

# **OREGON INSTITUTE OF TECHNOLOGY**

## **Student Evaluation of Instruction OIT-21-035**

### **Preamble**

Student evaluations of faculty are either summative or formative. Summative evaluations are global in nature and measure student satisfaction with instruction. They are useful as one of many measures for assessing teaching performance, but are not, by themselves, a valid measure of teaching effectiveness. Formative evaluations, however, are designed to give professors useful and timely feedback to improve teaching effectiveness.

OIT's current evaluation system uses materials from IDEA Center and can be both summative and formative. The Summary Evaluation of Teaching Effectiveness data (found on the first page of both the Diagnostic and Short Forms) will be used in the annual performance evaluation of faculty, while additional data on the Diagnostic Form Report will be used by individual faculty members for the purpose of improving teaching and will not be used as part of the faculty member's annual performance evaluation.

### **Philosophy**

The policy for student evaluation of faculty is based on the following assumptions:

- Students have the responsibility of maintaining maturity and objectivity.
- Faculty have the responsibility of seriously considering student input and implementing changes as appropriate.
- Administration must recognize that summative evaluations are useful as only one measure of teaching performance.

### **Policy**

Students will be given the opportunity to evaluate faculty and courses on a regular basis. The purpose of these evaluations is to provide faculty with student input regarding teaching performance and the strengths and weaknesses of courses.

A Summary Evaluation of Teaching Scores will be included on the Annual Performance Evaluation (APE) form in a Faculty Multi Term Survey Report table format.

### **Procedures**

1. Every other term (fall and spring of one year, winter of the next) tenured faculty are required to give all their on-campus students the opportunity to participate in numerical and written course evaluation. Full-time untenured faculty will provide this opportunity every term. Summer terms are excluded. Faculty members teaching lecture and lab sections of the same

course may request of the chair to give one evaluation for both. Individual faculty members may request, or be required, to be evaluated more frequently.

2. The numerical form will include faculty-generated questions and/or default questions.
3. Faculty will notify students one week in advance of the scheduled evaluation time.
4. Faculty may select another faculty member or a student to administer the evaluation in their class. Packets will be available in instructional support area.
5. Individuals administering evaluations will return packets to an instructional support area, which will forward them to the Office of the Provost.
6. The Office of the Provost in conjunction with the IDEA Center will tabulate the numerical results for distribution to individual faculty and department chairs.

Recommended by:

Faculty Senate – June 3, 2008

President's Council – May 19, 2009

Approved: \_\_\_\_\_

  
Christopher G. Maples, President

Date: \_\_\_\_\_ June 22, 2009