

Chair:		
Richard Bailey	Professor of Business Management	Klamath Falls
Membership:		
Abdy Afjeh	Associate Provost for Research	Portland-Metro
Todd Breedlove	Professor of Computer Systems Engineering Technology	Klamath Falls
Erin Foley	Vice President for Student Affairs & Dean of Students	Klamath Falls
Brian Fox	Vice President for Finance & Administration	Klamath Falls
David Hammond	Associate Professor of Mathematics	Portland-Metro
Samantha Henkell	ASOIT President	Klamath Falls
Dawn Lowe-Wincentsen	Librarian	Portland-Metro
Debbie McCollam	Professor of Medical Imaging Technology	Klamath Falls
Joanna Mott	Provost & Vice President for Academic Affairs	Klamath Falls
Stephanie Pope	Assistant Vice President for Financial Operations	Klamath Falls
Matthew Sleep	Assistant Professor of Civil Engineering	Klamath Falls
Mason Terry	Director of Oregon Renewable Energy Center (OREC)	Klamath Falls
Stefan Valenzuela	ASOIT President	Portland-Metro
Erika Veth	Associate Vice President for Strategic Enrollment Management	Klamath Falls
Additional Attendees:		
Thom Darrah	Director for Facilities Services Management	Klamath Falls
Nellie Stewart	Executive Assistant to Vice President for Finance & Administration	Klamath Falls
Farooq Sultan	Director for Institutional Research	Klamath Falls

Minutes

Meeting called to order – Chair Richard Bailey

Chair Richard Bailey called the meeting to order at 7:30 am.

1. Tuition Forum Review – Vice President Brian Fox

Vice President Brian Fox presented the Tuition Open Forum slides for the second series scheduled for this week. *Terri Torres* inquired about the comparator schools and why certain Oregon schools were missing. *Dawn Lowe Wincentsen* asked about how many students are needed for running in the black, and the gaps in the summer with advising, how the faculty role plays a part, and not just in the evening and what justifies a full time advisor. She shared that the Portland-Metro campus receives help from Financial Aid through employees traveling to their campus. It would be wise to go through a list of services provided to each campus for student accommodations. *Todd Breedlove* shared updates needed for CSET hiring. *Chair Richard Bailey* asked about the advisor hiring. He shared that the newly created 'The ROCK' has been tasked with only advising services to first year students and that retention is declared and advised by faculty. He is aware that each college will have an advisor to help with the process instead of replacing admin in the Provost's Office, The ROCK, Educational Partnerships, and the Registrar's. *Terri Torres* asked about Sports Lottery funding requirements along

with details around scholarships, and women athletes. She also asked about the Track facility renovation. *Brian Fox* replied that the Athletic facility exterior and Student Rec Center was funded through a bond and student fees and the hope is to have some leftover bond funds to work on the track facility. *Chair Richard Bailey* asked about debt service. *Todd Breedlove* shared that equipment storage needs to be addressed on the Portland-Metro campus since equipment is currently stored in faculty offices. *Terri Torres* asked about viewing the Foundation budget. *Vice President Brian Fox* replied that the Foundation budget is a separate entity and can be viewed through financial statements. *Mason Terry* asked about using DocuSign for a cost savings. *David Hammond* asked about Debt Service as compared to other universities since 7% seems high. *Vice President Brian Fox* replied that borrowing interest rates have gone up and there are restrictions on these funds, for example auxiliary departments cannot use state funding. *Todd Breedlove* asked about health care versus retirement. *Todd Breedlove* shared concern for salary savings to balance the budget and that faculty retention is a problem. *Terri Torres* asked about the President's budget, and the operating budget, and how divisional budgets are determined in regard to support or recommend for tuition increases. *Vice President Brian Fox* shared that this is established through the TRC process and is an informative process that creates opportunity for FOAC involvement.

2. Budget Timeline and FOAC Involvement – Vice President Brian Fox

Vice President Brian Fox presented the budget process for FY20 and FY21. There is a plan to format so that FOAC provides feedback Senior Leadership in written form after each divisional VP presents their level of budget detail and investment requests.

Meeting adjourned – Chair Richard Bailey

Chair Richard Bailey adjourned the meeting at 8:50 am.