

## ATTENDANCE

Brian Fox, <i>Chair</i>	Vice President for Finance and Administration	Klamath Falls
Richard Bailey, <i>FOAC Chair</i>	Department of Business Management, ETM	Klamath Falls
Karissa Guthrie	Accounts Receivable Manager	Klamath Falls
Taylor Kimura	Student Representative	Klamath Falls
Faith Lee	Student Representative	Klamath Falls
Anne Malinowski	Assistant Registrar	Portland-Metro
Johnathan Nguyen	ASOIT President	Portland-Metro
Rosanna Overholser	Department of Mathematics, HAS	Klamath Falls
Junmin Yee	ASOIT President	Klamath Falls
Oswaldo Capistran-Perez	ASOIT Vice President	Portland-Metro

## GUESTS

Cindy Childers	Accounting Manager	Klamath Falls
Jaron Hartman	Research Analyst 4	Klamath Falls
Stephanie Pope	Assistant Vice President for Budget & Planning	Klamath Falls
Paul Titus	Executive Assistant to the Provost	Klamath Falls

## ABSENT

Erin Foley	Vice President for Student Affairs and Dean of Students	Klamath Falls
Erik Johnson	Director of Admissions	Klamath Falls
Gary Kuleck	Provost and Vice President for Academic Affairs	Klamath Falls
Kathryn (Katie) Mura	Student Representative	Klamath Falls
Farooq Sultan	Director of Institutional Research	Klamath Falls

## MINUTES

- 1. Meeting Called to Order** *Brian Fox*
  - Chair Brian Fox* called the meeting to order at 1:05 pm.
- 2. Review the Principles** *TRC*
  - TRC* reviewed the Tuition Setting Guiding Principles.
- 3. Open Forum Feedback** *TRC*
  - Junmin Yee* shared that overall students may be frustrated with tuition increase, but also understanding of the needs to maintain a quality education at Oregon Tech. It's a balancing act while also avoiding a double digit increase.

- b. *Johnathan Nguyen* shared that students are glad to receive transparent information. Students are also interested in what they can do to represent and make noise to the state.
- c. *Brian Fox* shared that historically a total of 80 students attend TRU day from the universities.

#### 4. Next steps discussion TRC

- a. *Richard Bailey* asked for clarification and update on Co-Chairs budget. *Brian Fox* replied that the Co-Chairs budget is an estimate and we are operating on what we know at this point while being ready to maybe making adjustments.
- b. *Junmin Yee* shared that Scenario 3 is off the table.
- c. *Johnathan Nguyen* shared that Scenario 2 seems like the best option and Scenario 1 will not balance the institution.
- d. *Richard Bailey* shared concern for the continued rise of tuition every year. This could be a problem with enrollment and retention. May be worth looking into what operation and organizational changes could be looked at. In reality, Oregon Tech is not losing money, but our costs are continuing to increase also while we are trying to grow enrollment. There is room for class management, class sizes, number of class options offered, and even the combination of some courses together to get fewer really good courses overall.
- e. *Paul Titus* asked for an update on what other universities are planning for in tuition increases. *Brian Fox* replied that some are lower and some are higher. Right now, several institutions will likely be lower than 5% with a budget cut process. U of O, PSU and SOU will likely be above 5% in the 9-14% range. U of O plans to cut \$12 million out of their budget and OSU will be cutting a similar amount.
- f. *Faith Lee* shared that Oregon Tech is lucky to have the students that we do because they are understanding to equipment and program needs while also a passionate and vocal group. We are hoping for a good turnout at the TRU day event and students reaching out to legislatures. Scenario 2 is the best option received to keep the education standards and equipment up to date which is very important. However, we must be careful not to price ourselves out of our own market.
- g. *Johnathan Nguyen* agreed with Scenario 2 9% tuition increase.
- h. *Junmin Yee* agreed with Scenario 2 9% tuition increase.
- i. *Roundtable TRC* reached a consensus to recommend the Scenario 2 9% tuition increase as outlined in the tuition open forum presentation. The next steps are to hand our recommendation to ASOIT to write a recommendation to the President.
- j. The TRC will put together a report outlining their deliberations, materials and opinions.
- k. The option for a minority report from members was provided. No members asked for such a report.

#### 5. Meeting Adjourned *Brian Fox*

- a. *Chair Brian Fox* adjourned the meeting to order at 1:45 pm.