

Chair:		
<i>Brian Fox, Chair</i>	Vice President for Finance and Administration	Klamath Falls
Members:		
<i>Mohammed Alqafshat</i>	ASOIT Activities Director	Klamath Falls
<i>Richard Bailey</i>	Faculty Department of Management, ETM	Klamath Falls
<i>Erin Foley, Ex-Officio</i>	Vice President for Student Affairs and Dean of Students	Klamath Falls
<i>Samantha (Sam) Henkell</i>	ASOIT President	Klamath Falls
<i>Erik Johnson</i>	Director of Admissions	Klamath Falls
<i>Taylor Kimura</i>	ASOIT Finance Officer	Klamath Falls
<i>Nashmy Luna</i>	ASOIT Vice President	Portland-Metro
<i>Jesse Lutterloh</i>	Student Representative	Klamath Falls
<i>Anne Malinowski</i>	Assistant Registrar	Portland-Metro
<i>Dr. Joanna Mott</i>	Provost and Vice President for Academic Affairs	Klamath Falls
<i>Dao Nguyen</i>	ASOIT Communications Officer	Portland-Metro
<i>Rosanna Overholser</i>	Faculty Department of Mathematics, HAS	Klamath Falls
<i>Stefan Valenzuela</i>	ASOIT President	Portland-Metro
<i>Peter Wantuck</i>	ASOIT Outreach Officer	Portland-Metro
<i>Mason Wichmann</i>	ASOIT Vice President	Klamath Falls
Additional Attendees:		
<i>Jaron Hartman</i>	Research Analyst for Institutional Research	Klamath Falls
<i>Stephanie Pope</i>	Assistant Vice President for Fiscal Operations	Klamath Falls
<i>Nellie Stewart</i>	Executive Assistant to Vice President for Finance & Administration	Klamath Falls
Guests:		
<i>Ryan Brown</i>	Faculty Department of Medical Laboratory Science	Portland-Metro

MINUTES

Meeting Called to Order – Chair Brian Fox

Chair Fox called the meeting to order at 1:03 pm.

1. Review TRC Committee Principles – TRC Committee

- a. Review of TRC Committee Principles.

2. TRC Open Forum Prep – Brian Fox

- a. *Nellie Stewart* shared the advertisement efforts happening on both campuses for the Tuition Open Forums: campus-wide email, table tents, TV digital displays, Oregon Tech app and TP Press.
- b. *Brian Fox* shared draft version of PowerPoint Presentation for the TRC Open Forums. TRC Feedback was given for edits to the slides including the addition of how Oregon Tech compares to other universities, Expense Ratio Analysis, How Investments have been used in the past, and Discussion guiding questions.
- c. Student Representation to co-present will be Sam Henkell for Klamath Falls Campus and Stefan Valenzuela and Nashmy Luna for Portland-Metro Campus.

Meeting Adjourned – Chair Brian Fox

Chair Fox adjourned the meeting at 1:53 pm.