

**PRESIDENT'S OFFICE
Standing Committees, Commissions, and Councils (2014-15)**

President's Council

The President's Council has primary responsibilities: 1) to advise the President concerning policy and management matters; 2) to identify and seek solutions to problems crossing college jurisdictions; 3) to maximize the planning efforts of the institution; and 4) to enhance the communication processes within the institution.

The Council is comprised of the chief officers of the institution: the Provost, the Vice Presidents for Student Affairs, Finance & Administration, the Associate Provost, the Associate Vice President's for Strategic Partnerships, Information Technology Services and Chief Information Officer, and Communication and Public Affairs, the Deans of the College of ETM, and HAS, Director of Human Resource, Faculty Senate and ASOIT Presidents, and the Chair of the Administrative Council. The Council is chaired by the Provost.

Brad Burda, Chair, Provost and Vice President for Academic Affairs
Mary Ann Zemke, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Mateo Aboy, Associate Provost and Vice President of Research
Lita Colligan, Associate Vice President for Strategic Partnerships
Di Saunders, Associate Vice President for Communication and Public Affairs
Tracy Ricketts, Associate Vice President for Development and Alumni Relations
Paul Rowan, Associate Vice President and Chief Information Officer
Sandra Fox, University Board Secretary, Board of Trustees
Charlie Jones, Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Ron McCutcheon, Director, Human Resources
Robyn Cole, President, Faculty Senate
Bill Goloski, Chair, Administrative Council
Kristen Marsters, President, Associated Students of Oregon Institute of Technology (ASOIT)

Equity Committee

The Equity Committee will identify opportunities for Oregon Tech's faculty, staff and students to build a supportive educational environment for all students including first generation, low-income, minority and underserved students at Oregon Tech. To serve students equitably, we will focus on attracting and retaining underserved students so that they will no longer be underserved.

The committee will assess Oregon Tech's strengths and weaknesses in serving underrepresented students, and develop recommendations for the Executive Staff and the President that will result in greater student diversity and educational opportunity. The recommended strategies will focus on how Oregon Tech can help the university meet its Achievement Compact and the state's 40-40-20 goals. The chair is appointed by the President.

Dana Onorato, Co-Chair, Director of Student Services, Wilsonville
Ron McCutcheon, Co-Chair, Director of Human Resources
Lita Colligan, Associate Vice President for Strategic Partnerships, Chair Emeritus

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Mateo Aboy, Associate Provost and Vice President of Research
Carl Thomas, Director of Admissions
George Marlton, Office of Business Affairs
Deanne Pandozzi, Campus Life
Kendal Vreeland, Admissions, Wilsonville
Carleen Drago, Academic Agreements
Barb Conner, Student Success Center
Kelly Peterson-Fairchild, Library
Andria Fultz, Communication, HAS
David Culler, Manufacturing Engineering Technology
Dibyajyoti Deb, Mathematics
Christopher Caster, Medical Imaging Technology
Claudia Torres Garibay, Electrical Engineering and Renewable Energy
Grant Kirby, Management
Lisa Taylor, Natural Science, Wilsonville
Hope Corsair, Electrical Engineering and Renewable Energy
Jay Bockelman, Computer Systems Engineering Technology
Slobodan Petrovic, Electrical Engineering and Renewable Energy
Sherry Yang, Computers Systems Engineering and Technology
Tracie Houtz, Human Resources
Community member: Dalton Miller Jones
Student 1: Alyssa Deardorff
Student 2: Paulo Santos Vasconcelos
Student 3: Michelle Kantor

Facilities Planning Commission

The responsibilities of the Facilities Planning Commission are: 1) to recommend to the President the priority for building construction, remodeling, and equipment use on the basis of demonstrated need and optimal utilization; 2) to review building plans with particular regard to space requests for classrooms, laboratories, offices, and student facilities; 3) to review requests for additional space and equipment which would become a part of the building inventory; and 4) to review requests for changes in use of space, additions, and/or removal of equipment which would alter room use.

The Commission is comprised of the Vice Presidents for Finance & Administration and Student Affairs & Dean of Students, the Provost, the Associate Provost, a Dean, Registrar or a designee, the Associate Vice President for Information Technology Services and Chief Information Officer, the Director of Athletics, and Library, three faculty members, a member of the Faculty Senate Executive Committee, Wilsonville representative, and two students. The Vice President for Finance & Administration serves as the chair.

Mary Ann Zemke, Chair, Vice President for Finance and Administration
Brad Burda, Provost and Vice President of Academic Affairs
Mateo Aboy, Associate Provost and Vice President of Research
Erin Foley, Vice President for Student Affairs and Dean of Students
Eric Rulofson, Executive Director of Facilities Management
Wendy Ivie, Registrar
Paul Rowan, Associate Vice President and Chief Information Officer
Mike Schell, Director of Athletics
Kelly Peterson-Fairchild, Director of Library
(2015) - Robyn Cole, Medical Imaging, Faculty Senate President
(2016) - Faculty 1: Debbie McCollam, Medical Imaging Technology, HAS
(2016) - Faculty 2: James Ballard, Mathematics, HAS
(2016) - Faculty 3: Brian Moravec, Mechanical Engineering Technology, ETM

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Student 1: Vacant
Student 2: Vacant

Fiscal Operations Advisory Council

The Fiscal Operations Advisory Council is a faculty/administrative council for the purpose of advising the President on budget and financial matters. The Council will recommend fiscal management priorities to align with strategic goals of Oregon Tech. It will review the institution's annual budget and advise the President on the development of new budget initiatives and allocations. The Council will function as an integral group in strategic planning activities.

Members of the Council include the Provost, the Associate Provost, the Vice Presidents for Finance & Administration, and Student Affairs, a member of the Faculty Senate Executive Committee, a member of Academic Council, a representative of the Administrative Council, a representative of the Budget and Resource Planning, the ASOIT President and designee, and four senior faculty members appointed jointly by the President and the Faculty Senate President. The chair is appointed by the President.

(2017) –David Thaemert, Chair, Civil Engineering
Brad Burda, Provost and Vice President of Academic Affairs
Mary Ann Zemke, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Mateo Aboy, Associate Provost and Vice President of Research
Terri Torres, Vice President, Faculty Senate
Debbie McCollam, Medical Imaging Technology
Michelle Rich, Director of Business Affairs
Kristen Marsters, President, Associated Students of Oregon Institute of Technology (ASOIT)
(2016) - Faculty 1: Mark Neupert, Humanities and Social Sciences
(2016) - Faculty 2: Richard Bailey, Management Professor
(2017) - Faculty 3: Richard Hoylman, Medical Imaging Technology
(2015) - Faculty 4: Lawrence Wolf, Mechanical Engineering Technology, Wilsonville

Marketing Communications Committee

The Marketing Communications Committee is advisory to the Associate Vice President and is responsible for developing, reviewing and implementing marketing and external communication plans; and organizing and administering institution-wide marketing activities. The Marketing Communications Committee will facilitate a collaborative process to set a strategic university-wide marketing agenda, including integrating the messaging/branding, advertising, outreach materials, media relations, website, electronic media, academic and departmental strategic outreach plans, and other activities.

The Marketing Communications Committee's charge is to develop a plan that reflects priorities and strategies in multiple departments, and more clearly defines responsibilities for implementing the plan. Committee members will be responsible for communicating with their constituents and getting information from them to the Committee for discussion and prioritization. The Committee will develop tools to share information with the campus community about the marketing efforts and facilitate engagement of the campus community to extend communication with external partners and supporters.

Members will be broadly representative of faculty, staff and students.

Committee members will have shared responsibility for implementation of various strategies, once they are prioritized, based on job responsibilities and roles on the committee.

Kevin Brown, Co-Chair, Communication, HAS

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Di Saunders, Co-Chair, AVP Communications and Public Affairs
Mark Ahalt, Management, ETM
Erika Veth, Director of Online Learning
Don DaSaro, Management, ETM
Burt Clark, Natural Sciences, HAS
Lita Colligan, Associate Vice President for Strategic Partnerships
Michael Garrard, Sports Marketing and Promotions Coordinator
Bill Goloski, Publications and Graphic Design
Joel McPherson, Web Content Coordinator
Ashley VanEssen, Public Information Representative
Carl Thomas, Director of Admissions
Jamie Kennel, Paramedic Education Program
Christian Vukasovich, Communication, HAS
Kristy Weidman, Management, ETM
Klamath Falls Student: Vacant

Student Awards Commission

The Student Awards Commission determines the criteria for each student award and the nomination process. The Commission considers any new student awards (and the criteria) and whether it will be awarded annually. The Commission reviews all applications and selects the recipient for each award. The Outstanding Scholar for each major is solicited from the faculty and eligibility is verified by the Commission. The Commission recommends the top students from each school (from the Outstanding Scholar nominees) to the Oregon Tech President to receive the President's Cup.

The Klamath Falls Commission is comprised of nine faculty members, the Director of Campus Life, and the Vice President for Student Affairs (Chair). The Wilsonville Commission is comprised of three faculty members, the Director of Student Services, and the Vice President for Student Affairs (Chair).

Klamath Falls Commission:

Erin Foley, Chair, Vice President of Student Affairs and Dean of Students
Joseph Maurer, Director of Campus Life
(2016) - Faculty 1: Elvira Schechtel, Natural Sciences, HAS
(2017) - Faculty 2: Dibyajyoti Deb, Mathematics, HAS
(2016) - Faculty 3: Michael Hughes, Natural Sciences, HAS
(2016) - Faculty 4: Iris Godwin, Library
(2016) - Faculty 5: Jeff Dickson, Management, ETM
(2015) - Faculty 6: Mathew Sleep, Civil Engineering, ETM
(2015) - Faculty 7: James Zipay, Electrical Engineering and Renewable Energy, ETM
(2015) - Faculty 8: Ron Swisher, Natural Sciences, HAS
(2015) - Faculty 9: Robin Schwartz, Communication, HAS

Wilsonville Commission:

Erin Foley, Chair, Vice President of Student Affairs and Dean of Students
Dana Onorato, Director of Student Services, Wilsonville
(2016) - Faculty 1: Claudia Torres Garibay, Electrical Engineering and Renewable Energy, ETM
(2016) - Faculty 2: Grant Kirby, Management, ETM
(2016) - Faculty 3: Tammy Mundy, Clinical Lab Science, HAS

Sustainability Committee

The mission of the Sustainability Committee is to serve as the coordinating body for the university's activities relating to sustainability. The committee will address ways to imbue the theme of

sustainability throughout Oregon Tech and to promote sustainability in the community, region, and state. General areas of activities will include: 1) overall administrative functions, 2) student life, 3) facilities management and operations at all Oregon Tech campus sites, 4) curricula and other learning opportunities, and 5) Oregon Tech involvement with the larger community.

The committee consists of faculty and administrative staff with expressed interest and commitment to sustainability. The sustainability committee will operate through two parallel branches, one on each campus, in order to attend to the specific needs of Klamath Falls and Wilsonville in a coordinated manner. Other members are student representatives, one of them being the ASOIT representative. The Director of Facilities Services, the Director of the Oregon Renewable Energy Center, the Provost and other members of executive staff will serve as ex-officio members. A community member will also be identified in each location as appropriate. The President will appoint the chairs of each committee branch, as well as other members from departments that play a key role in sustainability in Oregon Tech

Claudia Torres Garibay, Chair – Assistant Professor, Electrical Engineering and Renewable Energy

Klamath Falls Campus

Faculty

(2017) - Kerry Byrne, Assistant Professor, Natural Sciences
(2017) - Lloyd Parratt, Assistant Professor, Natural Sciences
(2017) - Mehmet Vurkac, Assistant Professor, Electrical Engineering and Renewable Energy
(2017) - Claude Kansaku, Professor, Computer Systems Engineering Technology
(2017) - Erika Veth, Director, Online Learning
(2016) - James Zipay, Electrical Engineering and Renewable Energy
(2015) - Matt Beekman, Assistant Professor, Natural Sciences
(2016) - Charles Riley, Associate Professor, Civil Engineering

Staff

Mary Ann Zemke, Vice President for Finance and Administration (ex-officio)
Erin Foley, Vice President for Student Services (ex-officio)
Charlie Jones, Dean, College of Engineering, Technology, and Management (ex-officio)
Eric Rulofson, Executive Director of Facilities Management
Michelle Rich, Director of Business Affairs
Andrew Chiasson, Program Manager, Geo-Heat Center
Mark Kasper, Facilities Services
Hap Wells, Manager of Information Technology Services
(2016) – Tracey Lehman, Financial Aid
Klamath Sustainable Communities Representative (ex-officio)

Students

Student 1: Vacant
Student 2: Vacant
Student 3: Vacant

Wilsonville Campus

Faculty

(2015) - Abraham Furman, Associate Professor, Clinical Laboratory Science
(2015) - Teshome Jiru, Assistant Professor, Electrical Engineering and Renewable Energy
(2017) - Hope Corsair, Assistant Professor, Electrical Engineering and Renewable Energy

Staff

Mateo Aboy, Associate Provost and Vice President for Research
George Marlton, Executive Director Procurement, Contracts and Risk Management
William (Brit) Britton, Trades Maintenance Coordinator
Richard Ellis, Electrical Engineering and Renewable Energy Instrumentation Technician
Brittany Miles, Industry Outreach Coordinator

Students

Student 1: Vacant
Student 2: Vacant
Student 3: Vacant

Tuition Recommendation Committee

This committee will provide advice and comment about proposed resident undergraduate tuition rates for the upcoming academic year. This committee includes representatives of student government, two faculty, and two senior administrators. The president of the student government shall appoint undergraduate student members. The president of the university shall appoint all other members, consistent with the shared governance requirements of the university, and shall designate one member to chair the committee.

The committee will meet at least twice during November – February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the university community. The committee will consider the guidelines provided by the Board, the information provided by the president, and proposal advanced by the president, and such other matters as shall seem appropriate.

Brad Burda, Provost and Vice President for Academic Affairs, Chair
Mary Ann Zemke, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Anne Malinowski, Assistant Registrar, Wilsonville
Klamath Falls Student 1: Kristen Marsters
Klamath Falls Student 2: Vacant
Klamath Falls Student 3: Vacant
Wilsonville Student 4: Vacant

**ACADEMIC AFFAIRS
Standing Committees, Commissions, and Councils (2014-15)**

PREAMBLE

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. In addition to committees appointed directly by the Faculty Senate and ad hoc committees created for special purposes, the Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for academic leadership. These committees report to the Vice President for Academic Affairs (Provost). The membership of these committees are

reviewed and selected by the Provost and the President of the Faculty Senate. Although the current Faculty Constitution refers to the President of the Faculty (President of Oregon Tech) in place of the Provost, amendments to the Constitution will be considered to align that document with current practice.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., Department Chair on Academic Council); and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off of the committee.

Individuals can request consideration for membership on a particular committee at any time by petitioning the Provost or President of the Faculty Senate. The Office of the Provost will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments before returning in the fall. Appointed members have staggered terms so that some membership continuity is present.

The academic community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee at the request of the committee Chair to the Provost. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the Provost. Assignment to a committee should be regarded as an obligation.

Academic Council

Academic Council serves as an advisory body for Academic Affairs, reporting to the Provost. Unlike Provost's Council, the Academic Council is restricted to the Provost, Associate Provost, College Deans, Academic Department Chairs, and the Vice President of the Faculty Senate. The Academic Council discusses and reviews matters on academic programs and departments in a less formal structure than Provost's Council. Membership is specified by academic position. The Provost chairs the Council.

Brad Burda, Provost and Vice President for Academic Affairs
Mateo Aboy, Associate Provost and Vice President of Research
Lita Colligan, Associate Vice President for Strategic Partnerships
Charlie Jones, Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Terri Torres, Vice President, Faculty Senate
Sean St.Clair, Department Chair, Civil Engineering
Matt Schnackenberg, Department Chair, Communication
Calvin Caldwell, Department Chair, Computer Systems Engineering Technology
Cara Calvo, Department Chair, Clinical Laboratory Science
Evelyn Hobbs, Department Chair, Dental Hygiene
Cristina Crespo, Department Chair, Electrical Engineering and Renewable Energy
Jamie Kennel, Department Chair, Emergency Medical Services
Jack Walker, Department Chair, Geomatics
Mark Neupert, Department Chair, Humanities and Social Sciences
Hallie Neupert, Department Chair, Management
Jeff Hayen, Department Chair, Manufacturing and Mechanical Engineering and Technology
Tiernan Fogarty, Department Chair, Mathematics
Debbie McCollam, Department Chair, Medical Imaging Technology
Rose McClure, Department Chair, Natural Sciences

James Hulse, Department Chair, Respiratory Care and Sleep Health

Academic Progress and Petitions Committee (AP&P)

The Academic Progress and Petitions Committee (AP&P) reports to the Provost. The responsibilities of the APP are: 1) to review grades and academic records of students placed on probation or academic suspension, to determine the status of these students for the following term, and receive and act upon student appeals concerning academic suspension; 2) to review student requests for special academic consideration; and 3) to act as an advisory group to the Registrar on academic irregularities.

The Committee is comprised of the Dean of Students, the Director of Financial Aid or designee, the Director of Admissions or designee, the Director of Student Success Center or designee, The Chair of the Financial Aid Committee, the Director of Housing or designee, a representative from Business Affairs, and six faculty members jointly appointed by the Provost and the President of the Faculty Senate. At least two faculty members must be selected from each college and one faculty member must be from a non-Klamath Falls campus. Faculty members serve three-year terms. The Registrar chairs the AP&P Committee.

Klamath Falls Campus

Wendy Ivie, Chair, Registrar

Erin Foley, Vice President for Student Affairs and Dean of Students

Denise Reid, Business Affairs Representative

Tracey Lehman, Director of Financial Aid

Carl Thomas, Director of Admissions

Dan Ziriak, Director of Student Success Center

Mandi Clark, Director of Housing

Angela Archer, TOP Coordinator

(2016) - Chair Financial Aid Committee: Robyn Cole, Medical Imaging Technology, HAS

(2016) - Faculty 1: Gregg Waterman, Mathematics, HAS

(2017) - Faculty 2: Bobbi Kowash, Medical Imaging Technology, HAS

(2017) - Faculty 3: Paula Russell, Dental Hygiene, HAS

(2015) - Faculty 4: Rose McClure, Natural Sciences, HAS

(2015) - Faculty 5: Jeff Hayen, Mechanical Engineering Technology, ETM

(2015) - Faculty 6: Randall Paul, Mathematics, HAS

Wilsonville

Anne Malinowski, Chair, Assistant Registrar

Erin Foley, Vice President of Student Affairs

Stephanie McHenry, Wilsonville Business Office/HR Coordinator

Dana Onorato, Director of Student Services

Abbie Allen, Wilsonville Student Services

(2016) Suzann Schmidt, Emergency Medical Services, HAS

(2016) Ryan Madden, Humanities and Social Sciences, HAS

Advising Coordinator Commission (ACC)

The Advising Coordinator Commission reports to the Provost. The ACC meets annually with advising coordinators at convocation and as needed throughout the academic year. Responsibilities include: 1) coordinate activities to provide training for new advisors and provide refresher training as needed; 2) assess academic advising, analyze assessment results, and make recommendations to appropriate academic and student affairs leadership; 3) address advising issues as they occur.

The Commission is comprised of five academic departmental advising coordinators on a rotating membership for a three-year term. Advising coordinators are selected by their respective departments. Other members include representatives from the Student Success Center, the Registrar's Office, the Advisor Training Coordinator, a representative from a non-Klamath Falls campus, and two students.

Dan Ziriaux, Student Success Center
Wendy Ivie, Registrar
(2017) - Chair: Richard Bailey, Chair, Management
(2017) - Advisor Trainer: Alishia Huntoon, Humanities and Social Sciences
(2017) - Faculty Advising Coordinator 1: Mason Marker, Geomatics, ETM
(2017) - Faculty Advising Coordinator 2: Ryan Madden, Humanities and Social Sciences, Wilsonville
(2017) - Faculty Advising Coordinator 3: Jamie Kennel, Emergency Medical Services, HAS
(2017) - Faculty Advising Coordinator 4: Viki Points, Dental Hygiene, HAS
(2015) - Faculty Advising Coordinator 5: Irina Demeshko-Prosnik, ETM
(2016) - Non-Klamath Falls Representative: Claudia Torres Garibay, EERE, Wilsonville
Student 1: Samuel Nieman
Student 2: Vacant

Commission on Assessment

The Commission on Assessment reports to the Provost. The Commission is responsible for developing, reviewing, and implementing an institutional assessment plan. The Commission also recommends and oversees program assessment.

The Commission consists of program assessment coordinators designated by each academic department. The department determines terms of service for assessment coordinators. An Executive Committee oversees the Commission and is comprised of the Chair of the Assessment Commission, the Director of Institutional Research, the Director of Assessment, and at least one faculty member from each College and one faculty member from a non-Klamath Falls campus. The Provost appoints a faculty member to serve as the Chair of the Commission for a three-year term and may be reappointed. In practice, the Provost appoints additional faculty members to the Executive Committee upon the recommendation of the Chair and Director. Faculty members on the Executive Committee also serve three-year terms and may be reappointed.

Executive Committee

Seth Anthony	Assistant Professor and Assessment Coordinator, Science General Education
Sandra Bailey	Director, Assessment
Maria Lynn Kessler	Professor and Assessment Coordinator, Applied Psychology BS
Veronica Koehn	Assistant Professor and Assessment Coordinator, Communication Studies BS
Ryan Madden	General Education Program Director, Wilsonville
Don McDonnell	Assistant Professor and Assessment Coordinator Radiologic Science BS
Hallie Neupert	Professor, Chair Executive Committee and Assessment Coordinator HC Management BS
Sean St Clair	Department Chair and Assessment Coordinator, Civil Engineering BS
Mehmet Vurkac	Assistant Professor and Assessment Coordinator, Electrical Engineering BS
Mark Robinson	Director, Institutional Research
Gregg Waterman	Associate Professor and Assessment Coordinator, Mathematics General Education

Assessment Coordinators Committee

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Ben Bunting	Assistant Professor, Humanities General Education
Cara Calvo	Department Chair, Clinical Lab Science BS
Barry Canaday	Assistant Professor, Echocardiography BS
Chris Caster	Associate Professor, Vascular Technology BS
Robyn Cole	Associate Professor, Diagnostic Medical Sonography BS & Degree Completion
Jan Cope	Department Chair, Dental Hygiene BS & Degree Completion
Hope Corsair	Assistant Professor, Renewable Energy Engineering MS
David Culler	Professor, Mechanical Engineering Technology BS
Jeff Dickson	Assistant Professor, Information Technology BS
James Eastham	Assistant Professor, Systems Engineering BS
Steve Edgeman	Program Director, Manufacturing Engineering Technology BS
Jim Fischer	Professor, Applied Mathematics BS
Suzanne Hopper	Associate Professor, Dental Hygiene AAS
Phil Howard	Assistant Professor, Software Engineering Technology AE & BS
Rick Hoylman	Associate Professor, Nuclear Medicine Technology BS
Michael Hughes	Assistant Professor, Environmental Sciences BS
Jim Hulse	Department Chair, Respiratory Care Degree Completion
Janette Isaacson	Assistant Professor, Echocardiography & Vascular Technology Degree Completion
Teshome Jiru	Assistant Professor, Renewable Energy Engineering
Jamie Kennel	Program Director, Paramedic Education AAS & BS
Roger Lindgren	Professor, Civil Engineering MS
Doug Lynn	Professor, Computer Engineering Technology AE & BS
Mason Marker	Associate Professor, Geomatics BS
Carmen Morgan	Associate Professor, Management BS
Sophie Nathenson	Assistant Professor, Social Sciences Gen Ed & Population Health Management BS
Molly O'Shaughnessy	Professor, Biology-Health Sciences BS
Jeff Pardy	Assistant Professor, Respiratory Care BS
Jane Perri	Associate Professor, Polysomnographic Technology AAS
Scott Prah	Associate Professor, Optical Engineering BS
Troy Scevers	Assistant Professor, Embedded Systems Engineering Technology BS
Pat Schaeffer	Associate Professor, Operations Management BS
Aaron Scher	Assistant Professor, Electronics Engineering Technology BS
Maureen Sevigny	Professor, BAS in Technology & Management
Joe Stuart	Associate Professor, Manufacturing Engineering Technology MS
John-Glen Swanson	Assistant Professor, Mechanical Engineering BS
Kari Tremeryn	Assistant Professor, Communication General Education
Gary Zimmerman	Professor, Radiologic Science Degree Completion

Commission on College Teaching (CCT)

The Commission on College Teaching (CCT) reports to the Provost. The responsibilities of the CCT are: 1) to foster and promote sound instructional practices; 2) to promote innovative instructional techniques; 3) to evaluate grant applications and make recommendations to the Provost on these and related activities pertaining to the improvement of college teaching; and 4) to serve as a resource to faculty members in the improvement of their teaching.

The Commission is comprised of seven faculty members representing both colleges and the library, including at least one member from a non-Klamath Falls campus, and one student. The Provost appoints the Chair from among the seven faculty members; the Provost and Faculty Senate President jointly appoint the Commission for three-year terms.

(2016) - Faculty 1: Seth Anthony, Chair, Natural Sciences, HAS

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(2017) - Faculty 2: Claudia Devens, Dental Hygiene, HAS
(2016) - Faculty 3: Christopher Syrnyk, Communication, HAS
(2015) - Faculty 4: C.J. Riley, Civil Engineering, ETM
(2015) - Faculty 5: Jim Hulse, Respiratory Care, HAS
(2015) - Faculty 6: Rose McClure, Natural Sciences, HAS
(2017) - Faculty 7: Aja Bettencourt, Instruction Coordinator Librarian/Instructor
(2015) - Non KF Faculty: Janette Isaacson, Online Learning
Student 1: Vacant

Curriculum Planning Commission (CPC)

The Curriculum Planning Commission (CPC) reports to the Provost. The CPC; 1) reviews and makes recommendations regarding curricular changes at the undergraduate level; 2) reviews the documentation of proposed curricular changes for impact on the curricula of other academic units; and 3) reviews proposals for new degrees, minors, and certificates to ensure they follow OUS guidelines. Secretarial support will be provided.

The Commission is comprised of the Registrar, the Director of Assessment, Director of Online Learning, Director of Academic Agreements, ten faculty members, and two students. At least one faculty member is selected from a non-Klamath Falls campus; at least two faculty members are selected from each College. The Provost appoints the Chair of CPC. The Provost and Faculty Senate President jointly appoint faculty members to serve three-year terms.

(2017) - Faculty 1: Doug Lynn, Chair, Computer Systems Engineering Technology - ETM
Wendy Ivie, Registrar
Sandra Bailey, Director of Assessment
Erika Veth, Director of Online Learning
Marla Edge, Director of Academic Agreements
(2016) - Faculty 2: Cara Calvo, Clinical Laboratory Science Hygiene - HAS
(2016) - Faculty 3: Sophia Lyn Nathenson, Humanities and Social Sciences, HAS
(2016) - Faculty 4: Veronica Koehn, Communication, HAS
(2016) - Faculty 5: Frank Rytkonen, Electrical Engineering and Renewable Energy, ETM
(2017) - Faculty 6: Barry Canaday, Medical Imaging Technology, HAS
(2015) - Faculty 7: Alishia Huntoon, Humanities and Social Sciences, HAS
(2015) - Faculty 8: Paula Russell, Dental Hygiene, HAS
(2015) - Faculty 9: Teshome Jiru, Electrical Engineering and Renewable Energy, ETM
(2017) - Faculty 10: Steve Edgeman, Mechanical Engineering Technology, ETM
Student: Vacant

Faculty Advisory Committee on Emeritus Status

The Faculty Advisory Committee on Emeritus Status reports to the Provost. Faculty emeritus selection is covered by Oregon Tech policy 21-090. The Committee receives nominations and recommends to the Faculty Senate persons for emeritus faculty status. The Committee consists of five members appointed jointly by the Provost and the President of the Faculty Senate. At least one member is an emeritus faculty and at least two are members of the Faculty Senate. Faculty members serve three-year terms. The Provost appoints the Chair.

(2016) - Burt Clark, Chair, Natural Sciences, HAS
(2016) - Senator 1: Richard Hoylman, Medical Imaging Technology, HAS
(2016) - Senator 2: Jim Fischer, Mathematics, HAS

(2015) - Faculty: Robin Schwartz, Communication, HAS
Emeritus: Bud Hart

General Education Advisory Council (GEAC)

The General Education Advisory Council (GEAC) reports to the Provost. GEAC provides oversight and recommends changes to Oregon Tech general education requirements. The Council establishes guidelines with respect to courses satisfying general education requirements, coordinates between statewide and Oregon Tech general education requirements, and reviews formal proposals related to general education requirements.

The Council consists of a member of the Faculty Senate Academic Standards Committee, the Director of Assessment, and at least seven other faculty members jointly appointed by the Provost and President of the Faculty Senate, including at least three from each College and one faculty member from a non-Klamath Falls campus. Faculty members serve three-year terms. The Provost appoints the Chair of GEAC.

(2016) - Faculty 1: Molly O'Shaughnessy, Chair, Natural Sciences, HAS
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Sandra Bailey, Director of Assessment

(2016) - Faculty 2: Ryan Madden, Humanities and Social Sciences, HAS

(2016) - Faculty 3: Andria Fultz, Communication, HAS, Wilsonville

(2017) - Faculty 4: Matthew Sleep, Civil Engineering, ETM

(2017) - Faculty 5: Marilyn Dyrud, Communication, HAS

(2017) - Faculty 6: Yanqing Gao, Manufacturing Engineering Technology, ETM

(2017) - Faculty 7: Ben Bunting, Humanities and Social Sciences, HAS

(2016) - Faculty 8: Aaron Scher, Electrical Engineering and Renewable Energy, ETM

(2016) - Academic Standards Representative: Jim Ballard, Mathematics, HAS

Graduate Council

The Graduate Council reports to the Vice President for Research. The responsibilities of the Graduate Council include: 1) act as the principal curriculum reviewing and recommending body for graduate programs; 2) propose, recommend, and review admission policies for graduate programs; 3) conduct systematic program reviews; 4) propose, recommend, and review policies relating to the efficient academic administration of graduate programs and the well-being of graduate students; 5) consider student petitions for program exceptions, extensions, and reinstatement; and 6) conduct periodic and systematic program reviews.

The Graduate Council consists of at least eleven members: the Dean of the College of ETM, the Dean of the College of HAS, the Chair of the Curriculum Planning Commission (CPC), Program Directors or representative faculty members from each graduate program or prospective graduate program (minimum of five faculty members, at least two from departments without graduate programs), a representative from the Office of the Registrar, and a representative of the Oregon Tech Library. The Provost and the Vice President for Research jointly appoint the chair of the Graduate Council; the Provost, Vice President for Research, and Faculty Senate President jointly appoint the faculty members. Secretarial support will be provided.

(2016) - Faculty 1: Slobodan Petrovic, Chair, Electrical Engineering and Renewable Energy, ETM
Charlie Jones, Dean, College of Engineering, Technology, and Management

LeAnn Maupin, Dean, College of Health, Arts and Sciences
Dawn LoweWincentzen, Wilsonville Library
Wendy Ivie, Registrar
Doug Lynn, Chair of CPC, Computer Systems Engineering Technology, ETM
(2017) - Faculty 2: Marilyn Dyrud, Communication, HAS
(2017) - Faculty 3: Maria Lynn Kessler, Humanities and Social Sciences, HAS
(2017) - Faculty 4: Ron Swisher, Natural Sciences, HAS
(2017) - Faculty 5: JohnGlen Swanson, Mechanical Engineering Technology, ETM
(2016) - Faculty 6: Roger Lindgren, Civil Engineering, ETM
(2015) - Faculty 7: Hope Corsair, Electrical Engineering and Renewable Energy, ETM

Institutional Review Board for Use of Human and Animal Subjects in Research (IRB)

The IRB is a federally mandated body established under the US Department of Health and Human Services (DHHS) regulations for the protection of human subjects (45 CFR 46). Its purpose is to protect the rights and welfare of individuals recruited to participate in research activities conducted under the auspices of the Oregon Institute of Technology. The IRB is responsible for ensuring compliance with the federal regulations set forth in 45 CFR 46 (Protection of Human Subjects). The IRB is charged with the review and approval of all research involving human subjects conducted by faculty, staff, and students, on- and off-campus, regardless of funding source prior to initiation of the research. The IRB must also review and approve any changes to an approved research project before implementation. Additionally, the IRB is tasked with monitoring ongoing research for adherence to Federal regulations and institutional policies and procedures. The IRB reports for the Vice President for Research (VPR) and follows a membership composition to comply with 45 CFR 46.107 (IRB Membership). The VPR, Provost and Deans jointly appoint the IRB members for a term of 5 years. The IRB is registered with the US Office of Human Research Protections (OHRP). Changes to the IRB composition must be reported to the US DHHS. The VPR is responsible for submitting, updating, and renewing the Federalwide Assurances (FWAs).

(2019) Jamie Kennel, Emergency Medical Services Dept. Chair, IRB Chair
(2019) Lean Maupin, Dean, HAS
(2018) Faculty 1: Abraham Furman, Clinical Laboratory Science, HAS
(2018) Faculty 2: Scott Prah, Electrical Engineering & Renewable Energy, ETM
(2018) Faculty 3: Seth Anthony, Natural Science, HAS
(2019) External Representative: TBA.

International Committee

The International Committee is an advisory body and reports to the Provost. The Committee: 1) assists in developing goals and objectives for international student and faculty programs; 2) considers issues related to the admission of international students, including TOEFL requirements, scholarships, and immigration; 3) ensures hospitality mechanisms are in place, including host family programs for students; 4) works with the International Students Club (ASOIT) to assist with appropriate activities; 5) considers and reviews opportunities for faculty exchanges; 6) reviews and makes recommendations regarding student exchange programs; and 7) maintains an inventory of international activities and areas of expertise within Oregon Tech.

The Committee is comprised of the Registrar or designee, the Director of Academic Agreements or designee, the Director of Admissions or designee, the Director of Campus Life, five faculty members, and one student. Faculty members should have an active interest in international activities and one should represent a non-Klamath Falls campus. The Provost appoints a faculty member as Chair; the Provost and Faculty Senate President appoint the faculty for three-year terms.

Oregon Institute of Technology
Standing Committees, Commission and Councils 2014-15

Elizabeth Gordon, Chair, Dental Hygiene
Marla Edge, Director of Academic Agreements
Carl Thomas, Director of Admissions
Joseph Maurer, Director of Campus Life
Wendy Ivie, Registrar
Abbie Allen, Student Services, Wilsonville
Deanne Pandozzi, Campus Life
(2016) - Faculty 1: Christian Vukasovich, Communication, HAS
(2015) - Faculty 2: Feng Shi, Electrical Engineering and Renewable Energy, ETM
(2015) - Faculty 3: Alla Powers, Library
(2015) - Faculty 4: Lloyd Parratt, Natural Sciences, HAS
(2015) - Faculty 5: Terri Torres, Mathematics, HAS
Student 1: Vacant

Library Resources Commission (formerly included in Learning Resources Commission)

The Library Resources Commission reports to the Provost. The responsibilities of the Commission include: 1) recommend the funds required for establishing desirable acquisition levels and a discerning allocation of budgeted funds to support the need for books, periodicals, and other educational materials; and 2) develop, implement, and revise policies that govern the use of library resources within and outside the library proper.

The Commission is comprised of seven members: the Director of the Library, the Dean of the College of ETM, the Dean of the College of HAS, a representative from Information Technology Services (ITS), a representative from the Department of Online Learning (OL), the librarian from the Wilsonville campus, and one student. The Director of the Library serves as chair of the Commission. The Commission will meet at least once each quarter during the academic year. The College Deans will be responsible for assessing material needs for new or expanding programs. Programmatic liaisons (departmental faculty) will provide continuous input to librarian counterparts about ongoing needs.

Kelly Peterson-Fairchild, Chair, Library Director
Charlie Jones, Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Erika Veth, Director, Online Learning
(2017) - Tony Richey, Information Technology Services Representative
Dawn LoweWincentsen, Wilsonville Librarian
Student 1: Vacant

Online Learning and Advisory Council (OLAC)

The Online Learning and Advisory Council (OLAC) reports to the Provost. The responsibilities of OLAC are to: 1) provide advice and consultation to the Director of Online Learning; 2) make recommendations to the Provost on online learning policies and guidelines; and 3) assist in resolving distance education problems, issues, and concerns.

OLAC is comprised of the Director of Oregon Tech Online, the Faculty Support Service Manager, the Faculty Support Service Coordinator, a Student Support Service representative, and eight faculty members. At least three faculty members are selected from each College and at least one faculty member from a non-Klamath Falls campus. Faculty members serve three-year terms and represent departments involved in online learning. Faculty members are appointed jointly by the Provost and the President of the Faculty Senate.

Erika Veth, Director of Oregon Tech Online
Vacant, Faculty Support Service Manager
Janelle Knaggs, Faculty Support Service Coordinator

Oregon Institute of Technology Standing Committees, Commission and Councils 2014-15

Michelle Martin, Student Services, Oregon Tech Online
(2016) - Faculty 1: Cristina Crespo, Electrical Engineering and Renewable Energy, ETM
(2016) - Faculty 2: Sherry Yang, Computer Systems Engineering Technology, ETM
(2016) - Faculty 3: David Bishop, Computer Systems Engineering Technology, ETM
(2016) - Faculty 4: Don McDonnell, Medical Imaging Technology, HAS
(2016) - Faculty 5: Tammy Mundy, Clinical Laboratory Science, HAS
(2016) - Faculty 6: Debbie McCollam, Medical Imaging Technology, HAS
(2015) - Faculty 7: Dan Peterson, Communication, HAS
(2015) - Faculty 8: Alishia Huntoon, Humanities and Social Science, HAS
(2015) - Faculty 9: Hallie Neupert, Management, ETM
(2015) - Faculty 10: Terri Torres, Mathematics, HAS

Promotion Advisory Committee (PAC)

The Promotion Advisory Committee (PAC) reports to the Provost. Promotion policies for teaching faculty and librarians are covered by Oregon Tech policies 20-040 and 20-041, respectively. PAC reviews nominations from College Promotion Committees and from the library for faculty promotions and makes recommendations to the Provost. The Provost makes final promotion decisions.

Membership consists of seven teaching faculty at the full professor rank, jointly appointed by the Provost (three members) and the President of the Faculty Senate (four members), and an Affirmative Action Officer who serves ex-officio non-voting. At least three faculty members from each College will be appointed. The Provost appoints a Chair from among the faculty who has served on PAC for at least two years. The Chair may be reappointed at the discretion of the Provost. The intention of appointment to PAC is for faculty members to represent the entire institution, not to represent their respective departments, disciplines, or colleges.

(2015) - Faculty 1: Elvira Schechtel, Chair, Natural Sciences, HAS
(2016) - Faculty 2: Roger Lindgren, Civil Engineering, ETM
(2016) - Faculty 3: Jill Schultz, Dental Hygiene, HAS
(2016) - Faculty 4: Jay Bockelman, Computer Systems Engineering Technology, ETM
(2017) - Faculty 5: David Culler, Program Director, Manufacturing Engineering Technology, ETM
(2015) - Faculty 6: Maria Lynn Kessler, Humanities and Social Sciences, HAS
(2015) - Faculty 7: James Long, Computer Systems Engineering Technology, ETM
Ron McCutcheon, Affirmative Action Officer

Provost's Council

The Provost's Council is the advisory body to the Provost. The Council reports to the Provost and the Provost serves as Chair. The responsibilities of the Council are to design, revise, propose and implement policies, procedures, and guidelines affecting academic affairs.

The Council is comprised of the Associate Provost, College Deans, the Registrar, Director of the Library, Director of Academic Agreements, Director of Assessment, Director of Online Learning, Director of Institutional Research, Vice President of the Faculty Senate, Vice President for Strategic Partnerships, and academic department chairs.

Brad Burda, Chair, Provost and Vice President of Academic Affairs
Mateo Aboy, Associate Provost and Vice President of Research
Lita Colligan, Associate Vice President of Strategic Partnerships
Charlie Jones, Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Wendy Ivie, Registrar
Marla Edge, Director of Academic Agreements
Sandra Bailey, Director of Assessment

Erika Veth, Director of Online Learning
Mark Robinson, Director of Institutional Research
James Hulse, Department Chair, Respiratory Care and Sleep Health
Terri Torres, Vice President, Faculty Senate
Kelly Peterson-Fairchild, Director of the Library
Sean St.Clair, Department Chair, Civil Engineering
Cara Calvo, Department Chair, Clinical Laboratory Science
Matt Schnackenberg, Department Chair, Communication
Calvin Caldwell, Department Chair, Computer Systems Engineering Technology
Evelyn Hobbs, Department Chair, Dental Hygiene
Cristina Crespo, Department Chair, Electrical Engineering and Renewable Energy
Jamie Kennel, Department Chair, Emergency Medical Services
Jack Walker, Department Chair, Geomatics
Mark Neupert, Department Chair, Humanities and Social Sciences
Hallie Neupert, Department Chair, Management
Brian Moravec, Department Chair, Manufacturing and Mechanical Engineering and Technology
Tiernan Fogarty, Department Chair, Mathematics
Debbie McCollam, Department Chair, Medical Imaging
Rosalind McClure, Department Chair, Natural Sciences

Resource Budget Commission (RBC)

The Resource Budget Commission (RBC) reports to the Provost. The RBC was established to meet unique needs within academic and non-academic departments at Oregon Tech. The Commission: 1) considers budget proposals and provides for overlooked needs at the Institute, and 2) allocates the resource budget every year.

The Vice President for Student Affairs chairs the RBC. The Chair does not vote on proposals unless there is a tie. The RBC is comprised of the Vice President for Finance and Administration, the two College Deans, the Associate Vice President for Information Technology Services and Chief Information Officer, and six students representing ASOIT, as follows:

Erin Foley, Chair, Vice President for Student Affairs and Dean of Students
Mary Ann Zemke, Vice President for Finance and Administration
Charlie Jones, Dean, College of Engineering, Technology, and Management
LeAnn Maupin, Dean, College of Health, Arts and Sciences
Paul Rowan, Associate Vice President and Chief Information Officer
Kristen Marsters, President, Associated Students of Oregon Institute of Technology
Vice President, Associated Students of Oregon Institute of Technology
Vacant, Associated Students of Oregon Institute of Technology
Vacant, Associated Students of Oregon Institute of Technology
Vacant, Associated Students of Oregon Institute of Technology
Non-Klamath Falls Student: Vacant

FINANCE AND ADMINISTRATION

Standing Committees, Commissions, and Councils (2014-15)

PREAMBLE

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for the institution. Seven of these committees report to the Vice President for Finance and Administration. The membership of these committees are reviewed and approved by the Vice President of Finance and Administration and the President of the Faculty Senate.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., director of Human Resources; and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off of the committee.

Administrators can request consideration for membership by petitioning the Vice President of Finance and Administration. The Office of the President will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments in the fall. Appointed members have staggered terms so that some membership continuity is present.

The university community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee at the request of the committee Chair to the Vice President Finance and Administration. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the Vice President of Finance and Administration. Assignment to a committee should be regarded as an obligation.

Administrative Compensation Committee

The responsibilities of the Administrative Compensation Committee are to maintain a continuum and monitor the administration of the policy and procedures concerning administrative compensation.

The committee is composed of the Director of Human Resources (ex-officio) and eight members of the administrative staff. The chair is appointed by the Vice President for Finance and Administration. This Committee reports directly to the Vice President of Finance and Administration.

Ron McCutcheon, Chair, Director of Human Resources (non-voting ex-officio)
(2017) - Tracie Houtz, Associate Director of Human Resources
(2017) - Michelle Rich, Director of Business Affairs
(2017) - Diana Angeli, Executive Assistant to the Vice President for Finance and Administration
(2017) - Lori Harris, Senior Fiscal Manager, Business Affairs
(2017) - Wendy Ivie, Registrar
(2017) - Carl Thomas, Director of Admissions
(2017) - Denise Reid, Accounting Manager, Business Affairs
(2017) - Mandi Clark, Director of Housing and Residence Life
(2017) - Dana Onorato, Director of Student Services, Wilsonville

Affirmative Action Commission

The Affirmative Action Commission responsibilities include: 1) recommending policies; 2) reviewing and recommending changes to the Oregon Tech Affirmative Action plan; and 3) serving as a line of communication between the President, Affirmative Action Officer, and the various campus constituencies. Members of the Commission are required to serve and participate as Affirmative Action representatives on position search committees.

The Commission consists of the Director of Human Resources/Affirmative Action Officer, the Director of Admissions, the Director of Campus Life, a representative of Student Affairs, four faculty, two or three administrative/classified staff, and one student. The Commission is chaired by the Affirmative Action Officer. This Commission reports directly to the Vice President of Finance and Administration.

Ron McCutcheon, Chair, Director of Human Resources and Affirmative Action Officer
Carl Thomas, Director of Admissions
Joseph Maurer, Director of Campus Life
(2017) - Leticia Hill, Classified Staff
(2017) - Carmen Morgan, Management, ETM
(2017) - Lloyd Parratt, Natural Sciences, HAS
(2017) - Kelly Peterson-Fairchild, Library
(2015) - Irina Demeshko-Prosnik, Mechanical Engineering Technology, ETM
(2015) - Abbie Allen, Student Services Specialist, Administrative/Classified Staff – Wilsonville
(2017) – Tracie Houtz, Human Resource Specialist
Student 1: Vacant

College Union Commission

The purpose of the College Union Commission shall be: 1) to review and approve all proposals and/or recommendations pertaining to remodeling or additions to the College Union building before being presented to the Facilities Planning Commission; 2) to review and recommend to the institutional President, policies for campus extra-curricular activities and programs conducted in the College Union building; 3) to review and recommend to the Incidental Fees Commission the adoption of budgets for the College Union and Conference Committee charge.

Membership of the Commission shall consist of the ASOIT President, ASOIT Vice President, two ASOIT representatives appointed by the ASOIT President, three students at-large appointed for one academic year by the CU Commission, the Director of Business Affairs or designee, the Director of Campus Life or designee, the manager of the College Union and Events, two faculty members (one from each school), one administrator at-large appointed by the Vice President of Finance and Administration, the Vice President for Student Affairs (serves as Chair). This Commission reports directly to the Vice President of Finance and Administration.

Erin Foley, Chair, Vice President for Student Affairs and Dean of Students
Nellie Stewart, Commission Secretary
Kristen Marsters, President, Associated Students of Oregon Institute of Technology
Vice President, Associated Students of Oregon Institute of Technology
Officer, Associated Students of Oregon Institute of Technology
Officer, Associated Students of Oregon Institute of Technology
Student at Large: Vacant
Student at Large: Vacant
Student at Large: Vacant
Denise Reid, Business Affairs Designee
Joseph Maurer, Director of Campus Life
Shellie Wilson, Director of College Union and Events
(2016) - Vanessa Bennett, Nuclear Medicine Technology, HAS
(2015) - John Jackson, Management, ETM

(2015) - Greg Stewart, Athletics

Financial Irregularity Advisory Committee

The purpose of the Financial Irregularity Advisory Committee is to advise, inform and assist the Vice President for Finance and Administration, Internal Audit Division and relevant parties as appropriate concerning known or suspected financial irregularities.

Members of the Committee include the Vice President for Finance and Administration, the Provost, the Vice President for Student Affairs & Dean of Students, Vice President for Development and Alumni Relations, and the Directors of Human Resources, Risk Management, and Business Affairs, and other staff as deemed appropriate or necessary.

This Committee reports directly to the Vice President of Finance and Administration.

Mary Ann Zemke, Vice President for Finance and Administration
Brad Burda, Provost and Vice President of Academic Affairs
Erin Foley, Vice President for Student Affairs and Dean of Students
Ron McCutcheon, Director of Human Resources
George Marlton, Executive Director Procurement, Contracts and Risk Management
Michelle Rich, Director of Business Affairs

Radiation Safety Committee

The responsibility of the Radiation Safety Committee is to ensure that all users of radioisotopes on the Oregon Tech Klamath Falls campus establish and follow safe procedures when using radioisotopes. To meet these objectives, the Committee: 1) reviews all applications for new uses of radioisotopes on campus; 2) reviews all proposed safety procedures; and 3) recommends remedial action should approved safety procedures not be followed.

The Radiation Safety Committee consists of a Risk Management representative, the Radiation Safety Officer, two administrative staff and five faculty staff. Meetings may be called by the chair or by any two committee members. The chair is appointed by the Vice President of Finance and Administration. This Committee reports directly to the Vice President of Finance and Administration.

Rick Hoylman, Chair
Sherry Himelwright, Risk Management Representative
James Lake, Facilities, Administrative Staff
Jeremy Martin, Facilities, Administrative Staff
Shirlee Templeton, Radiation Safety Officer
(2016) - Debbie McCollam, Medical Imaging Technology, HAS
(2015) - Robyn Wilde, Natural Sciences, HAS
(2015) - Richard Carson, Medical Imaging Technology, HAS
(2016) - Paul Dingman, Electrical Engineering and Renewable Energy, ETM
(2017) - Monica Breedlove, Medical Imaging Technology, HAS

Substance Abuse Commission

The Commission is charged with establishing a drug-free awareness program that informs employees about: 1) the dangers of drug abuse in the workplace; 2) the institution's policy on a drug-free workplace; 3) any drug counseling, rehabilitation or employee assistance programs that are available for workplace drug abuse violation. The Commission also develops and monitors an implementation plan.

Members include the Directors of Student Health Service, Human Resources, Counseling, Housing & Residence Life, Campus Life; an Athletic Representative; three faculty; two administrative/classified staff; and four students. The chair is appointed by the Vice President of Finance and Administration. This Commission reports directly to the Vice President of Finance and Administration.

Vacant, Chair, Director of Student Health
Ron McCutcheon, Human Resources Director
Adria Paschal, Executive Assistant to the President (Administrative Staff)
Diana Angeli, Executive Secretary for Finance and Administration (Administrative staff)
Juanita Waites, Senior Counselor Psychologist
Mandi Clark, Director of Housing and Residence Life
Joseph Maurer, Director of Campus Life
Kelly Caleb, Athletic Representative
(2017) - Iris Godwin, Technical Services Librarian
(2016) - Jeff Pardy, Respiratory Care, HAS
(2016) - Claudia Devens, Dental Hygiene, HAS
Student 1: Vacant, Associated Students of Oregon Institute of Technology
Student 2: Vacant, Associated Students of Oregon Institute of Technology
Student 3: Vacant, Associated Students of Oregon Institute of Technology
Student 4: Vacant, Associated Students of Oregon Institute of Technology

Traffic Commission

The responsibilities of the Traffic Commission are: 1) to establish equitable rules and regulations relative to traffic control on campus; 2) to distribute regulations governing traffic control on campus; 3) to establish means for enforcement and hear appeals of violations of traffic regulations; 4) to recommend means of improving traffic control and safe driving on campus; 5) to recommend maintenance and construction projects related to parking; and 6) to recommend to the Vice President for Finance and Administration parking fees and fines sufficient to support parking operations.

The Traffic Commission will designate members of its standing commission to act as Traffic Appeals Board members. Members are required to participate at least once on the Appeals Board during their Traffic Commission tenure. This Board renders decisions on the appealed citations based on State of Oregon statutes and the Oregon Tech vehicle regulations. The Board consists of one Oregon Tech faculty, one Oregon Tech staff member and one Oregon Tech student from the ASOIT officers.

The Vehicle Accident Review Committee is a sub-committee of the Traffic Commission. It is charged with reviewing all accidents involving state vehicles owned by Oregon Tech or driven by its employees. A determination is made as to the cause of each accident, whether it could have been avoided, and whether any further action should be taken. The Vehicle Accident Review Committee, when convened by the Director of Campus Safety, will be composed of selected members of the Traffic Commission and anyone else necessary to complete the investigation.

The Commission is comprised of three faculty, three administrative/classified staff, four students (one from Wilsonville), the Directors of Business Affairs or designee, Campus Safety and Facilities Services. The director of Campus Safety will serve as the chair. This Commission reports directly to the Vice President of Finance and Administration.

Edward Daniels, Chair, Director of Campus Safety
Eric Rulofson, Executive Director of Facilities Management
Michelle Rich, Director of Business Affairs
(2016) - Richard Carson, Medical Imaging Technology, HAS
(2015) - Jack Walker, Geomatics, ETM

(2015) - Don McDonnell, Medical Imaging Technology, HAS
(2016) - Barb Conner, Administrative/Classified Staff
(2015) - Carl Agrifoglio, Administrative/Classified Staff
(2015) - Michael Parson, Administrative/Classified Staff
Student 1: Vacant, Associated Students of Oregon Institute of Technology
Student 2: Vacant, Associated Students of Oregon Institute of Technology
Student 3: Vacant, Associated Students of Oregon Institute of Technology
Student 4: Vacant, Wilsonville, Associated Students of Oregon Institute of Technology

STUDENT AFFAIRS

Standing Committees, Commissions and Council (2014-15)

PREAMBLE

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for the institution. Seven of these committees report to the Vice President for Student Affairs. The membership of these committees are reviewed and approved by the Vice President for Student Affairs and the President of the Faculty Senate.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., director of Campus Life; and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off of the committee.

Administrators can request consideration for membership by petitioning the Vice President for Student Affairs. The Office of the President will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments in the fall. Appointed members have staggered terms so that some membership continuity is present.

The university community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee at the request of the committee Chair to the Vice President for Student Affairs. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the Vice President for Student Affairs. Assignment to a committee should be regarded as an obligation.

Admissions Committee

The purpose of the Admissions Committee is to: 1) provide counsel concerning admission decisions, particularly those related to applicants who are not clearly admissible; 2) help evaluate current and proposed admission policies and procedures; and 3) give input regarding new student enrollment goals.

The Committee consists of the Director of Admissions, the Assistant Director of Admissions, the Registrar or designee, the Chair of the Academic Standards Committee, a representative from the Center for Learning and Teaching, the Director of Technology Opportunities Program (TOP) or designee, the Director of Athletics or designee, the Chair of the Mathematics department, a representative from Wilsonville, a representative from Residence Life, and two additional faculty members, one from the School of ETM and one from the School of HAS. The Committee is chaired by the Director of Admissions.

Carl Thomas, Chair, Director of Admissions
Angela Archer, TOP Coordinator
Karen Kunz, Library Academic Standards Committee Chair
Lindsey Davis, Assistant Director of Admissions
Mandi Clark, Director of Housing and Residence Life
Bill Proebstel, Disability Specialist
Wendy Ivie, Registrar
Michael Schell, Director of Athletics
Tiernan Fogarty, Chair, Mathematics, HAS
(2017) - Matt Beekman, Natural Sciences, ETM
(2015) - Jeff Hayen, Mechanical Engineering Technology, ETM
(2015) - Jenny Kellstrom, Medical Imaging Technology, HAS

Americans with Disabilities Act Commission

The Americans with Disabilities Act Commission is charged with reviewing potential barriers to equal access to the programs, services and activities of Oregon Tech and recommending solutions. The Commission is to prepare an annual prioritization of projects and review progress made in the past year on resolving access barriers.

The Americans with Disabilities Act Commission is composed of two students (one from Wilsonville); two community members (one from Wilsonville); two faculty members and two staff members; the Directors of Human Resources, Housing and Residence Life, Student Health Service, Facilities Services, and Campus Safety; representatives from Information Technology Services, Wilsonville campus and the OPEU-SEIU. The Director of the Student Success Center will serve as the chair.

Dan Ziriaux, Chair, Director of the Student Success Center
Paul Rowan, Associate Vice President and Chief Information Officer
Mandi Clark, Director of Housing and Residence Life
Edward Daniels, Director of Campus Safety
Eric Rulofson, Executive Director of Facilities Management
Ron McCutcheon, Director of Human Resources
Vacant, Director of Student Health
(2017) - Sherry Himelwright, Risk Management Operations
(2016) - Abraham Furman, Clinical Laboratory Science
(2017) - Lori Harris, Senior Fiscal Manager, Business Affairs
(2016) - Lloyd Parratt, Natural Sciences, HAS
(2017) - Vacant, Student Success Center
Community Member 1: TBD, Klamath Falls
Community Member 2: TBD, Wilsonville
Student 1: Vacant
Student 2: Vacant

Financial Aid Committee

The responsibilities of the Financial Aid Committee are: 1) to hear financial aid appeals; and 2) to determine the recipients of some scholarships.

Membership consists of seven faculty members, the Director of Business Affairs or designee, the Directors of Financial Aid and Technology Opportunities Program, and the Registrar or designee. The chair is a faculty member appointed by the Vice President for Student Affairs.

- (2016) - Faculty 1: Robyn Cole, Chair, Medical Imaging Technology, HAS
Sonja Holcomb, Assistant Registrar
Karissa Guthrie, Business Affairs
Tracey Lehman, Director of Financial Aid
Angela Archer, Coordinator, Tech Opportunities Program (TOP)
- (2016) - Faculty 2: Stephen Schultz, Medical Imaging Technology, HAS
- (2016) - Faculty 3: Ron Swisher, Natural Sciences, HAS
- (2017) - Faculty 4: Troy Scevers, Computer Systems Engineering Technology, ETM
- (2015) - Faculty 5: Tiernan Fogarty, Mathematics, HAS
- (2015) - Faculty 6: Andria Fultz, Communication, HAS
- (2015) - Faculty 7: Vanessa Bennett, Nuclear Medicine Technology, HAS

Retention Committee

Student retention is becoming more and more critical (e.g., increased retention results in more revenue; retention and graduation rates are metrics used by the state). The Oregon Tech Retention committee is charged with increasing retention of students. Specifically, the Retention Committee should review current retention efforts for effectiveness and review/recommend new initiatives for implementation. Retention of first-time freshmen and transfer students are two groups to track retention from the first year to second year, with consideration of other subgroups of students for which to target specific initiatives. The committee members include the following positions: Coordinator of Retention (Chair), Director of Student Success Center, Director of Student Services in Wilsonville, Director of Institutional Research Director of Assessment, and the University Registrar. Other members include 1-2 additional Wilsonville representative(s), one classified staff representative, one unclassified staff representative, and 3-4 faculty members (at least one from each college). The Retention Committee reports to the Vice President for Student Affairs.

- Erin Foley, Vice President of Student Affairs and Dean of Students
- Barb Conner, Coordinator of Retention, Chair
- Dan Ziriach, Director of Student Success Center
- Dana Onorato, Director of Student Services
- Mark Robinson, Director of Institutional Research
- Sandra Bailey, Director of Assessment
- Wendy Ivie, Registrar
- Tammy Mundy, Clinical Laboratory Science, Wilsonville Representative
- Abbie Allen, Student Services Specialist, Wilsonville Representative
- Glenn Elfbrandt, Classified Representative
- Shellie Wilson, Administrative Representative
- (2017) - Sarah Woodman, Respiratory Care
- (2017) - Matt Search, Communication
- (2016) - Sophia Lyn Nathenson, Humanities and Social Sciences
- (2016) - Angela Archer, Tech Opportunities Program
- (2016) - Kathy Hulme, Wilsonville
- (2017) - Joseph Reid, Mathematics
- (2017) - Veronica Koehn, Communication

Safety Commission

The purpose of the Safety Commission is to bring “workers” and “management” together in a non-adversarial, cooperative effort to promote safety and health in each workplace. An effective safety commission assists the employer and helps identify recommendations for change. The goal is to reduce or eliminate on-the-job accidents by use of every reasonable precaution.

The Commission is mandated under OSHA rules to meet on a monthly basis. The Commission exists to receive and manage university wide safety suggestions, reports of safety hazards, and workplace safety concerns. The Commission recommends safety policy and safety procedural improvements to the President of Oregon Tech through the Vice President for Finance & Administration. The Vice President for Finance & Administration is an ex-officio, non-voting member of the Commission, who may attend meetings to facilitate receipt of safety recommendations. The Commission will conduct quarterly inspections of Klamath Falls, Wilsonville and extension campuses to review and document safety progress campus-wide.

The Commission is comprised of the Vice President for Student Affairs or a designee, the Directors of Risk Management, Facilities Services, Safety, and College Union or designee. Academic members will include one faculty member from each of the two colleges and an ASOIT student representative from each campus. Other members include one or more representatives from each of the following areas: trades, food services, custodial, support services staff, health services, environmental health and safety, security, Klamath Falls and Wilsonville instrument tech, and computing services. The chair is elected by the Commission members at their first official fall quarter meeting. This Commission reports directly to the Vice President of Finance and Administration.

Vacant, Chair, Campus Safety Officer
Erin Foley, Vice President for Student Affairs and Dean of Students
Mary Ann Zemke, Vice President for Finance & Administration (non-voting ex-officio)
George Marlton, Executive Director Procurement, Contracts and Risk Management
Eric Rulofson, Executive Director of Facilities Management
James Lake, Maintenance Supervisor (Facilities Designee)
Richard Ellis, Instrument Technician, Wilsonville
Frank Rytkonen, Electrical Engineering and Renewable Energy
Edward Daniels, Director of Campus Safety
Shellie Wilson, Director of College Union
(2016) - Lloyd Parratt, Natural Sciences, HAS
Paul Budden, Trades Maintenance worker
Dennis Nason, Trades Maintenance worker
Tena Rulofson- Sodexo (non-voting ex-officio)
Robby Merrill, Custodian
Faletha Fowler, Payroll Assistant
Vacant, Director of Student Health
Sherry Himelwright, Environmental Health and Safety
Carl Agrifoglio, Computer and Telecommunications
Student: Vacant, Klamath Falls Representative, Associated Students of Oregon Institute of
Technology
Student: Vacant, Wilsonville Representative, Associated Students of Oregon Institute of Technology

Student Hearing Commission

The functions of the Student Hearing Commission include: 1) provide an opportunity for communication between students and faculty members Advising ; 2) consider any campus-wide problems of student-faculty relationships and make recommendations to the appropriate dean; 3) conduct hearings for

students whose conduct is not in keeping with the standards of the college as described in the Student Conduct Code; 4) conduct hearings for students who claim to have received prejudiced or capricious academic evaluations.

Membership of the Commission consists of eight faculty, with at least three from each school, three students, and the Dean of Students who serves as an ex-officio member. The President designates one of the faculty to be the chair. A quorum (at least five people, one of which is a student) is needed to make recommendations.

(2015) - Christopher Caster, Chair, Medical Imaging Technology, HAS
Erin Foley, Vice President for Student Affairs and Dean of Students (non-voting ex-officio)
(2017) - John Ritter, Geomatics, ETM
(2016) - Matthew Sleep, Civil Engineering, ETM
(2016) - Cristina Negoita, Mathematics, HAS
(2016) - Seth Anthony, Natural Sciences, HAS
(2016) - Richard Carson, Medical Imaging Technology, HAS
(2017) - Roger Lindgren, Civil Engineering, ETM
(2015) - Marilyn Dyrud, Communication, HAS
(2015) - Vanessa Bennett, Nuclear Medicine Technology, HAS
Klamath Falls Student 1: Vacant
Klamath Falls Student 2: Vacant
Wilsonville Student 3: Vacant

Student Programs Executive Council (SPEC)

The purpose of this council is to collaborate and coordinate with other student leaders to combine the efforts of all student programs and improve student life. All student programs have one representative in SPEC; usually the student program director. Student program advisors are also included. The Council chair is the Director of Campus Life. The Council meets monthly.

Joseph Maurer, Director of Campus Life, Chair
ASOIT
Campus Activities
Diversity Center
The Edge
KTEC radio station
Oregon Tech Veteran's Association
Oregon Tech Broadcasting
Outdoor Program
Residence Halls Association (RHA)
Women's Resource Center

Veterans Action Committee

The responsibilities of the Veterans Action Committee are to work with the student Oregon Tech Veterans Association to sustain a veteran-friendly and empowering organization and University to make all Oregon Tech services, programs, and resources known to and effective in their delivery to on-campus veterans and to be a resource for orientation, retention, academic success, and career opportunities for veterans at Oregon Tech.

Jeff Pardy, Chair
Nellie Stewart, Commission Secretary, Student Affairs
Carl Thomas, Director of Admissions

Joseph Maurer, Director of Campus Life
Whitney Witherspoon, Registrar's Office
Barb Conner, Coordinator of Retention
Rob Shaffer, Academic Specialist
Steve Schultz, Faculty Representative
David Thaemert, Faculty Representative
Tyler Pinson, Oregon Tech Veterans Association, Director
Vacant, Oregon Tech Veterans Association, Representative

Bold representatives are active military or have veteran's status.