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## Board of Trustees Meeting MINUTES

### Trustees Present:

Jessica Gomez, Chair (in person)  
Lisa Graham  
Tim Hasty (in person)  
Kathleen Hill  
Vince Jones, Vice Chair

Rose McClure (in person)  
Jill Mason  
Kelley Minty Morris (in person)  
Nagi Naganathan, President (in person)  
Mike Starr

Paul Stewart  
Michele Vitali  
Fred Ziari

### Trustees Unable to Attend:

Jeremy Brown

### University Staff and Faculty Present in Person:

Jolyn Dahlvig, Associate Dean of Students  
Erin Foley, VP Student Affairs and Dean of Students  
Brian Fox, VP Finance and Administration  
Scotty Hayes, Information Technology Consultant  
Zach Jones, TOP Director  
Don McDonnell, Medical Imaging Technology Professor  
Joanna Mott, Provost and VP Academic Affairs and Strategic Enrollment Management

### Students Present:

Hemi Patel

Peter Wantuck

Mason Wichmann

## 1. Call to Order/Roll/Declaration of a Quorum

**Chair Gomez** called the meeting to order at 3:16pm. The Board Secretary called roll and a quorum was declared.

## 2. Reports

### 2.1 President

**President Naganathan** reviewed a PowerPoint presentation included in the agenda packet. He noted the key staff searches underway, a new DEI initiative, the status of the implementation process of the strategic plan, and the planning of the 75<sup>th</sup> anniversary celebration. He reviewed the Fall 2020 enrollment and retention figures, 2020-21 accolades and standings, and veteran service initiatives. He noted Chair Gomez and he are part of the Governor's Futures Commission.

## 2.2 ASOIT

**President Wichmann (KF)** stated the current term has been difficult for some students but it has also required innovation on how to provide activities and has given ASOIT the opportunity to improve as an organization. ASOIT will continue remote training over the summer for new officers. Accomplishments to date include conducting new student orientation all outside, approving four new clubs, supporting existing clubs to host virtual events, modifying the feedback model to obtain more input, conducting surveys, and conducting more student involvement events. **President Wantuck (PM)** stated the remote modality has created complications and opportunities. All student organizations were moved to Teams and ASOIT will communicate the availability to all students. ASOIT PM is working on virtual events and improving study areas on campus to meet COVID standards to increase the number of students on campus and it would like to start a student-led faculty recognition program.

## 2.3 Administrative Council

**Co-chairs Associate Dean Dahlvig and TOP Director Jones** reviewed a PowerPoint presentation from the agenda packet including an overview of the new council structure, strategic priorities for 2020-21, and the status of those initiatives.

## 2.4 Faculty Senate

**President Don McDonnell** explained at the last faculty senate meeting the meaning of shared governance was questioned. He researched definitions and recited a description from the State University of New York. He noted the Senate is taking thoughtful steps to develop stronger shared governance on campus. He thanked classified and unclassified staff for taking furloughs, administrators and students for following restrictions and having patience, and faculty for working long hours and providing the best education possible. He noted his discussion with Dr. Naganathan regarding the stress levels of faculty, staff, and students and the need for faculty leadership and administrators to address the same. He would like everyone to work together to improve the climate on campus.

2.5 **Foundation** – written report included in the agenda packet.

## 2.6 Strategic Enrollment Management

**Provost Mott** shared a PowerPoint presentation and explained there is a group of offices that make up Strategic Enrollment Management and all have been busy modifying processes and maintaining focus on students. She reviewed the figures for new student enrollment, credit hours, transfers, retention, diversity, residency, and gender. She noted 2-year course schedules will now be posted for students.

## 2.7 COVID Reopening Plan

**VP Foley** explained the OHA and HECC guidance requires a report to be given at every regularly scheduled board meeting. She noted amendments to the university's reopening plan that was presented to the board in July 2020 were made on August 6, September 25, and October 27 to address changes to the guidance of OHA, HECC, CDC, and other entities. Two reopening groups continue to meet to address the continued changes in guidance. She reviewed the testing, isolation and quarantine figures at the Klamath Falls and Portland Metro campuses. She reviewed the student survey conducted and the top

three areas of concern: mental health, COVID-related financial stressors, and finding employment. Staff followed up with various methods to address the responses including tele-counseling and in-person counseling. She explained the procedures for students returning after the holiday break.

### **2.8 Academic Quality and Student Success Committee**

**Trustee Minty Morris** shared that the committee heard general reports from the Provost and VP of Student Affairs; the impacts of the altered teaching modalities as a result of COVID-19 requirements from faculty, staff, and students; and information and requirements of House Bill 2864 addressing diversity, equity, and inclusion.

### **2.9 Finance and Facilities Committee**

**Vice Chair Jones** stated the committee received reports from the FOAC chair and the OMIC director. The committee reviewed the quarterly dashboards, accepted the internal audit for Housing and Residence Life, and recommended the board authorize the Boivin Hall Capital Project and the Track and Stadium Renovation Project. He noted Kernutt Stokes will continue to provide internal audit services. The committee also heard a presentation on long-term financial planning.

### **2.10 Executive Committee**

**Chair Gomez** shared the committee ratified the recommendation of Michele Vitali to the Governor for the staff-member position on the board and recommended the board appoint trustees Vitali and Hasty to specific committees.

## **3. Consent Agenda**

### **3.1 Approval of the Minutes of the July 24, 2020 Meeting**

### **3.2 Appointment of Trustees Vitali and Hasty to the Finance and Facilities Committee and Academic Quality and Student Success Committee, respectively**

### **3.3 Authorization of the Boivin Hall Capital Project**

### **3.4 Authorization of the Track and Stadium Renovation Project**

**Trustee Minty Morris** moved to approve the consent agenda. **Trustee McClure** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

## **4. Action Items**

### **4.1 Review of President Naganathan's Evaluation and Approval of 2020-21 Goals**

**Chair Gomez** reviewed the evaluation process outlined in the Board's policy and the discussions she and Vice Chair Jones had with President Naganathan regarding the previous years' goals, the progress to meet the goals and the details of the proposed 2020-21 goals. She stated President Naganathan is in the third year of his five-year contract and the contract requires the Board to review it at this time and to discuss prospects for reappointment prior to June 30, 2021. The desire is to address an extension sooner rather than later given the many unknowns facing the university and the need for stability.

**Trustee Minty Morris** acknowledged the challenge keeping key leadership positions filled and noted the new hires could assist in providing stability to the university. **Trustee**

**McClure** shared that she hoped there would be a common thread to work with faculty to accomplish some of the goals.

**Vice Chair Jones** moved to approve the 2020-21 Goals. **Trustee Minty Morris** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

**Chair Gomez** discussed the president's contract and the possibility to move forward with an extension of Dr. Naganathan's contract. **Vice Chair Jones** stated challenges are forthcoming and it is important for Dr. Naganathan to have a strong team supporting him and establish stability for the university. He expressed the importance of the president recruiting the right staff and focusing on fundraising. **Trustee Starr** stated Dr. Naganathan is facing the challenges of 2020 and the bleak economic outlook with an attitude of 'thrive' rather than 'survive' and he is supportive of an extension to his contract. **Trustee Graham** stated providing continuity to the campus and improving the relationships with donors is paramount.

**Trustee Starr** moved to authorize **Chair Gomez**, on behalf of the Board, to negotiate a modified employment agreement to extend **President Naganathan's** employment contract. **Trustee Graham** seconded the motion. With all trustees present voting aye, the motion passed unanimously.

5. **Discussion Items** – none

6. **Other Matters**

Trustees shared their take-aways from the meetings. **President Naganathan** thanked VP Fox for the work he did on behalf of Oregon Tech and noted this is his last Board meeting.

7. **Public Comment** - none

8. **Adjournment**

Meeting was adjourned at 5:35pm.

Respectfully submitted,



Sandra Fox  
Board Secretary

EXECUTIVE SESSION OF THE BOARD – less faculty, staff, and student trustees  
The Board met in Executive Session from 11:05am to 11:50am per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.

## EXECUTIVE SESSION OF THE BOARD

The Board met in Executive Session from noon to 12:15pm per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection and to have confidential communication subject to attorney-client privilege.