

POSITION	TERM	NAME	DEPARTMENT/DIVISION
Chair	2021-22	John Harman	Finance and Administration
Co-Chair	2021-22	Anna Clark	Budget and Planning Office
Administrator 1	2021-22	Joanna Mott	Academic Affairs
Administrator 2	2021-22	Erin Foley	Student Affairs
University Registrar	2021-22	Kendal Marks	Academic Affairs
FOAC Chair	2021-24	Don DaSaro	Business Management
Faculty Representative	2021-24	Feng Shi	Electrical Engineering and Renewable Energy Technology
Klamath Falls ASOIT Representative	2021-22	Sasha Rabich	ASOIT
Portland-Metro ASOIT Representative	2021-22	Billy Kimmel	ASOIT
Klamath Falls Student 1	2021-22	Mason Wichmann	Student
Klamath Falls Student 2	2021-22	Graeme Wiltrout	Student
Portland-Metro Student 1	2021-22	Jamie Penner	Student
Graduate Student	2021-22	Justin Echternacht	Student
Ex Officio Member	2021-22	Maria Depuy	Budget and Planning Office
Administrative Support	2021-22	Celia Green	Finance and Administration

## Minutes

Meeting Called to order- Chair Harman at 4:00pm

1. In attendance: Chair Harman, Anna Clark, Dr. Foley, Dr. Mott, Karissa Sultan, Mason Wichmann, Graeme Wiltrout, Justin Echternacht, Maria Depuy, Kendal Marks, Jamie Penner, Billy Kimmel, Celia Green

Chair Harman welcomed the committee and others attending online. He then called for Committee member introductions.

Chair Harman provided background information and the purpose of the committee. He referenced HB-4141 from the 2018 Oregon Legislature and ORS 352.102(2) which establish the purpose and composition of the committee for each public university in the state. Then the chair reviewed the specific Oregon Tech Board of Trustees *Policy on the Tuition and Fee Process* (amended January 24, 2019) which outlines how the committee will function and report on campus.

The TRC Charge was reviewed and discussed as well as the TRC Principles and Process. These have been developed over the past several years and have evolved with successive committees. There was discussion regarding whether changes in the Principles or Process are needed. Mason Wichmann, Klamath Falls student, suggested that we use these for now and see if they need updating as we go through the process.

Topics for upcoming meetings were discussed. The committee was advised that the Higher Education Coordinating Commission (HECC) must approve a recommendation for tuition increase that exceeds 5%.

2. A draft TRC calendar for future meetings and open student forums was discussed. Dr. Foley, VP for Student Affairs, provided some history on how these forums have previously been organized and conducted. She shared that they have usually been held at the same time as ASOIT committee meetings but sometimes have been held separately. Mason Wichmann presented at the forums last year along with administrative leadership support who attended to answer questions.
3. Student Forum Discussion: Mason Wichmann suggested creating a student survey. ASOIT could develop questions with administrative support to provide to students. The survey could be available on the website.

Selected presentation slides from the previous year were reviewed and discussion ensued regarding updates and inclusion for this year's presentation. Some slides will have additional details this year related to labor categories and supplies and services segments.

Anna Clark, Assistant Budget Director, stated that state revenue projections are irrelevant this year as it's the second year of the biennium. We know what our state revenue is going to be.

Dr. Foley suggested that the term "biennium" be explained to students.

Chair Harman explained how changes in Student Success and Completion Model (SSCM) impacted overall university funding from the state. Nearly 95% of appropriated funds to Oregon Tech are allocated by HECC through the SSCM. The changes in the STEM premium and program weights have significantly reduced biennial funding to Oregon Tech. This was an unexpected budget cut and will impact FY 2023 by at least a \$1.1M reduction in state funding. Chair Harman also discussed how campus capital projects are funded through bonds. State funded bonds and capital improvement and renewal funds pay for capital projects, not student tuition or general funds from the state.

ASOIT will get back to the TRC with dates for the forums.

Portland Metro attendees asked that everyone be on Microsoft Teams instead of at 2 physical sites as it makes it easier for them to be part of the conversation and understand the dialogue more clearly.

Meeting adjourned at 5:00pm.