



Title: Active Assailant/Active Threat Procedure
Department: REMS
Functional Area: Emergency Management

Active Assailant/Active Threat Procedure

ORIGINATING DATE

11 August 22

Last Revision Date

N/A

CUSTOMER CATEGORY

Employees, Students and Visitors

PURPOSE

Provide guidance and response strategies on active assailant/active threat incidents to the campus community promoting university-wide competency, preparedness, readiness and safety.

KEY TERMINOLOGY

Active Assailant/Active Threat: An event in which one or more persons are actively engaging in killing or attempting to kill people. In most cases, active assailants/active threats use firearms, and there is no apparent pattern or method to their selection of victims.

Lockdown: Lockdown is an action that is called when there is a threat attempting to gain entry to or is actually inside a building. Lockdown is called as, "Lockdown, Locks, Lights, Out of Sight."

Secure: Secure is an action that is called when there is a threat outside the building. Secure is called as "Secure, Get Inside. Lock Outside Doors."

Standard Response Protocol (SRP): A method to communicate and respond to emergencies through the use of standardized actions to include HOLD-SECURE-LOCKDOWN-EVACUATE-SHELTER.

PREREQUISITES

- 1.1. Make available active assailant/active threat training to the campus community reinforcing principles of this procedure to all participants.
- 1.2. Ensure SRP awareness and training resources are available to the campus community through SRP posters, SRP one-pagers, the SRP website, SRP videos and other channels
- 1.3. Encourage members of the campus community to participate in the OIT Alert program, and to actively monitor all incoming messages.



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- 1.4. Conduct active assailant drills to test this procedure, related systems and training with the intent to build university-wide competency in responding to an active assailant/active threat.

SRP Actions

Oregon Tech has adopted the I Love U Guys Foundation's SRP to standardize how it communicates and responds to emergencies impacting its campuses and people. The SRP supplements the university's emergency procedures by providing consistent, clear, shared language and actions that the campus community and first responders can apply during any emergency. Through this approach, members of the campus community will utilize the SRP actions of HOLD-SECURE-LOCKDOWN-EVACUATE-SHELTER to define their decisions during crisis.

In the case of an active assailant/active threat situation the following SRP actions may apply based on the circumstances of the event:

- 2.1. If the active assailant/active threat is **outside your building** implement the **Secure Procedure: "Get Inside. Lock Outside Doors"**
- 2.2. If the active assailant/active threat is **inside your building** implement the **Lockdown Procedure: "Locks, Lights, Out of Sight"**

PROCEDURE

The odds are that you will never face an active assailant/active threat incident. You should however be prepared to act if confronted with this situation.

An active assailant/active threat is an event in which one or more persons are actively engaging in killing or attempting to kill people. In most cases, active assailants/active threats use firearms, and there is no apparent pattern or method to their selection of victims. These situations are dynamic and evolve rapidly requiring immediate actions and sound decision-making to preserve life.

Below, you will find active assailant/active threat response strategies. Since every incident varies, you should be flexible in determining which strategy works best in your specific situation. These safety guidelines are not all inclusive, but if understood, reviewed periodically and trained, they can increase your chances of surviving an active assailant/active threat incident.

Response Strategies

- 3.1. When an active assailant/active threat is in your vicinity prepare to evade, seek to build time and space between you and the active assailant/active threat.

Run

- Assess the situation, trust your instincts.
- If there is a way out, and you can get out, GET OUT! This is your best option.
- Get out whether others agree to or not.



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- If possible, bring your cell phone but leave your other belongings behind.
- Help and warn others as you exit (if safe to do so).
- Run to a safe location, find cover if possible.
- Call 911 to alert law enforcement when safe to do so.

3.2. If you are unable to safely evade the active assailant/active threat prepare to hide in a secure space.

Hide (Lockdown)

- Lock and barricade doors.
- Turn off lights, cover windows.
- Move to a position that is out of sight of windows.
- Silence all electronic devices.
- Spread out.
- Remain calm and quiet.
- Prepare to evade or defend.
- Call 911 when safe to do so.

3.3. If you are unable to safely evade or hide from the active assailant/active threat prepare to defend yourself.

Fight (Counter)

- Make a plan.
- Commit to the action.
- Improvise weapons.
- If with others, spread out and work as a team.
- If unable to fight, counter by throwing objects or yelling.
- If attacker is disarmed, secure but do not pick up attacker's weapon.
- Call 911 when safe to do so.

Law Enforcement Response

4.1. Before law enforcement arrives, the priority is to employ protective measures to limit the loss of life, and, when possible, communicate the information to the 911 operator.

4.1.1. Information to provide to law enforcement or 911 operator:



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- Location of the active assailant/active threat.
- Number of attackers, if more than one.
- Physical description of the attacker(s).
- Number and type of weapons used by the attacker(s).
- Number of potential victims at location.

4.2. When law enforcement arrives their initial objective is to locate the threat and end the violence, they will not immediately respond to or aid those who are injured.

4.2.1. How to react to law enforcement:

- Do not make sudden movements.
- Immediately raise your hands and spread fingers palms out. Keep hands visible at all times.
- Remain calm and follow law enforcement instructions.
- Avoid pointing, screaming or yelling.
- Do not attempt to leave until advised by law enforcement.
- Do not stop to ask law enforcement for help or directions when evacuating.
- Proceed in the direction from which law enforcement entered the building.

4.3. Once the active assailant/active threat is neutralized, law enforcement will secure the area so that emergency medical teams can reach the wounded.

4.3.1. After the violence has stopped, how will you know it is safe?

- Monitor OIT Alert for guidance and information.
- You can call 911 to confirm that police are present outside your door/location.

4.4. When the area is secured by law enforcement, emergency medical teams will render aid and law enforcement will begin their investigation into the incident.

4.4.1 What will happen next?

- The area is a crime scene, law enforcement may hold all witnesses until identified and questioned.
- If you witnessed the incident and left the area, contact law enforcement to report your observations.
- Injured individuals will be transported to a triage site or a nearby medical facility.



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- All remaining individuals will be relocated to a reunification site to begin the healing and recovery process.

RESULT

5.1. At the conclusion of an active assailant/active threat incident the intended result is that Oregon Tech’s emergency procedures, systems and training have effectively protected members of the campus community from harm.

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Douglas Tripp
Director - Resilience, Emergency Management and Safety

Date

Department Authority

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Erin Foley
Vice President – Student Affairs/Dean of Students

Date

Executive Authority