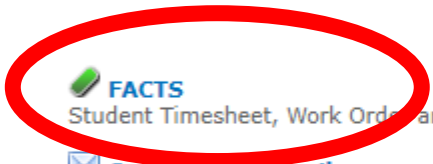



MyOIT ▶ MyOIT Home


Home Student Resources Technology Services




FACTS
Student Timesheet, Work Order and Inventory Tracking System

 **Oregon Tech Email**
Check your campus email account


 **OneDrive File Storage**
Access your files anywhere with Microsoft OneDrive cloud file storage.

 **Blackboard**
Online classes

 **Web for Student**
Add/Drop classes, view grades and account balance


 **Course Schedules**
Searchable list of classes

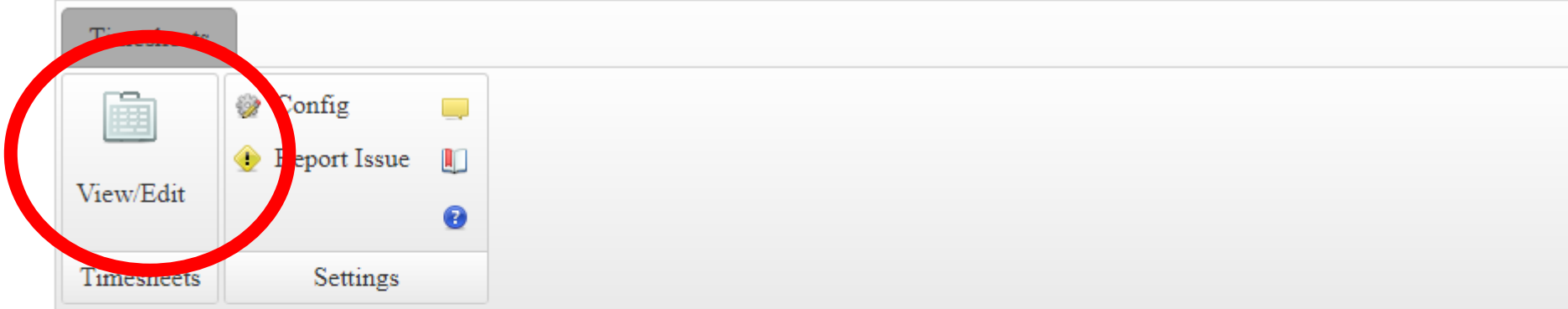
 **CASHNet EFT/Credit Card**
Pay your bill online

 **Provide Feedback**
What do you or don't you like about MyOIT? What would you like to see added?

Open MyOIT and click FACTS

Click View/Edit



 **FACTS v8.6**



Navigation menu for FACTS v8.6:

- View/Edit (circled in red)
- Timesheets
- Settings
- Config
- Report Issue
- Help


Welcome to FACTS v8.6



Version	Application
No records to display.	
	Page size: 10  0 items in 1 pages



Click on the Clock In button when you start work.


FACTS v8.6

Timesheets

 View/Edit



 Config 

 Report Issue 



Timesheets Settings

Edit / Submit Current Timesheet View Previous Timesheets

Start Date	End Date	Division	Hourly Pay	Total Hours
  11/16/2017	12/15/2017	ASOIT	\$10.00	28.91

Program Title

Click on the Clock Out button when you are finished working.

Timesheets



Config



Report Issue



View/Edit

Timesheets

Settings

Edit / Submit Current Timesheet

View Previous Timesheets

Start Date

End Date

Division

Hourly Pay

Total Hours

Total

▼ In Progress

Clock Out

[Print](#)

11/16/2017

12/15/2017

ASOIT

Program Title

\$10.00

28.91

\$289.10

Submit

Do **NOT** click Submit until you are ready to turn in the timesheet for the month. This is done on the 15th of every month to be paid on the last day.

Timesheets

View/Edit

Config

Report Issue

Timesheets

Settings

Edit / Submit Current Timesheet

View Previous Timesheets

Start Date	End Date	Division	Hourly Pay	Total Hours	Total	
In Progress						
<input type="button" value="Clock In"/> <input type="button" value="Print"/>	11/16/2017	12/15/2017	Program Title	\$10.00	28.91	\$289.10

