Applications may be submitted January 1st through April 30th for consideration into the Paramedic program. If space is available we will continue to accept applications through August 31st for the remainder of the seats. Space is limited; we encourage you to submit your application early.

Instructions

Apply for Admission to Oregon Tech

- o Apply online to Oregon Tech - www.oit.edu/apply
- o Select "Pre PEP" for your major.
- o Complete all portions of the Oregon Tech online application and follow instructions regarding official transcripts, application fees and additional required documents.

Please note that full admission to Oregon Tech is required for entry into the program. For general admission questions, please contact the admissions office - Oregon Tech Admissions Office.

Complete Application to the Paramedic Program

Complete application for OHSU-OIT Paramedic Program and submit required documentation with application packet. Items are sent directly to Paramedic Program. (See attached forms on admissions page)

Items required with your application packet include - (descriptions to follow):
- o **Paramedic Application**
  Make sure you read and sign the Essential Requirements document included within the application.
- o **Personal Statement**
  Attach a statement of professional and/or personal intent in a (one or two page) statement. You should discuss your motivation for seeking a career as a paramedic, share any unique experiences or qualifications you may have, and discuss your personal goals for becoming a paramedic. Use this opportunity to convince the selection committee that you deserve serious consideration for a position in the Oregon Tech - OHSU Paramedic Education Program.
- o **Official transcripts from all universities attended.**
  This is a separate set of transcripts from step 1 above, submitted directly to the Paramedic program. If you attended Oregon Tech, you do not need to include Oregon Tech trasncripts.
- o **Photocopy of current EMT certification** (both sides)
  If not completed when you are submitting your application, document when it will be completed and submit a copy to the Paramedic office by August 31.
  If you are certified in another state and are accepted at Oregon Tech – OHSU, you will be required to obtain Oregon reciprocity by the first week of class. To obtain a reciprocity packet contact the Oregon State Department of Human Services, EMS & Trauma Systems Section call (971) 673-0531.
- o **Photocopy of current CPR or Healthcare Provider card.**

- o **Three recommendation forms in sealed and signed envelopes.**
  Request recommendations from three persons who know you sufficiently to give an opinion of your qualifications, using the forms provided. It is preferred that the recommendation forms are from Health Care Providers and Employers. Please do not include recommendations from family members. Send the form provided with an envelope to the evaluator. Have the evaluator sign on the envelope flap and return the recommendation form in the sealed envelope. Include the sealed recommendations with your application.
- o **Include a self-addressed stamped postcard for proof of receipt.** If you do not receive the postcard within (but not sooner than) three weeks, feel free to inquire with the program. Any other communication regarding the status fo your application will be disregarded.

Additional Information

June: *Applicants are notified of acceptance status*
             A deposit of $100 is required within 30 days of acceptance to hold your position and will be applied towards your first term of tuition and fees.
August: *All prerequisites must be complete by the first week of class.*
September: *Begin program*

1. **Interview/Selection Process**
   Enrollment is limited and the selection process is competitive. The Selection Committee will evaluate applicants based on your application packet materials. Interviews are offered to the most qualified applicants and will be held starting in June.

2. **Acceptance and Notification**
   Applicants will be notified by email or mail of their admission status. If accepted, you will need to send a $100.00 non-refundable deposit within four weeks of notification. The deposit confirms your position in the class and is applied toward your first quarter tuition.

3. **Send Program Application Materials to:**

Oregon Tech/OHSU
Paramedic Program
27500 SW Parkway Ave.
Wilsonville, OR 97070