

ARTICLE [x]. ASSOCIATION RIGHTS

This article establishes the rights of the Association, OT-AAUP, including access to information and university resources.

Section 1. Facilities.

OT-AAUP may use Oregon Tech~~Employer's~~ facilities on the same terms as other faculty groups such as faculty senate committees. OT-AAUP representatives may use Oregon Tech's facilities for the purposes of conducting meetings with bargaining unit members provided that the facility is available and proper scheduling has been arranged. During its use of any Oregon Tech facilities, OT-AAUP agrees to adhere to all policies regulating its use.

Section 2. OT-AAUP Officials.

No later than September 15th of each academic year, OT-AAUP will inform Oregon Tech in writing the~~Employer~~ of all elected OT-AAUP officials and alternates (names and elected office). The list will be sent to the Office of the Provost and the Office of the Human Resources.

Any changes that occur in this list shall be communicated in writing to the same offices~~Employer~~ within a fourteen (14) business days~~reasonable time~~ following the any effective date of a changes.

Section 3. Communication.

OT-AAUP has the right to communicate with all members of the bargaining unit using standard university communication mechanisms, both electronic and otherwise including but not limited to university telephones, university email and campus mail. Bargaining unit members can also communicate with each other about OT-AAUP activities using standard university communication mechanisms.

OT-AAUP has the right to make presentations and distribute information to members, including new faculty, during convocation, HR orientations that include new faculty members, or other university-wide forums. Additionally, a representative of OT-AAUP shall have the right to meet with new bargaining unit members within thirty (30) calendar days from the date of hire for a period of at least thirty (30) minutes.

Section 4. Employer Supplied Information.

The ~~E~~mployer shall provide OT-AAUP with the following information in a spreadsheet for all members of the bargaining unit by the end of third week of each academic quarter (Fall, Winter and Spring quarters). The information shall be provided at no cost to OT-AAUP.

1. Employee's name on record with Human Resources
2. Pronoun preference, if provided~~Gender identification~~
3. University ID number
4. Highest degree earned
5. Job title, rank, and classification (tenure, non-tenure, visiting, retired)
6. Years in rank
7. Current Classification of Instructional Program (CIP) code
8. Name of faculty member's immediate supervisor

- 47 9. Assigned department (or departments, if on split appointment)
- 48 10. Assigned department CIP code
- 49 11. Primary Work location: office building, office room and assigned campus (including
- 50 online).
- 51 12. Office phone number
- 52 13. University email address
- 53 14. Effective date of current ~~title~~, rank, and classification
- 54 15. Job start and end date of current appointment
- 55 16. First date of university employment
- 56 17. Contract Length (9 or 12 months, etc.)
- 57 18. FTE
- 58 19. Contract type - tenure, tenure-track, non-tenure track, summer, ~~other~~
- 59 20. Annual base salary
- 60 21. Assigned work-load units for each academic quarter
- 61 22. Overload compensation (for online and on-campus courses, including summer)
- 62 23. Total merit increases computed from time of hire
- 63 24. Geographical stipend
- 64 25. Other stipends listing amount and category
- 65 26. Annual retirement benefits
- 66 27. Annual health care contributions the employee makes
- 67 28. Annual health care contributions the employer makes on behalf of employee
- 68 29. Job status (leave, active, sabbatical)

69
70 The following reports shall be provided in electronic format by the Office of the Provost ~~given to~~
71 OT-AAUP once at least annually at no cost to OT-AAUP:

- 72
- 73 1. A list of all promotion and tenure decisions. This report must be provided to OT-AAUP
- 74 within thirty (30) calendar days ~~one month~~ of when a bargaining unit member is employees
- 75 are notified of either the decision of being awarded tenure, or the decision of being awarded
- 76 a promotion.
- 77 2. Detailed annual, Board-adopted, all funds budget shall must be provided when the budget is
- 78 approved by the Board of Trustees by July 14th, unless there are circumstances delaying this
- 79 reporting, in which case the Office of the Provost will notify OT-AAUP's President by July
- 80 15th of delays in reporting, including new dates for the delivery of this report.
- 81 3. A report of the aggregate and detailed (index-level) report of General and Auxiliary funds
- 82 expenditures of monies allocated in the previous fiscal year shall be provided within fourteen
- 83 (14) calendar days of the close of period 14 of the fiscal year -including bargaining unit
- 84 members professional development expenditures.
- 85 4. Faculty staffing report on or before September 1st to include the previous year's non-
- 86 renewable yearlong appointments including instructor's name, assigned department(s),
- 87 number of years in appointment, and current future plans for positions.
- 88 5. By May 1st of each academic year, the following should also be provided:
- 89 a. A an annual statement on the status of current relinquishments (such as tenure or job
- 90 title) including relinquishment of benefits;
- 91 b. D data and calculations governing release time for the following academic year
- 92 (including summer term); and
- 93 c. T the number of sabbatical applications, the duration of the sabbatical that each
- 94 applicant requested, all approved sabbaticals for the upcoming academic year, and

95 the respective duration each sabbatical was approved for (one quarter, two quarters
96 or a full year, for 9-months faculty).
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98 **Section 5. Service to the Association.**

99 Work that OT-AAUP members do in connection with the Association shall count as service to the
100 university for the purpose of a faculty's annual performance evaluation, and towards promotion,
101 tenure and post-tenure reviews. The service that has been performed by members since the
102 formation of the Association union and prior to the ratification of this Agreement of the
103 Association Rights article will be retroactively considered service to the university. ~~The crediting of~~
104 ~~service for OT-AAUP activities will be effective immediately after this Association Rights article is~~
105 ~~tentatively agreed upon.~~
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107 **Section 6. Other Data.**

108 Upon written request by the President of OT-AAUP to the Provost, Oregon Tech shall provide
109 OT-AAUP with a copy of, or access to, official published records, files, studies and other
110 documents which are public records. Copies shall ordinarily be furnished without charge. Any
111 charges assessed will be due to the unusual nature of the material. Electronic access to such requests
112 is an appropriate form of providing this information.
113

114 OT-AAUP shall be granted access at no charge to the CUPA-HR data, including DataOnDemand
115 (DoD), on a yearly basis, for both faculty and academic professionals. Access shall clearly include
116 starting and expiration dates for accessing CUPA-HR data, including DoD data.