

Chair:		
Richard Bailey	Professor of Business Management	Klamath Falls
Membership:		
Abdy Afjeh	Associate Provost for Research	Portland-Metro
Jeff Dickson	Associate Professor of Business Management	Klamath Falls
Erin Foley	Vice President for Student Affairs & Dean of Students	Klamath Falls
Brian Fox	Vice President for Finance & Administration	Klamath Falls
David Hammond	Associate Professor of Mathematics	Portland-Metro
Sandi Hanan	Senior Human Resources Consultant	Klamath Falls
Gary Kuleck	Provost & Vice President for Academic Affairs	Klamath Falls
Debbie McCollam	Professor of Medical Imaging Technology	Klamath Falls
Johnathan Nguyen	ASOIT President	Portland-Metro
Stephanie Pope	Director for Budget & Planning	Klamath Falls
Paula Russell	Associate Professor of Dental Hygiene	Klamath Falls
Matthew Sleep	Assistant Professor of Civil Engineering	Klamath Falls
Mason Terry	Director of Oregon Renewable Energy Center (OREC)	Klamath Falls
Erika Veth	Associate Vice President for Strategic Enrollment Management	Klamath Falls
Junmin Yee	ASOIT President	Portland-Metro
Additional Attendees:		
Craig Campbell	Director of Oregon Manufacturing Innovation Center (OMIC)	Scappoose
Thom Darrah	Director of Facilities and Capital Planning	Klamath Falls
Rick Hoylman	Professor of Medical Imaging Technology, HAS	Klamath Falls
Tom Keyser	Dean of the College of Engineering, Technology and Management	Klamath Falls
John Van Dyke	Director of Athletics	Klamath Falls
Nellie Stewart	Executive Assistant to Vice President for Finance & Administration	Klamath Falls

Minutes

Meeting called to order – Chair Richard Bailey

Chair Richard Bailey called the meeting to order at 8:01 am.

1. OMIC Update – Craig Campbell

Craig Campbell presented a PowerPoint Presentation.

Richard Bailey asked what the dollar amount is that comes back to Oregon Tech and will that amount change? Craig Campbell replied that the amount that OMIC gives back to Oregon Tech is 26%. For FY19 that totaled \$144,668. This percentage will stay the same, but depending on staffing level, the amount can change.

Matthew Sleep asked about the building debt service. This question was tabled until we can ask Brian Fox for more details. *Matthew Sleep* would also like to know more detail about the initial investment Oregon Tech made to purchase the building and when Oregon Tech expects to see a break even amount on this investment.

Matthew Sleep asked if Oregon Tech has any extra benefits such as preferential access and membership over OSU and PSU. *Craig Campbell* replied that all schools are on equal playing field, with the caveat that all the employees of OMIC are Oregon Tech employees. *Craig Campbell's* position reports directly to Dr. Nagi. These circumstances naturally create closer relationships to Oregon Tech. There is no written advantage, however, Oregon Tech's approach for IT and industry needs also puts Oregon Tech in a higher position.

Gary Kuleck asked if the University of Oregon has started to engage with OMIC. *Craig Campbell* replied that there have been a few outreaches, including some possible grants in the works. There has been contact but no follow up.

Matthew Sleep asked about the pricing structure for OMIC in relation to research. At Oregon Tech the pricing structure is 50% for research projects with the overhead to go to Oregon Tech. *Craig Campbell* replied that OMIC is continuing to evolve and in the beginning steps of these processes and currently OMIC would follow this same pricing structure, research projects are going under Oregon Tech to apply the overhead and OMIC collects 26%. There are still negotiations for federal rates.

2. Student Rec Center Project – Thom Darrah, Rick Hoylman, John Van Dyke

Thom Darrah, Rick Hoylman, John Van Dyke presented a PowerPoint Presentation.

Richard Bailey asked for cost amounts to Faculty and Staff. *John Van Dyke* replied that faculty and staff will be charged at a similar rate (not below) that students are charged for the fee per term.

Debbie McCollam inquired about extern students and if these students were taken into consideration for the new Rec Center fee when they are not on campus for use of the service on their one-year externship. *Rick Hoylman* added that historically extern students have been charged all fees including the health center when they are on externship and unable to use these services. *Erika Veth* added that Online students face this same issue. *John Van Dyke* replied that he will make a note to discuss this item with Brian Fox and Erin Foley.

David Hammond asked for more detail about what the \$60,000 equipment funding will cover. *John Van Dyke* replied that this funding amount will cover the equipment, machines and operational materials. There may be a higher amount in the beginning, this amount may stay the same, or may go down and adjustments to the fee would be reflected.

Debbie McCollam asked if there have been discussions about Community Memberships as well as a possible partnership with Sky Lakes employees. *John Van Dyke* replied that in the first year the plan is to keep the SRC members to just Students, Faculty and Staff. The Athletics department will be monitoring usage with the card reader tool to determine how often and how full the use of the facility is before looking at possible revenue sources and plans from community memberships. The number one goal is student priority.

Matthew Sleep asked if the architects provided numbers of students per square footage for industry standards. *Thom Darrah* replied that this was not asked for the architects, but the space is up to code for occupancy.

Matthew Sleep asked about athlete use of the bottom floor court and weight room. *John Van Dyke* replied that the SRC project plan is to create a bottom floor for student rec use, multi-use sport for intramurals, weight room, cardio equipment, and exercise studio. Student-athletes are also students and will use the SRC facilities, but the second floor will cater to the athlete needs. Right now, everyone is sharing everything. The updates to the bottom floor will create way more usage availability to non-athletes.

3. Budget Process Update – Stephanie Pope

Stephanie Pope shared the Budget Calendar.

Junmin Yee asked if students could attend the Campus Budget Forum scheduled for Tuesday, April 23 at 4:00 pm. *Stephanie Pope* replied that she would check on this with Brian Fox.

Debbie McCollam asked when Department Chairs will know their FY20 finalized budget. *Stephanie Pope* replied that Department Chairs should be made aware of their preliminary budgets after the Board as adopted the proposed budget during their May 30 Board meeting. There are still possible changes to stay aware of due to the Legislatures final voting taking place in June, July, or August to determine the amount of state funding that will be provided to Oregon higher education.

Richard Bailey would like FOAC to provide feedback to Dr. Nagi and asked Stephanie to share the Budget Presentation Panel information to the group. *Stephanie Pope* shared a review of the three Budget Scenarios and the Strategic Investment Justification Forms. *Richard Bailey* requested that FOAC review the Strategic Investment Justification Forms and score on a Rubric by the deadline of Tuesday, April 23 to share FOAC recommendation to Dr. Nagi.

4. Campus Budget Forum Prep – Stephanie Pope

FOAC reviewed the PowerPoint slides for edits.

Feedback collected:

- There is confusion on what a co-chairs budget is.
- There are too many Tuition slides, especially since there have already been Tuition Open Forums with this information already provided.
- Combine K-12 and Community Colleges slides.
- Enrollment and completion slides and then enrollment trends should be together or slimmed down.
- Suggestion to focus more on immediate need of next year's budget, and not so much on outside pressures and future budgets.
- Missing from the slides is the how Oregon Tech is going to respond. There should be a simple explanation of what Oregon Tech budget ask was for, what the governor's response was, what we still don't know and why we are still waiting.
- Suggestion to have less slides and room for open ended discussion.

Meeting adjourned – Chair Richard Bailey

Chair Richard Bailey adjourned the meeting at 10:14 am.