

**ATTENDANCE**

Brian Fox, <i>Chair</i>	Vice President for Finance and Administration	Klamath Falls
Richard Bailey, <i>FOAC Chair</i>	Department of Business Management, ETM	Klamath Falls
Erin Foley	Vice President for Student Affairs and Dean of Students	Klamath Falls
Erik Johnson	Director of Admissions	Klamath Falls
Faith Lee	Student Representative	Klamath Falls
Anne Malinowski	Assistant Registrar	Portland-Metro
Kathryn (Katie) Mura	Student Representative	Klamath Falls
Johnathan Nguyen	ASOIT President	Portland-Metro
Rosanna Overholser	Department of Mathematics, HAS	Klamath Falls
Junmin Yee	ASOIT President	Klamath Falls
Oswaldo Capistran-Perez	ASOIT Vice President	Portland-Metro

**GUESTS**

Karissa Guthrie	Accounts Receivable Manager	Klamath Falls
Stephanie Pope	Assistant Vice President for Budget & Planning	Klamath Falls
Paul Titus	Executive Assistant to the Provost	Klamath Falls

**ABSENT**

Gary Kuleck	Provost and Vice President for Academic Affairs	Klamath Falls
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**MINUTES****1. Meeting Called to Order *Brian Fox***

- a. *Chair Brian Fox* called the meeting to order at 3:03 pm.
- b. *Brian Fox* gave an overview of the agenda discussion items.
- c. *TRC Committee* reviewed the Tuition Setting Guiding Principles.

**2. Differential Tuition Levels *Stephanie Pope***

- a. *Brian Fox* shared an analysis of how many Oregon Tech students are charged differential tuition. For the 2017-18 academic year, 48.7% of Oregon Tech students paid differential tuition rates in 8 different categories.
- b. *Junmin Yee* requested to see a list of all Oregon Tech majors with columns for differential and non-differential tuition rates.
- c. *Stephanie Pope* shared the institution comparators for differential tuition rates, non-differential tuition rates, resident tuition and non-resident tuition, however, she made note that these are not always equivalent to the types of students and majors we have at Oregon Tech.

- d. *Brian Fox* made note that currently OSU engineering is listed at \$1500 more than Oregon Tech and PSU is listed at \$700 less for one full year tuition rate.

### 3. **Student Enrollment** *Erika Veth, Erik Johnson*

- a. *Erik Johnson* shared a Student Enrollment update. Freshman applications are up 40% and in January, 1,000 freshman were accepted to Oregon Tech. This broke records for Oregon Tech since they have not ever hit that number by January. Transfer students are up in Portland-Metro but not in Klamath Falls. Master's degrees are up 13%. There is new scholarship for Phi Delta Kappa.
- b. *Erik Johnson* presented the enrollment prediction numbers. Oregon Tech on average graduates 767 students, with 937 new students. For 2019-2020, Oregon Tech expects to have 1,031 new students with a guess of 410 stop out's. This yields an estimate of 1.2% overall head count increase.
- c. *Erik Johnson* shared that EOU, PSU, SOU and WOU enrollment is shrinking, OSU and OIT are growing and U of O is remaining stable.
- d. *Brian Fox* shared that it is important that we not build a budget around too optimistic assumptions as this can create issues next year if we don't hit all the targets. Oregon Tech should be conservative and make note that the investments we are making now will pay off in 3-5 years.

### 4. **Tuition/Budget Scenarios** *Brian Fox*

- a. *Brian Fox* shared the Tuition and Budget Scenarios Excel Tool. A series of options were discussed with TRC committee. This included scenarios with different levels of state funding, tuition increases and use of university resources.
- b. *TRC Committee* discussion regarding Governor's cut of OREC, Sports Lottery funding, graduate and athletic program scholarships, planning around \$40 million in State funding, but hoping to get \$60 million. It is important to think about balancing over a couple of years.
- c. *TRC Committee* discussed the Open Forum details for presentation materials.
  - Recommendation should be teared and staggered.
  - Explain to the students why we have to have these tuition increase.
  - Show the impact and what each scenario looks like.
  - Show the tuition rate and differentials rate with all majors.
  - Low tuition increase with cuts, medium tuition increase balance across 2 years, medium tuition increase and smaller cuts, high tuition increase and no cuts.
  - Use the \$40 million state budget assumption.
  - Presenters: Osvaldo Capistran-Perez and Johnathan Nguyen from Portland-Metro campus and Faith Lee and Junmin Yee from Klamath Falls campus.
- d. *TRC Committee* discussed the marketing plan for TRC Open Forums.
  - Email Announcement to Students (Nellie Stewart)
  - Post on Oregon Tech App (Campus Life)
  - Post in TP Press Calendar (Campus Life)
  - Post on Campus Life Social Media (Campus Life)
  - Post on Events Calendar (Campus Life)
  - Table tents in College Union (Nellie Stewart)
  - Posters around campus (Nellie Stewart)

- Campus Life Monitor Screen Signs (Nellie Stewart)
- Class Announcement (Erin Foley)
- Provide dessert (Brian Fox)

**5. Meeting Adjourned** *Brian Fox*

- a. *Chair Brian Fox* adjourned the meeting to order at 4:40 pm.