
Executive Committee Agenda

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1. Call to Order/Roll/Declaration of a Quorum (3:00 pm) <i>Chair Gomez</i>	
2. Consent Agenda	
2.1 Approve Minutes of the November 18, 2021 Meeting (3:05 pm) <i>Chair Gomez</i>	1
3. Action Items	
3.1 Recommendation to the Governor: Faculty Appointment to the Board of Trustees (3:05 pm) (15 min) <i>Chair Gomez</i>	3
3.2 Recommendation to the Governor: Student Appointment to the Board of Trustees (3:20 pm) (15 min) <i>Chair Gomez</i>	6
4. Discussion Items (3:35 pm) <i>Chair Gomez</i> - None	
5. Other Business/New Business (3:35 pm) <i>Chair Gomez</i> - None	
6. Adjournment (3:40 pm)	

**Executive Committee
DRAFT MINUTES**

Trustees Present:

Jessica Gomez, Chair

Vince Jones, Vice Chair

Jeremy Brown

Paul Stewart

Nagi Naganathan, President

Fred Ziari

Trustees Unable to Attend:

Lisa Graham

Other Trustees Present:

Tim Hasty

Rose McClure

Mike Starr

Michele Vitali

Kathleen Hill

Jill Mason

University Staff and Faculty Present:

Carl Agrifoglio, Operations Manager & Systems Administrator-Information Technology Services

Rebecca Burkeen, Administrative Council

Erin Foley, Vice President & Dean of Students

Ken Fincher, Vice President-Institutional Advancement

Andria Fultz, Associate Professor Communication

David Groff, General Counsel & Interim Board Secretary

Pam Grove, Assistant to University General Counsel & Interim Board Secretary

John Harman, Vice President Finance & Administration

Jay Headley, Director Veterans Services

Tom Keyser, Dean College of Engineering, Technology & Management

Billy Kimmel, ASOIT Officer, Portland-Metro

Brie Landis, ASOIT President, Klamath Falls

Kelsey McCauley, Government Relations

Joel McPherson, Administrative Council

Joanna Mott, Provost & VP of Academic Affairs

Adria Paschal, Senior Executive Assistant to the President

Dan Peterson, Dean College of Health, Arts & Sciences

Terri Torres, Faculty Senate President

Bryan Wada, Consultant 2-Information Technology Services

Jack Zoucha, ASOIT President, Portland-Metro

1. **Call to Order/Roll/Declaration of a Quorum**

Chair Gomez called the meeting to order at 11:41am. The Secretary called roll and a quorum was declared.

2. **Consent Agenda**

2.1 **Approve Minutes of the November 12, 2020 Meeting**

No changes voiced. Minutes approved as submitted.

3. **Action Items**

3.1 **Recommendation to the Governor: Trustee Reappointments**

Motion to recommend to the Governor to reappoint Trustees Brown, Hill, Jones, Minty-Morris, Starr and Ziari.

Trustee Ziari moved to recommend the Governor to reappoint Trustees Brown, Hill, Jones, Minty-Morris, Starr and Ziari to Oregon Institute of Technology's Board. Trustee Jones seconded the motion. **With all trustees present voting aye, the motion passed unanimously.**

3.2 **Recommendation to the Governor: Trustee Appointments**

Motion to recommend Stefan Bird, Kanth Gopalpur, and Celia Nunez to the Governor for appointment to the Board of Trustees as at-large members.

Trustee Ziari moved to recommend the Governor to appoint Stefan Bird, Kanth Gopalpur, and Celia Nunez to Oregon Institute of Technology's Board. Trustee Jones seconded the motion. **With all trustees present voting aye, the motion passed unanimously.**

4. **Discussion Items** - none

5. **Other Business/New** - none

6. **Adjournment**

Meeting adjourned at 11:48am.

Respectfully submitted,



David P. Groff

University General Counsel & Interim Board Secretary

ACTION

Agenda Item 3.1

Recommendation to the Governor: Faculty Trustee Appointment

Background

Per University and Board Policies, it is the Board Chair's responsibility, in consultation with the Executive Committee, to make recommendation for appointments to the Board of Trustees to the Governor's Office.

Faculty trustee position 8 is currently served by Trustee McClure. This position is scheduled to become vacant on June 30, 2022. Per Oregon Revised Statute, the Governor appoints and confirms new Trustees.

Per Oregon Tech policy OIT-01-002, the Interim Board Secretary sent a notice to all faculty, staff and students via email, outlining the application process and timeline based on meetings of the Legislature and Board of Trustees, and requesting applications from those eligible and interested in serving on the Board. Copies of complete applications were given to the review committee for ranking; the review committee included the Provost, Vice-Presidents and Associate Vice-Presidents, Faculty Senate President, Klamath Falls ASOIT President, Administrative Council Chair, or their respective designee. The application packets and review committee rankings for the top three candidates for the vacancy were submitted to the President of the University for review. The President has forwarded one name from this group of candidates, and the application packet, to the Board Chair.

The Board Chair, in consultation with the Executive Committee, shall review the application packet and make a determination to recommend the applicant to the Governor or request an additional applicant from the President.

President is recommending the following candidate for consideration:

- Phong Nguyen

If the Chair and Executive Committee concur with the President's recommendation, the name will be forwarded to the Governor for consideration consistent with the process identified by the Governor's office. If the Committee does not concur with the President's recommendation, it may direct the President to provide additional or alternative recommendations.

Recommendation

After review of the candidate's background and assessment of their interest to serve, the President recommends the Chair and Executive Committee make a **motion to recommend Phong Nguyen to the Governor for appointment to the Board of Trustees as its faculty trustee.**

Attachments

Biography of Phong Nguyen

Biography for Board of Trustee Application
For Phong Nguyen

The first twelve years of my life coincided with the last twelve years of the Vietnam war. In April of 1975, during the final siege of Saigon, I left Vietnam as an orphan. Miraculously, I was later reunited with my family which was a part of the initial Boat People exodus from Vietnam. Thanks to my aunt and uncle, U.S. citizen, then living in Klamath Falls, the reunion took place in Klamath Falls where my father, mother, sister and baby brother had settled.

My early memory of Klamath Falls included OIT prominently. My father, Pho Nguyen, attended OIT and graduated in 1978 in the same program I now teach. At that time, my two uncles and cousin attended OIT as well. They are all a part of the Golden Owls (greater than forty years since graduation graduates) as of 2018.

I remembered fondly watching OIT football and basketball in the mid 1970's; however, I was not merely a part of the audience when it came to OIT extra-curricular activities. In 1977, I played violin for a group of OIT international students. In 1978, after my father graduated and got a job at Xerox, I moved with my family to Hayward CA.

In 1981, I entered the U.S. Naval Academy as the first Vietnamese refugee with the name Nguyen after the war. I was the 1983 Brigade Boxing Champion, a feat which my son duplicated in 2017. In 1985, I graduated USNA with merit with a BSEE degree. In 1993, I received my MSEE with distinction at the Naval Post Graduate School. In 1996, I left the Navy as a Lieutenant Commander. The Navy has always been good to me and I owed this institution and its sailors a debt of gratitude.

With a wife and two young boys of one and two years of age, I went to work as an engineer at Lockheed Martin and later at Xilinx. At Lockheed, I was part of the System Integration Lab which was influential in the early development of the Theater High Altitude Area Defense (THAAD) system. THAAD is now deployed throughout the world to intercept enemy missiles. When I was with THAAD, such success was still far out of reach. After THAAD, I spent a stint at Xilinx which made the Field Programmable Gate Array (FPGA) that my students now use.

While at Xilinx, my wife, Quyen, wanted to go back to school and OIT was the family's choice. In 1999, I joined the OIT CSET faculty. In 2005, Quyen graduated with an OIT Bachelor in Vascular Ultrasound. For the past 22 years, I have taught over 25 different software and hardware classes. My hardware/embedded junior and senior projects have been a staple at symposiums and conventions throughout the state. In 2021, I received the OIT Faculty Teaching Award. Outside of my academic work, my family and I contributed significantly to OIT and the Klamath/PM community.

Going full circle, in 2001, my two sons and I formed the BeeTeeRific String Trio which played at over two dozen OIT events, one of which is the International Dinner. We played both at the Danny Miles Gymnasium and College Union. The dinner has evolved greatly since 1977. Musically, our trio played over 50 concerts, festivals throughout the Westcoast and NewYork/New Jersey.

Outside of music, my family was heavily involved in supporting high school athletics. I was a Little League Umpire and volunteer wrestling coach. My sons were accomplished wrestlers and cross country/track runners.

In 2015, after my sons followed my footsteps into the Naval Academy, I moved to OIT Wilsonville to continue work in embedded system projects. Moreover, I taught the first music class ever in Wilsonville and enjoyed it thoroughly. Outside of OIT, I have been involved in acting roles at the Elsinore Theater in Salem.

A proud member of the OIT faculty, I am grateful for what OIT has done for my father, wife, sons, uncles and cousin. Teaching at OIT along with my service the Navy stands out as the proudest accomplishment of my life.

ACTION

Agenda Item 3.2

Recommendation to the Governor: Student Trustee Appointment

Per University and Board Policies, it is the Board Chair's responsibility, in consultation with the Executive Committee, to make recommendation for appointments to the Board of Trustees to the Governor's Office.

Student trustee position 2 is currently served by Trustee Hasty. This position is scheduled to become vacant on June 30, 2022. Per Oregon Revised Statute, the Governor appoints and confirms new Trustees.

Per Oregon Tech policy OIT-01-002, the Interim Board Secretary sent a notice to all faculty, staff and students via email, outlining the application process and timeline based on meetings of the Legislature and Board of Trustees, and requesting applications from those eligible and interested in serving on the Board. Copies of complete applications were given to the review committee for ranking; the review committee included the Provost, Vice-Presidents and Associate Vice-Presidents, Faculty Senate President, Klamath Falls ASOIT President, Administrative Council Chair, or their respective designee. The application packets and review committee rankings for the top three candidates for the vacancy were submitted to the President of the University for review. The President has forwarded one name from this group of candidates, and the application packet, to the Board Chair.

The Board Chair, in consultation with the Executive Committee, shall review the application packet and make a determination to recommend the applicant to the Governor or request an additional applicant from the President.

President is recommending the following candidate for consideration:

- Mason Wichmann

If the Chair and Executive Committee concur with the President's recommendation, the name will be forwarded to the Governor for consideration consistent with the process identified by the Governor's office. If the Committee does not concur with the President's recommendation, it may direct the President to provide additional or alternative recommendations.

Recommendation

After review of the candidate's background and assessment of their interest to serve, the President recommends the Chair and Executive Committee make a **motion to recommend Mason Wichmann to the Governor for appointment to the Board of Trustees as its student trustee.**

Attachment

Resume of Mason Wichmann

Mason Wichmann

Embedded Systems and Software Engineering Student



Summary

Currently embedded systems and software engineering dual major
At Oregon Institute of Technology.

Key Characteristics & Skills

Curiosity, problem-solving, communication, leadership and critical thinking.

Education

Health & Science High School, 2018 3.8 GPA
Advanced Engineering Track

Pursued advanced engineering track at a dual-credit high school, earning 33 college credits.

Oregon Institute of Technology, 2022 3.38 GPA
Embedded Systems and Software Engineering

Currently enrolled full time at Oregon Institute of Technology.

Recognition

US Presidential Scholar Nominee:

Project Lead the Way: Selected as a student representative to attend and present at Project Lead the Way's 2017 summit.

Honor Roll: Earned honor roll recognition every semester of high school.

Varsity Student-Athlete: Earned a varsity letter in basketball as a sophomore.

Work Experience

ASOIT President: I was elected to the Oregon Institute of Technology student body. I performed the leadership role accordingly by leading meetings and by participating in committees such as the Campus Union Commission, the Traffic Commission, the Tuition Recommendation Committee, Faculty Senate, and the Incidental Fee Commission.

Daimler Trucks North America: I was selected to work with Daimler Trucks North America as a part of the MECOP program. This resulted in a 6-month internship where I used my technical background to assist the Electric Semi Truck team to analyze embedded logic and emulate various hardware prior to implementation. Additionally, Daimler has decided to hire me for an additional 6 months to work as a contractor after the internship.