**Article \_\_\_: Association Rights**

This Article establishes the rights of the Association, OT-AAUP, including access to university resources and information.

**Section 1.** No later than July 1 of each year, OT-AAUP will inform Oregon Tech in writing of all elected or appointed OT-AAUP officials and alternates who are authorized to speak on behalf of OT-AAUP by submitting each officials: (1) name; (2) position and duration of position with OT-AAUP; (3) detailed description of the duties and responsibilities for the position ; and (4) estimate of time necessary to perform the duties and responsibilities of the position, to the Office of the Provost and the Office of Human Resources. The estimate of time necessary to perform the duties and responsibilities of the elected office that is provided with the list shall not be deemed an acceptance by Oregon Tech that such is reasonable under ORS 243.798.

Any changes that occur in the list submitted shall be forwarded in the same format and to the same offices within fourteen (14 ) calendar days of the effective date of change. Oregon Tech shall not acknowledge nor respond to any individuals other than those authorized by OT-AAUP in the list(s) submitted.

**Section 2.** OT-AAUP may use Oregon Tech’s facilities for the purposes of conducting meetings with bargaining unit members provided that the facility is available and proper scheduling and fees have been arranged and paid by the same means available to external professional organizations. During its use of any Oregon Tech facilities, OT-AAUP agrees to adhere to all policies regulating its use.

**Section 3.** An elected or an appointed official of OT-AAUP shall have the right to meet with new bargaining unit members within thirty (30) calendar days from the date of hire for a period of at least thirty (30) minutes during new employee orientation.

**Section 4.** OT-AAUP elected officials and bargaining unit members shall have the right to use Oregon Tech’s electronic mail, campus mail, and telephone systems to communicate with between and amongst each other regarding:

1. collective bargaining, including the administration of collective bargaining agreements;
2. the investigation of grievances or other disputes relating to employment relations; and
3. matters involving the governance or business of OT-AAUP.

OT-AAUP elected officials and bargaining unit members who participate in any form of a strike identified in Article: \_\_\_ No Strike/No Lockout strike shall not have access to the above mentioned Oregon Tech’s electronic mail, campus mail, and telephone systems while participating in the strike.

**Section 5.** Upon written request to the Office of the Provost and signed by the OT-AAUP President, and no more than twice per academic year, Oregon Tech will provide OT-AAUP with the following information related to bargaining unit members that is available and readily accessible, within twenty-one (21) calendar days from receipt of the request.

The information shall be provided in electronic format, if available, and at no cost to OT-AAUP. Should Oregon Tech receive a second request for the information in the same academic year, Oregon Tech shall only provide information that has changed since responding to the first request for the information.

1. Employee’s name on record with Human Resources

2. Pronoun preference, if provided

3. University ID numberHighest degree earned

4. Job title rank, and years in rank

5. Current Classification of Instructional Program (CIP) code

6. Name of faculty member’s immediate supervisor

7. Assigned department (or departments, if on split appointment)

8. Primary work location: office building, office room and assigned campus (including online)

9. Office phone number

10. University email address14. Effective date of current title, and rank

11. Job start and end date of current notice of appointment

12. First date of university employment

13. Contract Length (9 or 12 months, etc.)

14. FTE

15. Contract type - tenure, tenure-track, non-tenure track, summer

16. Annual base salary

17. Assigned workload units for each academic term

18. Geographical stipend, if applicable

19. Other stipends listing amount 20. Estimate of annual retirement benefits

21.Estimate of annual health care contributions the employee makes

28.22. Estimate of annual health care contributions the employer makes on behalf of employee

23. Job status (e.g., active or on leaves,)

The following reports shall be provided in electronic format by the Office of the Provost to OT-AAUP once annually and at no cost to OT-AAUP:

1. A list of all promotion and tenure decisions that have not been appealed, within sixty (60) calendar days of the notification to the bargaining unit member that they have been approved or denied promotion or tenure.
2. Detailed annual, Board-adopted, all funds budget shall be provided within fourteen (14) calendar days of such being entered into the financial system.
3. A report of the aggregate and detailed report of General and Auxiliary fund. expenditures allocated in the previous fiscal year shall be provided within fourteen (14) calendar days of the close of period 14 of the fiscal year.
4. Faculty staffing report on or before September 1st to include the previous academic year’s non-renewable yearlong appointments including Instructor’s name, assigned department(s), and number of years in appointment
5. By May 1of each academic year, the following should also be provided:
   1. An annual statement on the status of current relinquishments (such as tenure or job title) including relinquishment of benefits;
   2. Data and calculations governing release time for the following academic year (including summer term); and,
   3. The number of sabbatical applications, the duration of the sabbatical that each applicant requested, all approved sabbaticals for the upcoming academic year, and the respective duration each sabbatical was approved for (one term, two term or a full year, for 9-months faculty).