

ATTENDANCE

Brian Fox, <i>Chair</i>	Vice President for Finance and Administration	Klamath Falls
Richard Bailey, <i>FOAC Chair</i>	Department of Business Management, ETM	Klamath Falls
Taylor Kimura	Student Representative	Klamath Falls
Anne Malinowski	Assistant Registrar	Portland-Metro
Johnathan Nguyen	ASOIT President	Portland-Metro
Rosanna Overholser	Department of Mathematics, HAS	Klamath Falls
Junmin Yee	ASOIT President	Klamath Falls
Oswaldo Capistran-Perez	ASOIT Vice President	Portland-Metro

GUESTS

Tracey Lehman	Director of Financial Aid	Klamath Falls
Brittany Miles	Assistance Vice President for Government Relations	Portland-Metro
Stephanie Pope	Assistant Vice President for Budget & Planning	Klamath Falls
Paul Titus	Executive Assistant to the Provost	Klamath Falls

ABSENT

Erin Foley	Vice President for Student Affairs and Dean of Students	Klamath Falls
Erik Johnson	Director of Admissions	Klamath Falls
Gary Kuleck	Provost and Vice President for Academic Affairs	Klamath Falls
Faith Lee	Student Representative	Klamath Falls
Kathryn (Katie) Mura	Student Representative	Klamath Falls
Ernesto Hernandez	Student Representative	Klamath Falls
Cindy Childers	Accounting Manager	Klamath Falls
Karissa Guthrie	Accounts Receivable Manager	Klamath Falls
Farooq Sultan	Director of Institutional Research	Klamath Falls

MINUTES

1. **Meeting Called to Order** *Brian Fox*
 - a. *Chair Brian Fox* called the meeting to order at 3:03 pm.
 - b. Brief overview of the agenda discussion items.

2. **Review the Principles** *TRC Committee*
 - a. *TRC* reviewed the Tuition Setting Guiding Principles.

3. **State Legislative Budget Update** *Brittany Miles*

- a. *Brittany Miles* shared that the Co-Chairs for Ways and Means Committee released their budget on Thursday, March 7 in the amount of \$40.5 million. There are no details on Sports Lottery or ETIC funding. This budget still leaves a deficit of \$4.8 million for Oregon Tech. The next steps is reaction gathering. There will be advocacy work and efforts from Oregon Tech and our sister institutions to express needs for state funding.

4. Tuition Open Forum Recap *Junmin Yee, Johnathan Nguyen*

- a. *Junmin Yee* shared a recap of the Tuition Open Forum for the Klamath Falls campus. Overall, the event went well with a good turnout of students in attendance. Students did perceive the forum as very informative as a presentation of what tuition might become. In the next forum, Junmin would like TRC to be more direct about what feedback we are asking of students.
- b. *Johnathan Nguyen* shared a recap of the Tuition Open Forum for the Portland-Metro campus. Due to the weather conditions, there was low student attendance. The session was recorded and posted out to the students to view on their own time. In the next forum, Johnathan would like to ask TRC to create a 1-pager document for faculty and students as a much easier way to consume everything to make better sense of it. TRC also needs to create some real involvement and variations of notice for TRU Day scheduled for May 14, 2019.
- c. *Stephanie Pope* shared that she recorded the questions asked during the Klamath Falls Campus Open Forum. The list of questions was read aloud to TRC.
- d. *Brian Fox* shared that before the next forum he will work on the 1-pager document which some scenarios of what tuition could be, as well as the HECC process if tuition increase goes above 5%.
- e. *TRC Committee* decided on next steps:
 - TRC Committee meeting will be scheduled during the week of April 8.
 - The second Tuition Recommendation Open Forums will be moved to April 15 and 17, 2019.
 - TRC Committee meeting will be scheduled during the week of April 22.
 - TRC Recommendation will be presented to the President during the week of May 1.

5. Financial Aid/Scholarships and Tuition *Tracy Lehman*

- a. *Tracy Lehman* presented the Financial Aid PowerPoint discussing the strategies Oregon Tech uses to increase enrollment and retention of sensitive populations. Particularly low income and minority students.

6. Tuition Recommendation Scenarios *Brian Fox*

- a. *TRC Committee* discussed Budget Scenarios with tool provided by Budget & Planning Office. An informational table was created with 3 Scenarios.
- b. *TRC Committee* discussed the TRC Budget Scenario Reviews
- c. *TRC Committee* discussion on the use of reserves from 2018-2019. \$2 million was used for structural deficit of more employees than revenue to support. The universities highest cost are salaries and benefits.

7. Meeting Adjourned

- a. *Chair Brian Fox* adjourned the meeting to order at 4:49 pm.