 45 CFR 46 (Protection of Human Subjects). The IRB is charged with the review and approval of all research involving human subjects conducted by faculty, staff, and students, on- and off-campus, regardless of funding source prior to initiation of the research. The IRB must also review and approve any changes to an approved research project before implementation. Additionally, the IRB is tasked with monitoring ongoing research for adherence to Federal regulations and institutional policies and procedures.

The IRB reports to the Vice Provost for Research (VPR) and follows a membership composition to comply with 45 CFR 46.107 (IRB Membership). The VPR, Provost and Deans of each college jointly appoint the IRB members for a term of 5 years. The IRB is registered with the US Office of Human Research Protections (OHRP). Changes to the IRB composition must be reported to the US DHHS. The VPR is responsible for submitting, updating, and renewing the Federal-wide Assurances (FWAs).

(2021) Chair: Trevor Petersen, Humanities and Social Sciences, HAS

(2025) Brian Moravec, Manuf. & Mechanical Engineering & Technology, ETM

(2021) Faculty 1: Amber Lancaster, Communication, HAS

(2021) Faculty 2: Scott Prahl, Electrical Eng. & Renewable Energy, ETM, Portland-Metro

(2026) Faculty 3: Greg Pak, Natural Sciences, HAS, Portland-Metro

(2026) Faculty 4: Sarah Fitzpatrick, Respiratory Care, HAS

External Representative: Ralph Eccles

### **International Committee**

The International Committee is an advisory body and reports to the Provost. The Committee 1) assists in developing goals and objectives for international student and faculty programs; 2) considers issues related to the admission of international students, including TOEFL requirements, scholarships, and immigration; 3) ensures hospitality mechanisms are in place, including host family programs for students; 4) works with the International Students Club to assist with appropriate activities; 5) considers and reviews opportunities for faculty exchanges; 6) reviews and makes recommendations regarding student exchange programs; and 7) maintains an inventory of international activities and areas of expertise within Oregon Tech.

The Committee is comprised of the University Registrar, the Director of Admissions, or their respective designees; two Student Affairs staff members supporting international students, at least five faculty members, one student from Klamath Falls and one student from Portland-Metro. Faculty members should have an active interest in international activities and one should represent a non-Klamath Falls campus. The Provost appoints the Chair; the Provost and Faculty Senate President appoint the faculty for three-year terms.

(2021) Chair, Faculty 1: Yanqing Gao, Manuf. & Mechanical Engineering & Technology, ETM

Zach Jones, Program Director, Tech Opportunities Program, Student Success Center

Ben Kintner, Research Analyst 2, Registrar's Office

Josie Hudspeth, Director, Student Involvement and Belonging

(2023) Faculty 2: Brian Moravec, Manuf. & Mechanical Engineering & Technology, ETM

(2022) Faculty 3: Chitra Venugopal, Electrical Eng. & Renewable Energy, ETM, Portland-Metro

(2022) Faculty 4: Sarah Fitzpatrick, Respiratory Care, HAS

(2021) Faculty 5: Christopher Syrnyk, Communication, HAS

Klamath Falls Student: Cassidy McDowell

Portland-Metro Student: Zahraa Al Rikabi

### **Library Resources Commission**

The Library Resources Commission reports to the Provost. The responsibilities of the Commission include: 1) recommend the funds required for establishing desirable acquisition levels and a discerning allocation of budgeted funds to support the need for books, periodicals, and other educational materials; and 2) develop, implement, and revise policies that govern the use of library resources within and outside the library proper.

The Commission is comprised of seven members: the University Librarian, the Dean of the College of ETM, the Dean of the College of HAS, a representative from Information Technology Services, a representative from the Department of Online Learning, the librarian from the Portland-Metro campus, one student from Klamath Falls, and one student from Portland-Metro. The University Librarian serves as chair of the Commission. The Commission will meet at least once each quarter during the academic year. The College Deans will be responsible for assessing material needs for new or expanding programs. Programmatic liaisons (departmental faculty) will provide continuous input to librarian counterparts about ongoing needs.

Chair: John Schoppert, University Librarian

Dawn Lowe-Wincentsen, Librarian, Portland-Metro

Tom Keyser, Dean, College of Engineering, Technology, and Management

Dan Peterson, Dean, College of Health, Arts and Sciences

Carrie Dickson, Director, Online Learning

Connie Atchley, Associate Vice President and Chief Information Officer, IT Services

Klamath Falls Student: Sasha Rabich

Portland-Metro Student: TBD

### **Online Learning and Advisory Council (OLAC)**

The Online Learning and Advisory Council (OLAC) reports to the Provost. The responsibilities of OLAC are to 1) provide advice and consultation to the Provost; 2) make recommendations to the Provost on online learning policies and guidelines; and 3) assist in resolving online learning problems, issues, and concerns.

OLAC is comprised of the Director of Online Learning, the Technology Manager, and nine faculty members. Ex-officio members include the Associate Vice President and Chief Information Officer, and CCT representation. At least three faculty members are selected from each College and at least one faculty member from a non-Klamath Falls campus. Faculty members serve three-year terms and represent departments involved in online learning. Faculty members are appointed jointly by the Provost and the President of the Faculty Senate.

Chair: Carrie Dickson, Director, Online Learning

Tony Richey, Chief Technology Officer, IT Services

(2021) Faculty 1: Lindy Stewart, Management, ETM, Portland-Metro

(2023) Faculty 2: Andrea McCracken, Communication, HAS, Online Learning

(2021) Faculty 3: Amber Lancaster, Communication, HAS

(2022) Faculty 4: Pat Schaeffer, Management, ETM

(2021) Faculty 5: Kamal Gandhi, Natural Sciences, HAS

(2023) Faculty 6: Maureen Sevigny, Management, ETM, Portland-Metro

(2023) Faculty 7: Dibyajyoti Deb, Applied Mathematics, HAS

(2021) Faculty 8: Allan Douglas, Electrical Eng. & Renewable Energy, ETM, Portland-Metro

(2021) Faculty 9: Alishia Huntoon, Humanities and Social Sciences, HAS

Connie Atchley, Associate Vice President and Chief Information Officer, IT Services (*ex officio*)

John Schoppert, CCT Representative, University Librarian (*ex officio*)

Dan Peterson, Dean, Health, Arts and Sciences (*ex officio*)

Tom Keyser, Dean, Engineering, Technology and Management (*ex officio*)

### **Promotion Advisory Committee (PAC)**

The Promotion Advisory Committee (PAC) reports to the Provost. Promotion policies for teaching faculty and librarians are covered by Oregon Tech policies 20-040 and 20-041, respectively. PAC reviews nominations from College Promotion Committees and from the library for faculty promotions and makes recommendations to the Provost. The Provost makes final promotion decisions.

Membership consists of seven teaching faculty at the full professor rank, jointly appointed by the Provost (three members) and the President of the Faculty Senate (four members), and the Associate Vice President of Human Resources who serves *ex officio*. At least three faculty members from each College will be appointed. The Provost appoints a Chair from among the faculty who has served on PAC for at least two years. The Chair may be reappointed at the discretion of the Provost. The intention of appointment to PAC is for faculty members to represent the entire institution, not to represent their respective departments, disciplines, or colleges.

(2022) Chair, Faculty 1: Rick Hoylman, Medical Imaging Technology, HAS

(2022) Faculty 2: Sean St.Clair, Civil Engineering, ETM

(2022) Faculty 3: Hui-Yun Li, Natural Sciences, HAS

(2021) Faculty 4: Calvin Caldwell, Computer Systems Engineering Technology, ETM

(2023) Faculty 5: Jim Fischer, Applied Mathematics, HAS

(2021) Faculty 6: Matt Schnackenberg, Communication, HAS

(2021) Faculty 7: Nathan Mead, Manuf. & Mechanical Engineering & Technology, ETM, Seattle  
Maureen De Armond, Associate Vice President, Human Resources (*ex officio*)

### **Resource Budget Commission (RBC)**

The Resource Budget Commission (RBC) reports to the Provost. The RBC was established to meet unique needs within academic and non-academic departments at Oregon Tech. The Commission 1) considers budget proposals and provides for overlooked needs at the university; and 2) allocates the resource budget every year.

The Vice President for Student Affairs chairs the RBC. The Chair does not vote on proposals unless there is a tie. The RBC will run a separate process for the Klamath Falls and Portland-Metro campuses.

The commission is comprised of the Vice President for Finance and Administration, the Dean of the College of ETM, the Dean of the College of HAS, Associate Vice President and Chief Information Officer, Associate Dean of Students, the ASOIT Presidents, and student representatives from each campus. The commission is chaired by the Vice President for Student Affairs and Dean of Students.

#### Klamath Falls RBC

Chair: Erin Foley, Vice President, Student Affairs and Dean of Students  
John Harman, Vice President, Finance and Administration  
Tom Keyser, Dean, College of Engineering, Technology, and Management  
Dan Peterson, Dean, College of Health, Arts and Sciences  
Connie Atchley, Associate Vice President and Chief Information Officer, IT Services  
Student 1: Mason Wichmann, President, ASOIT  
Student 2: TBD  
Student 3: TBD

#### Portland-Metro RBC

Chair: Erin Foley, Vice President, Student Affairs and Dean of Students  
Jolyn Dahlvig, Associate Dean of Students, Student Affairs, Portland-Metro  
John Harman, Vice President, Finance and Administration  
Tom Keyser, Dean, College of Engineering, Technology and Management  
Dan Peterson, Dean, College of Health, Arts and Sciences  
Connie Atchley, Associate Vice President and Chief Information Officer, IT Services  
Student 1: Peter Wantuck, President, ASOIT  
Student 2: TBD  
Student 3: TBD

## FINANCE AND ADMINISTRATION

### College Union Commission

The purpose of the College Union Commission (CUC) shall be 1) to review and approve all proposals and/or recommendations pertaining to remodeling or additions to the College Union building before being presented to the Facilities Planning Commission; 2) to review and recommend to the institutional President, policies for campus extra-curricular activities and programs conducted in the College Union building; and 3) to review and recommend to the Incidental Fees Commission the adoption of budgets for the College Union and Conference Committee charge.

Membership of the Commission shall consist of the Klamath Falls ASOIT President, two ASOIT representatives appointed by the ASOIT President, three students at-large appointed for one academic year by the CUC, the Assistant Vice President of Financial Operations (or designee), the Director of Student Involvement and Belonging (or designee), the manager of the College Union and Events, two faculty members (one from each college), one administrator at-large appointed by the Vice President for Finance and Administration, and the Vice President for Student Affairs (serves as Chair). This Commission reports directly to the Vice President for Finance and Administration.

Chair: Erin Foley, Vice President, Student Affairs and Dean of Students

Rachel Winters, Commission Secretary

Mason Wichmann, President, ASOIT, Klamath Falls

ASOIT Representative 1: Josie Hanel

ASOIT Representative 2: Braedon Ingalls

ASOIT Alternate 1: Lydia Poss

ASOIT Alternate 2: Risa Thompson

Student Representative: Sasha Rabich

Student at-large 1: Michael Johnson

Student at-large 2: Zaysha Akina-Mahoe

Student at-large 3: Kylee Cantu

Stephanie Pope, Assistant Vice President, Financial Operations

Josie Hudspeth, Director, Student Involvement and Belonging

Shellie Wilson, Manager, College Union

(2023) Alla Powers, Library

(2023) Michael Healy, Computer Systems Engineering Technology, ETM

(2023) Kari Birrer-Lundgren, Communication, HAS

(2022) Zach Jones, Program Director, Tech Opportunities Program, Student Success Center

### **Radiation Safety Committee**

The responsibility of the Radiation Safety Committee is to ensure that all users of radioisotopes on the Oregon Tech Klamath Falls campus establish and follow safe procedures when using radioisotopes. To meet these objectives, the Committee 1) reviews all applications for new uses of radioisotopes on campus; 2) reviews all proposed safety procedures; and 3) recommends remedial action should approved safety procedures not be followed.

The Radiation Safety Committee consists of a Risk Management representative, the Radiation Safety Officer, two administrative staff and four faculty members. Meetings may be called by the chair or by any two committee members. The chair is appointed by, and the committee reports directly to, the Vice President for Finance and Administration.

(2022) Chair, Faculty 1: Vanessa Bennett, Medical Imaging Tech. and Radiation Safety Officer, HAS  
Dan Peterson, Dean, College of Health, Arts and Sciences  
Sherry Himelwright, Environmental Health and Safety Professional, Risk Management  
James Lake, Maintenance Supervisor, Facilities Management Services  
Leticia Hill, Procurement and Risk Officer, Risk Management  
(2022) Faculty 2: Bobbi Kowash, Medical Imaging Technology, HAS  
(2021) Faculty 3: Rick Hoylman, Medical Imaging Technology, HAS  
(2023) Faculty 4: Darlene Swigart, Dental Hygiene, HAS



## Safety Commission

The purpose of the Safety Commission is to bring members of the campus community together in a cooperative effort to promote safety and health in the workplace. An effective safety commission assists the employer and helps identify recommendations for change. The goal is to reduce or eliminate on-the-job accidents by use of every reasonable precaution.

The Commission is mandated under OSHA rules to meet on a monthly basis. The Commission exists to receive and manage university-wide safety suggestions, reports of safety hazards, and workplace safety concerns. The Commission recommends safety policy and safety procedural improvements to the President of Oregon Tech through the Vice President for Finance and Administration. The Vice President for Finance and Administration is an *ex officio*, non-voting member of the Commission, who may attend meetings to facilitate receipt of safety recommendations. The Commission will conduct quarterly inspections of Klamath Falls, Portland-Metro and extension campuses to review and document safety progress campus-wide.

The Commission is comprised of the Vice President for Student Affairs (or designee); the Director of Facilities Management Services (or designee); the Director of Campus Security (or designee); the Director of Student Health (or designee); and the College Union manager (or designee). Academic members will include one faculty member from each of the two colleges and an ASOIT student representative from each campus. Other members include one or more representatives from each of the following areas: trades, food services, custodial, support services staff, health services, environmental health and safety, security, Klamath Falls and Portland-Metro instrument technicians, and computing services. The Portland-Metro members of this commission will serve as a site-specific subcommittee to the university Commission. This Commission reports directly to the Vice President for Finance and Administration. The chair is elected by the Commission members.

Chair: James Lake, Maintenance and Custodial Supervisor, Facilities Management Services  
Erin Foley, Vice President, Student Affairs and Dean of Students  
John Harman, Vice President, Finance and Administration (*ex officio*)  
Joanna Mott, Provost and Vice President, Academic Affairs  
Connie Atchley, Associate Vice President and Chief Information Officer, IT Services  
Leticia Hill, Procurement and Risk Officer, Risk Management  
Fred Kowalski, Director, Security and Compliance, IT Services, Portland-Metro  
Thom Darrah, Director, Facilities Management Services and Capital Planning  
Lara Pracht, Director, Academic Affairs, Portland-Metro  
Ed Daniels, Director, Campus Security  
Shellie Wilson, Manager, College Union  
Sherry Himelwright, Environmental Health and Safety Professional, Risk Management  
Phil Dussel, Instrument Technician, Manuf. & Mechanical Engineering & Technology  
Steve Kappler, Manager, Sodexo (*ex officio*)  
Sarah Henderson-Wong, Benefits Consultant, Human Resources  
Gaylyn Maurer, Director, Integrated Student Health Center  
Karissa Sultan, Accounts Receivable Manager, Business Affairs  
Erin Williams, Athletic Program Operations Coordinator  
Sarah Matchett, Assistant Director, Housing and Residence Life  
Trish Hower, Campus Operations Manager, Portland-Metro  
(2021) Mostafa Saber, Manuf. & Mechanical Eng. & Technology, ETM, Portland-Metro

**Oregon Institute of Technology**  
**Standing Committees, Commissions & Councils 2020-21**

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(2022) Jessica Luebbers, Dental Hygiene, HAS, Chemeketa

(2022) Lloyd Parratt, Natural Sciences, HAS

ASOIT Representative, Klamath Falls: Katelyn Barry

ASOIT Representative, Portland-Metro: Dao Nguyen

### **Substance Abuse Commission**

The Commission is charged with making recommendations to Oregon Tech administration and departments regarding outreach and education toward a drug-free campus, including 1) student awareness and education about the use and risks of alcohol, marijuana, tobacco, and other drugs; 2) developing and monitoring an implementation plan for a drug-free awareness program that informs employees about the dangers of drug abuse in the workplace, the institution's policy on a drug-free workplace, and any drug counseling, rehabilitation or employee assistance programs that are available for workplace drug abuse violation; and 3) generating a biennial report on the above efforts to the Department of Education.

Members include the Associate Vice President of Human Resources (or designee), the Directors of the Integrated Student Health Center, Housing and Residence Life, and Student Involvement and Belonging (or designee); an Athletic Representative; three faculty; two administrative/classified staff; and four students. The chair is appointed by, and the committee reports to, the Vice President for Finance and Administration.

Chair: Gaylyn Maurer, Director, Integrated Student Health Center

Sarah Henderson-Wong, Benefits Consultant, Human Resources

Staff 1: Diana Angeli, Executive Assistant, Office of the President

Staff 2: Lori Harris, Assistant Director, Business Affairs

Holly Anderson, Associate Director, Student Involvement and Success, Portland-Metro

Mandi Clark, Director, Housing and Residence Life

Kelly Caleb, Representative, Athletics

(2023) Faculty 1: Mark Neupert, Humanities and Social Sciences, HAS

(2023) Faculty 2: Trevor Petersen, Humanities and Social Sciences, HAS

(2021) Faculty 3: Dawn Taylor, Medical Laboratory Science, HAS, Portland-Metro

Student 1: Mason Wichmann, President, ASOIT, Klamath Falls

Student 2: Sally Sutton

Student 3: Joseph Bradley

Student 4: TBD

Student 5: TBD

## **STRATEGIC ENROLLMENT MANAGEMENT**

### **Admissions Committee**

The purpose of the Admissions Committee is to 1) provide counsel concerning admission decisions, particularly those related to applicants who are not clearly admissible; 2) help evaluate current and proposed admission policies and procedures; and 3) give input regarding new student enrollment goals.

The Committee consists of the Director of Admissions, the Assistant Director of Admissions, the University Registrar (or designee), the Chair of the Academic Standards Committee, a representative from the Student Success Center, the Program Director of the Tech Opportunities Program (or designee), the Director of Athletics (or designee), the Chair of the Mathematics department, a representative from Portland-Metro, a representative from Residence Life, a representative from the ROCK/Retention, and at least two additional faculty members, one from the College of ETM and one from the College of HAS. The Committee is chaired by the Director of Admissions and reports to the Associate Vice President for Strategic Enrollment Management.

Chair: Erik Johnson, Director, Admissions

Assistant Director of Admissions (vacant)

Wendy Ivie, University Registrar

Addie Clark, Co-Chair, Academic Standards Committee

Deanne Pandozzi, Interim Director, Advising and Retention Services

Tanya Coty, Director, Student Success Center

Zach Jones, Program Director, Tech Opportunities Program, Student Success Center

John VanDyke, Director, Athletics

Tiernan Fogarty, Department Chair, Applied Mathematics, HAS

Gale Jones, Pre-College Coordinator, Educational Partnerships and Outreach, Portland-Metro

Mandi Clark, Director, Housing and Residence Life

(2021) Ben Bunting, Humanities and Social Sciences, HAS

(2022) Tracey Coon, Management, ETM

### **Financial Aid Committee**

The responsibilities of the Financial Aid Committee are 1) to hear financial aid appeals; and 2) to determine the recipients of some scholarships.

Membership consists of the Assistant Vice President of Financial Operations (or designee), the Director of Financial Aid, the Admissions Director (or designee), the Director for Advising and Retention Services, the Tech Opportunities Program Director, the University Registrar (or designee), and seven faculty members. The chair is a faculty member appointed by the Associate Vice President for Strategic Enrollment Management.

(2022) Chair, Faculty 1: Robyn Cole, Medical Imaging Technology, HAS

Ashlie Pence, Assistant Registrar

Karissa Sultan, Accounts Receivable Manager, Business Affairs

Tracey Lehman, Director, Financial Aid

Erik Johnson, Director, Admissions

Deanne Pandozzi, Interim Director, Advising and Retention Services

Zach Jones, Program Director, Tech Opportunities Program, Student Success Center

(2022) Faculty 2: Paula Russell, Dental Hygiene, HAS

(2022) Faculty 3: Hui-Yun Li, Natural Sciences, HAS

(2022) Faculty 4: Irina Demeshko, Manuf. & Mechanical Engineering & Technology, ETM

(2021) Faculty 5: Jim Fischer, Applied Mathematics, HAS

(2021) Faculty 6: Ryan Madden, Humanities and Social Sciences, HAS, Portland-Metro

(2021) Faculty 7: Vanessa Bennett, Medical Imaging Technology, HAS

## STUDENT AFFAIRS

### **Americans with Disabilities Act Commission**

The American with Disabilities Act Commission is charged with reviewing potential barriers to equal access to the programs, services and activities of Oregon Tech, including on-campus and online, and recommending solutions. The Commission is to prepare an annual prioritization of the most pressing needs and review progress made in the past year on resolving access barriers.

The Americans with Disabilities Act Commission is composed of two students (one from Portland-Metro); two community members (one from Portland-Metro); two faculty members and two staff members; the Associate Vice President of Human Resources and the Directors of Housing and Residence Life, Integrated Student Health Center, Facilities Management Services, and Campus Security; representatives from Information Technology Services, Portland-Metro campus and the OPEU-SEIU. The commission is chaired by the Director of the Student Success Center and reports to the Vice President of Student Affairs.

Chair: Tanya Coty, Director, Student Success Center  
Connie Atchley, Associate Vice President and Chief Information Officer, IT Services  
Mandi Clark, Director, Housing and Residence Life  
Ed Daniels, Director, Campus Security  
Thom Darrah, Director, Facilities Management Services and Capital Planning  
Maureen De Armond, Associate Vice President, Human Resources  
Gaylyn Maurer, Director, Integrated Student Health Center  
Dacarie Robertson, Disability Services Specialist, Student Success Center  
Jamie Goodpaster, Disability Services Specialist, Portland-Metro  
(2023) Staff 1: Harmony Stobaugh, Consultant, Human Resources  
(2023) Staff 2: Christine Ward, Instructional Designer, Online Learning  
(2023) Staff 3: Kim Faks, Student Services, Portland-Metro  
(2022) Faculty 1: Karen Kunz, Library  
(2022) Faculty 2: Robyn Cole, Medical Imaging Technology, HAS  
Community Member 1: TBD, Klamath Falls  
Community Member 2: TBD, Portland-Metro  
Klamath Falls Student: Sarah Smith  
Portland-Metro Student: TBD

### Student Hearing Commission

The functions of the Student Hearing Commission include 1) provide an opportunity for communication between students and faculty members; 2) consider any university-wide problems of student-faculty relationships and make recommendations to the appropriate dean; 3) conduct hearings for students whose conduct is not in keeping with the standards of the university as described in the Student Conduct Code; and/or 4) conduct hearings for students as a result of an unresolved academic grievance.

Membership of the Commission consists of at least eight faculty, with at least three from each college, at least three students (one from the Portland-Metro campus), and the Dean of Students who serves as an *ex officio* member. The President designates one of the faculty members to be the chair. A quorum (a majority of members, one of whom is a student) is needed to make recommendations.

(2021) Chair, Faculty 1: Christopher Caster, Medical Imaging Technology, HAS  
Erin Foley, Vice President, Student Affairs and Dean of Students (*ex officio*)

(2023) Faculty 2: Wahab Abrous, Manuf. & Mechanical Engineering & Technology, ETM, Seattle

(2022) Faculty 3: Pat Schaeffer, Management, ETM

(2022) Faculty 4: Jared Emard, Management, ETM

(2023) Faculty 5: Matt Schnackenberg, Communication, HAS

(2022) Faculty 6: Kamal Gandhi, Natural Sciences, HAS

(2023) Faculty 7: Carmen Morgan, Management, ETM

(2021) Faculty 8: Dibyajyoti Deb, Applied Mathematics, HAS

Klamath Falls Student 1: Sally Sutton

Klamath Falls Student 2: Sasha Rabich

Klamath Falls Student 3: Dane Tippman

Klamath Falls Student 4: AJ Roeloff

Portland-Metro Student: Dao Nguyen

### **Traffic Commission**

The responsibilities of the Traffic Commission are 1) to establish equitable rules and regulations relative to traffic control on campus; 2) to distribute regulations governing traffic control on campus; 3) to establish means for enforcement and hear appeals of violations of traffic regulations; 4) to recommend means of improving traffic control and safe driving on campus; 5) to recommend maintenance and construction projects related to parking; and 6) to recommend to the Vice President for Finance and Administration parking fees and fines sufficient to support parking operations.

The Traffic Commission will designate members of its standing commission to act as Traffic Appeals Board members. Members are required to participate at least once on the Appeals Board during their Traffic Commission tenure. This Board renders decisions on the appealed citations based on State of Oregon statutes and the Oregon Tech vehicle regulations. The Board consists of one Oregon Tech faculty, one Oregon Tech staff member and one Oregon Tech student from the ASOIT officers.

The Vehicle Accident Review Committee is a subcommittee of the Traffic Commission. It is charged with reviewing all accidents involving state vehicles owned by Oregon Tech or driven by its employees. A determination is made as to the cause of each accident, whether it could have been avoided, and whether any further action should be taken. The Vehicle Accident Review Committee, when convened by the Director of Campus Security, will be composed of selected members of the Traffic Commission and anyone else necessary to complete the investigation.

The Commission is comprised of three faculty, three administrative/classified staff, four students, and representatives from the Budget and Planning Office and Facilities Management Services. The Director of Campus Security will serve as the chair. This Commission reports directly to the Vice President for Student Affairs and Dean of Students.

Chair: Ed Daniels, Director, Campus Security

Stephanie Pope, Assistant Vice President, Financial Operations

Thom Darrah, Director, Facilities Management Services and Capital Planning

(2023) Faculty 1: Dawn Bailey, Humanities and Social Sciences, HAS

(2022) Faculty 2: Randy Shih, Manuf. & Mechanical Engineering & Technology, ETM

(2022) Faculty 3: Lloyd Parratt, Natural Sciences, HAS

(2022) Staff 1: Corey Murphy, Coordinator, Advising and Retention Services

(2023) Staff 2: TBD

(2021) Staff 3: Alan Wallace, Analyst Programmer 3, IT Services, Klamath Falls

Student 1: Josie Hanel

Student 2: TBD

Student 3: TBD

Student 4: TBD



### **Veterans Action Committee**

The responsibilities of the Veterans Action Committee are 1) to work with the student Oregon Tech Veterans Association to sustain a veteran-friendly and empowering organization; 2) to work with the University to make all Oregon Tech services, programs, and resources known to and effective in their delivery to on-campus veterans; and 3) to be a resource for orientation, retention, academic success, and career opportunities for veterans at Oregon Tech. (**Bold** representatives are currently-serving military or have veteran status.)

Chair: **Jeff Pardy**, Respiratory Care and Sleep Health, HAS

**Jeff Smith**, Military Outreach Consultant

Iona Musgnung, Associate Director, Student Support and Belonging, Portland-Metro

Mindy Miranda, Veteran Affairs Certifying Official, Financial Aid

Isaac Gilmer, Manager, Student Veterans Program

Marco Ortega, Deputy Director, Student Veterans Program

Portland-Metro Student: Matthew Tugg

**Steve Schultz**, Medical Imaging Technology, HAS

**Tracey Coon**, Management, ETM

**Jay Headley**, Director, Veterans Services