

1                                   **ARTICLE [x]. NOTICES AND COMMUNICATION**

2  
3  
4 Unless otherwise provided in this Agreement, the Parties shall send all customary or required notices  
5 ~~and or~~ communications by encrypted email with read-receipt requested; ~~and~~ if receipt is not  
6 acknowledged within seven (7) calendar days, then in person to the addresses below.

7  
8       **For OT-AAUP:**

9       President of OT-AAUP  
10       3201 Campus Drive  
11       Klamath Falls, OR 97601

12  
13       **For the Employer:**

14       President of Oregon Institute of Technology  
15       3201 Campus Drive  
16       Klamath Falls, OR 97601

\*OT-AAUP reserves the right to add to, modify, or amend proposals during the course of negotiations.