

## Academic Quality and Student Success Committee Agenda

	<u>Page</u>
1. Call to Order/Roll/Declaration of a Quorum (10:00am) <i>Chair Jeremy Brown</i>	
2. Consent Agenda <i>Chair Jeremy Brown</i>	
2.1 <a href="#">Approve Minutes</a> of the November 18, 2021 Meeting	1
3. Reports	
3.1 <a href="#">Provost's Report</a> (10:05am) (20 min) <i>Provost Joanna Mott</i>	4
3.2 <a href="#">Student Affairs</a> (10:25am) (15 min) <i>VP Erin Foley</i>	20
4. Action Items	
4.1 None	
5. Discussion Items	
5.1 <a href="#">Educational Partnerships Presentation</a> (10:40am) (20 min) <i>Carleen Drago, Director, Educational Partnerships &amp; Outreach</i>	27
5.2 <b>Development of Annual Review of Academic Metrics</b> (11:00am) (20 min) <i>Provost Joanna Mott</i>	
5.3 <b>Faculty &amp; Staff Vacancies</b> (11:20am) (20 min) <i>Provost Joanna Mott</i>	
6. Other Business/New Business (11:40am) (5min) <i>Chair Jeremy Brown</i>	
7. Adjournment (11:45am)	

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## **Academic Quality and Student Success Committee**

### **DRAFT MINUTES**

#### **Trustees Present:**

Jeremy Brown, Chair  
Tim Hasty

Kathleen Hill  
Rose McClure

Nagi Naganathan, President

#### **Trustees Unable to Attend:**

Kelley Minty-Morris

Jill Mason

#### **University Staff and Faculty Present in person:**

Carl Agrifoglio, Operations Manager & Systems Administrator-Information Technology Services  
Rebecca Burkeen, Administrative Council  
Erin Foley, Vice President & Dean of Students  
Ken Fincher, Vice President-Institutional Advancement  
Andria Fultz, Associate Professor Communication  
David Groff, General Counsel & Interim Board Secretary  
Pam Grove, Assistant to University General Counsel & Interim Board Secretary  
John Harman, Vice President Finance & Administration  
Jay Headley, Director Veterans Services  
Tom Keyser, Dean College of Engineering, Technology & Management  
Billy Kimmel, ASOIT Officer, Portland-Metro  
Brie Landis, ASOIT President, Klamath Falls  
Kelsey McCauley, Government Relations  
Joel McPherson, Administrative Council  
Joanna Mott, Provost & VP of Academic Affairs  
Adria Paschal, Senior Executive Assistant to the President  
Dan Peterson, Dean College of Health, Arts & Sciences  
Terri Torres, Faculty Senate President  
Bryan Wada, Consultant 2-Information Technology Services  
Jack Zoucha, ASOIT President, Portland-Metro

#### **1. Call to Order/Roll/Declaration of a Quorum**

**Chair Brown called the meeting to order at 10:00am. The Board Secretary called roll and a quorum was declared.**

## 2. Consent Agenda

### 2.1 Approve Minutes from May 27, 2021 Meeting

Trustee Rose McClure moved to approve the minutes from the May 27, 2021 meeting. Trustee Hasty seconded the motion. With all trustees present voting aye, **the motion passed unanimously.**

## 3. Reports

### 3.1 Academic Affairs, Admissions and Strategic Enrollment Management

**Provost Mott and VP Foley** in the interest of time combined their reports and addressed questions concerning the status of open positions in Student Affairs, Native American Heritage Month, and the progress of the cyber-security, Professional Writing and Data Science programs. Dr. Mott addressed the status of the upcoming Academic Master Plan; non-tenure-track positions and pending policy. Dr. Foley reported minimal impact of Covid-19 on Athletics.

### 3.2 Student Affairs

**VP Foley - See above**

## 4. Action Items

### 4.1 None

## 5. Discussion Items

### 5.1 Post-Sabbatical Presentation

**Associate Professor Beaudry** shared her two-term sabbatical which consisted of projects with Fulbright Organization; project management of the furniture for the CEET building; departmental accreditation self-study; an MBA for Oregon Tech; and a published research on the topic of Hyflex which was presented at a national Educause conference.

### 5.2 Doctorate of Physical Therapy Presentation

**Director Dr. Marc Campolo** shared that the DPT program will provide a comprehensive entry-level and post-baccalaureate DPT education with a focus of preparing high-quality graduates with skills to become practitioners of choice leaders in rural physical therapy practice. In October 2022, Oregon Tech will receive accreditation and Summer 2023 the first class will matriculate.

### 5.3 Veteran Services Presentation

**Director Jay Headley** shared information concerning Military-Connected Demographics, Military-Connected Enrollment and the services provided such as early release of financial aid, advising, and raising awareness of course availability.

## 6. Other Business/New Business

### 6.1 Trustee McClure asked to hear from the Office of Human Resources about why Oregon Tech is losing faculty and staff.

**7. Adjournment**

**Meeting adjourned at 11:14am.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read "D. Groff", with a horizontal line underneath.

David Groff  
Interim Board Secretary



Click image above (or control+click) to follow the link.



## OFFICE OF THE PROVOST

### AQ&SS Committee January 27, 2022

#### Academic Affairs and Strategic Enrollment Management Update

The following report outlines updates in both Academic Affairs and Strategic Enrollment Management.

#### ACADEMIC AFFAIRS

A top priority for this year is the development of an **Academic Master Plan**. The plan will provide a roadmap for academic affairs over the next few years. Four charges have been developed, reviewed and approved by President Naganathan, as follows:

1. To develop academic vision and mission statements for Oregon Tech, as Oregon's Polytechnic University
2. To form a plan for fiscally sustainable growth through an array of innovative, forward-looking academic programs that reflect the university mission and include signature hands-on experiences, as well as address the need for coherence and coordination between academic units configured for the future.
3. To outline initiatives that will increase enrollment, retention and four year graduation rates, serving the academic needs and ensuring success of all students with the frame of "Is Oregon Tech ready for students?" (HECC Strategic Roadmap, 2021).
4. To develop a path for progress in entrepreneurial and collaborative applied research, inclusive pedagogy, and service to the profession, that broadens access, promotes student learning and success, and enhances the intellectual life of our students, faculty, and staff.

A steering committee has been formed, chaired by Dean Peterson, with members including a Faculty Senate representative, 2 department chairs, 2 faculty from each college and 2 at-large, elected faculty, an academic staff member, 2 students, the 2 Deans, the AVP for Academic Excellence and the Vice Provost. Provost Leadership Team members and their offices will provide data and information as requested. The draft will be presented campus-wide to a range of groups to solicit feedback before a final recommendation report will be submitted. The tentative timeline is to have a report for the Board by summer.

The allocation of one time funds of \$5.5 million from the state is providing resources to institute a new Center for Applied Computing as well as expand our rural health initiatives. We are consulting with outside experts, as well as considering the perspectives gathered from the executive think tank meetings, to identify potential equipment purchases, hire a center director and focus – likely cybersecurity, as we offer an undergraduate degree in that area. For the rural health initiatives, in addition to DPT, we are considering dental therapy, an area recently licensed in Oregon and providing a valuable addition for rural communities.

A new standing committee – the university research committee was initiated this year after interest was expressed by several faculty members. The committee has been active, and productive discussions about increasing applied research and support for this area are underway.

## Staffing

Human Resources data on Oregon Tech employee (faculty and staff) and applicant diversity are shown in Attachment A.

In strategic enrollment management there has been a substantial turnover in staff but most offices have been able to hire new employees successfully. Academic Advising and Retention has, in the last year, completely re-staffed with the exception of the Director and Coordinator and has been training and reorganizing the new office personnel. The Office of Admissions is challenged with a failed Executive Director search; however the Interim Director and Associate Director are showing strong leadership. Recently, the Assistant Director (located at the PM campus) has also resigned and a search is underway for a replacement. Online Education has been searching for a replacement Creative Designer and recently made an offer to a candidate.

Faculty numbers have declined due to resignations and retirements in 2020-21 and the prior budget cut in 2020 (Attachment B). Please note that numbers change regularly due to faculty resignations on short notice throughout the year while replacement faculty generally are hired for the following academic year. There are over 20 active searches for faculty initiated this fall and winter which should restore numbers for fall 2022.

FTE faculty at the start of the 2021-22 academic year by department are as follows:

Department	FTE
Civil Engineering	5
College of Health, Arts & Sciences	1
Communication	13
Computer Systems Engineering Technology	11
Dental Hygiene	13
Electrical Engineering & Renewable Energy	14.75
Emergency Medical Services	5.35
Geomatics	2
Humanities and Social Sciences	12
Library	4
Management	14.83
Manufacturing & Mechanical Engineering Technology	17
Mathematics	11
Medical Imaging Technology	13
Medical Lab Sciences	5
Natural Science	16.49
Respiratory Care	3.5

According to IPEDs data (Integrated Postsecondary Education Data System), 2019-20 faculty numbers at the seven public universities were as follows:

(Excludes library and part time faculty)

University	All Faculty	Tenure/TenureTrack	Non-Tenure	% Tenure	Tenure:Non-Tenure
Oregon Institute of Technology	164	139	25	84.76%	5.56
Eastern Oregon University	102	73	29	71.57%	2.52
Oregon State University	1391	871	520	62.62%	1.68
Portland State University	764	504	260	65.97%	1.94
Southern Oregon University	145	125	20	86.21%	6.25
University of Oregon	1152	796	356	69.10%	2.24
Western Oregon University	296	166	130	56.08%	1.28
<b>GROUP AVERAGE</b>	<b>573</b>	<b>382</b>	<b>191</b>	<b>66.62%</b>	<b>2.00</b>

The student:faculty ratio is also shown in Attachment B and increased from 15:1 in 2017 and 2018 to 16:1 for 2019-2020.

#### Academic Programs

The two new location requests – for the BS in Business Management and BS in HealthCare Management to be offered at the Portland Metro site - have been approved by the Statewide Provosts Council (SPC). The next step is HECC approval.

At AQ&SS Chair Trustee Brown’s request, additional data are provided in Attachments B-D. The student headcount by program at each campus for the last five years are shown in Attachment B. Annual student FTE and credit hours generated by department for the last five years are shown in Attachment C.

The 10 year history of degrees awarded by major and degree type are shown in Attachment D.

#### Academic Facilities

The CEET Building is now open and classes are being held this term in the new spaces.

Boivin Hall occupants are being relocated and renovation will be initiated shortly. Academic advising and online education are temporarily being housed in the Library Resource Center while faculty offices are distributed in several buildings. The new classroom space in CEET is offsetting the loss of classrooms in Boivin and the new CEET chemistry lab is being used to replace the labs in Boivin during the renovation.

#### Colleges

As the winter term is recently underway updates and accomplishments of faculty and students will be provided at the next board meeting.

### **Registrar's Office**

The Registrar is involved in the HECC Transfer Council common course numbering initiative. This will significantly impact our lower division courses, particularly in general education, providing students with a more seamless transfer of these courses.

### **Financial Aid**

The Financial Aid office is continuing to distribute the third round of covid related federal funds (ARP). The GEER funds portion for students has all been allocated to students.

### **Educational partnerships and outreach (EPO).**

The EPO Director, Carleen Drago, will be providing a separate presentation on the pre-college MESA program and our role in the expansion to the Klamath County area.

### **Advising and retention**

Academic advising and retention working closely with faculty were able to retain more than 90% of the first year students for the winter term and will now be reaching out to students who did not continue from last spring 2021 to fall 2021 to identify reasons and encourage students to register for spring or next fall.

### **Admissions**

Enrollment data is included in the full board packet and will be discussed in the strategic enrollment management report. The impact of the pandemic continues to create uncertainty but early data indicates strong interest by potential freshmen for fall 2022.

**Oregon Tech Employee Diversity Report  
November 1, 2021**

<b>Race</b>	<b>Total Percentage</b>	
American Indian or Alaska Native	7	1.65%
Asian	30	7.06%
Black or African American	2	0.47%
Hispanic or Latino	24	5.65%
Native Hawaiian or Other Pacific Islander	1	0.24%
Other - Unknown	2	0.47%
White	341	80.24%
Multiple Races	12	2.82%
Declined to Respond	6	1.41%
<b>Grand Total</b>	<b>425</b>	<b>100.00%</b>

<b>Ethnicity</b>	<b>Total Percentage</b>	
Hispanic or Latino	24	5.65%
Not Hispanic or Latino	401	94.35%
Declined to Respond	0	0.00%
<b>Grand Total</b>	<b>425</b>	<b>100.00%</b>

<b>Age Range</b>	<b>Total Percentage</b>	
20-30	41	9.65%
31-40	95	22.35%
41-50	98	23.06%
51-60	126	29.65%
61 & up	65	15.29%
<b>Grand Total</b>	<b>425</b>	<b>100.00%</b>

<b>Sex</b>	<b>Total Percentage</b>	
Female	223	52.47%
Male	202	47.53%
<b>Grand Total</b>	<b>425</b>	<b>100.00%</b>

Data was self reported by the employee  
Data as of November 1, 2021

"Declined to Respond" indicates that the employee did not disclose Race and/or Ethnicity

**OREGON TECH APPLICANT DIVERSITY REPORT  
JANUARY 1, 2021 - DECEMBER 31, 2021**

Faculty Applicants by Race	Count	Percentage
American Indian or Alaska Native	6	0.59%
Asian	367	35.84%
Black or African American	52	5.08%
Native Hawaiian or Other Pacific Islander	0	0.00%
White	482	47.07%
Declined to Respond	100	9.77%
Multiple Races	17	1.66%
Grand Total	1024	100.00%

Staff Applicants by Race	Count	Percentage
American Indian or Alaska Native	22	2.06%
Asian	59	5.53%
Black or African American	47	4.41%
Native Hawaiian or Other Pacific Islander	5	0.47%
White	773	72.51%
Declined to Respond	108	10.13%
Multiple Races	52	4.88%
Grand Total	1066	100.00%

Faculty Applicants by Ethnicity	Count	Percentage
Hispanic or Latino	47	4.59%
Not Hispanic or Latino	885	86.43%
Declined to Respond	92	8.98%
Grand Total	1024	100.00%

Staff Applicants by Ethnicity	Count	Percentage
Hispanic or Latino	120	11.26%
Not Hispanic or Latino	873	81.89%
Declined to Respond	73	6.85%
Grand Total	1066	100.00%

Faculty Applicants by Gender	Count	Percentage
Female	254	24.80%
Male	707	69.04%
Other	4	0.39%
Declined to Respond	59	5.76%
Grand Total	1024	100.00%

Staff Applicants by Gender	Count	Percentage
Female	517	48.50%
Male	472	44.28%
Other	19	1.78%
Declined to Respond	58	5.44%
Grand Total	1066	100.00%

Filled Faculty Postings by Race	Count	Percentage
American Indian or Alaska Native, White	0	0.00%
Asian	3	23.08%
Black or African American	0	0.00%
Native Hawaiian or Other Pacific Islander	0	0.00%
White	10	76.92%
Declined to Respond	0	0.00%
Multiple Races	0	0.00%
Grand Total	13	100.00%

Filled Staff Posting by Race	Count	Percentage
American Indian or Alaska Native	1	1.43%
Asian	4	5.71%
Black or African American	0	0.00%
Native Hawaiian or Other Pacific Islander	1	1.43%
White	55	78.57%
Declined to Respond	7	10.00%
Multiple Races	2	2.86%
Grand Total	70	100.00%

Filled Faculty Posting by Gender	Count	Percentage
Female	7	53.85%
Male	6	46.15%
Other	0	0.00%
Grand Total	13	100.00%

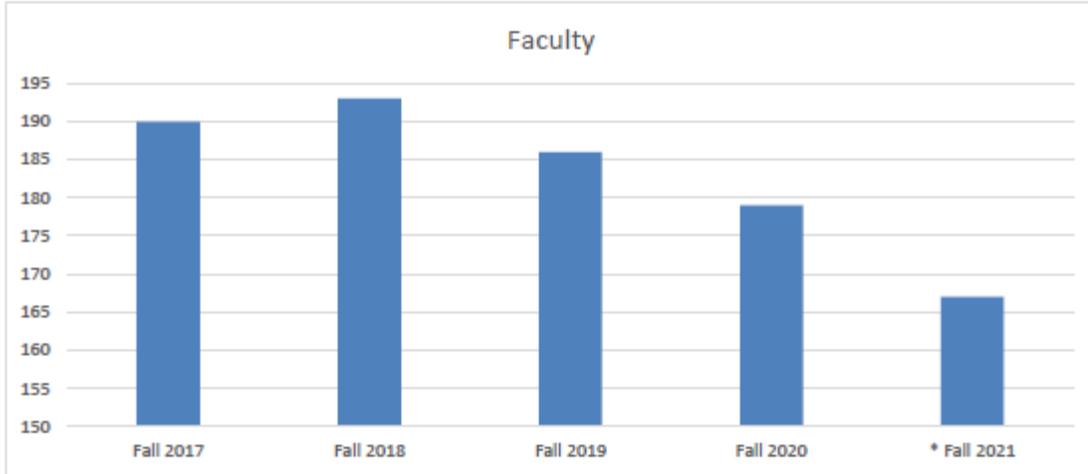
Filled Staff Posting by Gender	Count	Percentage
Female	37	105.71%
Male	30	85.71%
Other	3	8.57%
Grand Total	70	100.00%

Data was self reported by the employee  
Data from January 1, 2021 through December 31, 2021  
"Declined to Respond" indicates that the employee did not disclose Race and/or Ethnicity

Filled Faculty and Staff Positions do not include positions filled by Direct Appointment

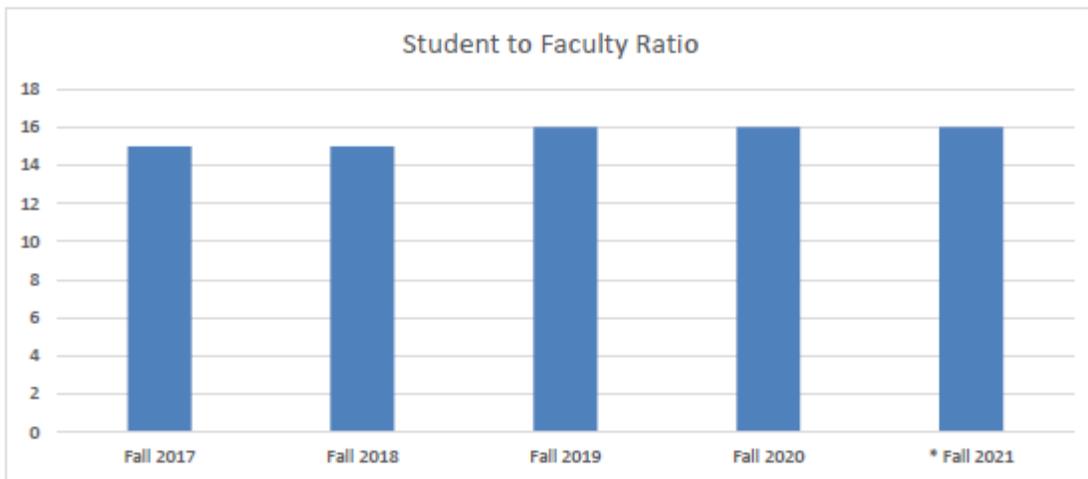
# Oregon TECH

Faculty Counts and Student to Faculty Ratio  
January 9, 2021



	Fall 2017	Fall 2018	Fall 2019	Fall 2020	* Fall 2021
Faculty	190	193	186	179	167

\* Fall 2021 Data not official pending IPEDS reporting



	Fall 2017	Fall 2018	Fall 2019	Fall 2020	* Fall 2021
Student to Faculty Ratio	15	15	16	16	16

\* Fall 2021 Data not official pending IPEDS reporting

# Oregon TECH

Headcount by Major  
January 9, 2021

Notes:

- (1) The Following report includes double majors; therefore the headcount is duplicated for dual majors.
- (2) Majors that begin with \* have been phased out but have students enrolled (Legacy Major Codes)
- (3) The student location is based on primary campus assigned to each student; however students can take courses at multiple locations simultaneously (eg : Klamath Falls + Online) or move to a different location.

	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021
<b>College of HAS</b>	<b>1,757</b>	<b>1,831</b>	<b>1,832</b>	<b>1,876</b>	<b>1,711</b>
<b>Applied Mathematics</b>	29	36	32	42	26
<b>Applied Mathematics</b>	29	36	32	36	19
Klamath Falls	28	35	31	36	19
Portland-Metro	1	1	1	-	-
<b>Data Science</b>	-	-	-	6	7
Klamath Falls	-	-	-	6	7
<b>Communication</b>	35	54	52	54	49
<b>Communication Studies</b>	31	44	41	39	34
Dual Credit (ACP)	-	1	-	-	-
Klamath Falls	31	43	41	39	34
<b>Dispute Resolution Certificate</b>	4	6	6	4	2
Klamath Falls	4	5	5	4	2
Online	-	-	1	-	-
Portland-Metro	-	1	-	-	-
<b>Professional Writing</b>	-	4	5	11	13
Klamath Falls	-	4	5	11	13
<b>Dental Hygiene</b>	224	211	228	239	233
<b>Dental Hygiene</b>	181	169	177	178	174
Chemeketa	59	60	59	59	58
Klamath Falls	63	60	66	62	64
Online	59	49	52	57	52
<b>Pre-Dental Hygiene Gen Study</b>	43	42	51	61	59
Klamath Falls	23	27	27	31	34
Online	16	9	22	24	21
Portland-Metro	4	6	2	6	4
<b>Emergency Medical Services</b>	60	78	75	119	83
<b>Emergency Medical Services Mgt</b>	28	41	31	44	29
Portland-Metro	28	41	31	44	29
<b>EMT - Paramedic</b>	31	33	25	48	24
Portland-Metro	31	33	25	48	24
<b>Pre-Paramedic Gen Study</b>	1	4	19	27	30
Portland-Metro	1	4	19	27	30
<b>Humanities &amp; Social Sciences</b>	183	190	202	215	182
<b>Applied Behavior Analysis</b>	25	30	30	34	31
Joint Program (SOU)	14	7	3	1	-
Klamath Falls	2	4	5	15	15
Online	-	-	-	1	-
Portland-Metro	9	19	22	17	16
<b>Applied Psychology</b>	110	125	141	153	131
Klamath Falls	69	78	73	80	71
Online	32	35	58	59	50

	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021
Portland-Metro	9	12	10	14	10
<b>Marriage and Family Therapy</b>	18	17	14	12	9
Klamath Falls	18	17	14	12	9
<b>Population Health Management</b>	30	18	17	16	11
Klamath Falls	30	18	17	16	11
<b>Medical Imaging Technology</b>	790	821	820	793	765
<b>*Magnetic Resonance Imagng Spec</b>	1	2	1	-	-
Online	1	2	1	-	-
<b>*Picture Archive/Comm Sys Spec</b>	5	6	2	-	-
Klamath Falls	1	-	-	-	-
Online	4	6	2	-	-
<b>Allied Health</b>	19	30	35	38	39
Online	19	30	35	38	39
<b>Diagnostic Medical Sonography</b>	112	123	134	124	117
Klamath Falls	78	78	80	84	75
Online	34	45	54	40	42
<b>Echocardiography</b>	134	137	135	144	132
Klamath Falls	60	59	57	59	56
Online	74	78	78	85	76
<b>Magnetic Resonance Imagng Cert</b>	-	-	3	4	3
Online	-	-	3	4	3
<b>Nuclear Med Molecular Imaging</b>	54	56	54	52	50
Klamath Falls	54	56	54	52	50
<b>Picture Archive/Comm Sys Cert</b>	-	-	2	7	8
Online	-	-	2	7	8
<b>Pre-Medical Imaging Gen Study</b>	204	194	197	181	198
Klamath Falls	152	122	136	119	148
Online	43	49	41	44	31
Portland-Metro	9	23	20	18	19
<b>Radiologic Science</b>	154	157	156	157	146
Klamath Falls	144	144	145	146	143
Online	10	13	11	11	3
<b>Vascular Technology</b>	107	116	101	86	72
Klamath Falls	57	62	64	61	49
Online	50	54	37	25	23
<b>Medical Lab Science</b>	122	123	104	99	96
<b>Medical Lab Science-Earlyadm</b>	10	14	6	10	5
Klamath Falls	6	13	6	10	5
Portland-Metro	4	1	-	-	-
<b>Medical Laboratory Science</b>	90	90	83	74	73
Portland-Metro	90	90	83	74	73
<b>Pre-Medical Lab Sci Gen Study</b>	22	19	15	15	18
Klamath Falls	4	-	3	3	4
Portland-Metro	18	19	12	12	14
<b>Natural Sciences</b>	191	204	202	205	188
<b>*Health Sciences</b>	2	-	-	-	-
Klamath Falls	2	-	-	-	-
<b>Biology-Health Sciences</b>	148	162	165	169	148
Klamath Falls	148	161	164	169	148
Online	-	1	1	-	-
<b>Environmental Sciences</b>	41	42	37	36	40
Dual Credit (ACP)	-	2	-	-	-
Klamath Falls	41	38	36	36	40

	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021
Online	-	1	1	-	-
Portland-Metro	-	1	-	-	-
<b>Respiratory Care &amp; Polysom</b>	<b>123</b>	<b>114</b>	<b>117</b>	<b>110</b>	<b>89</b>
<b>Polysomnographic Technology</b>	<b>3</b>	<b>5</b>	<b>2</b>	<b>4</b>	<b>5</b>
Online	3	5	2	4	5
<b>Pre-Respiratory Care Gen Study</b>	<b>8</b>	<b>7</b>	<b>10</b>	<b>9</b>	<b>5</b>
Klamath Falls	8	7	10	8	5
Online	-	-	-	1	-
<b>Respiratory Care</b>	<b>95</b>	<b>89</b>	<b>91</b>	<b>79</b>	<b>63</b>
Klamath Falls	45	42	44	45	39
Online	50	47	47	34	24
<b>Sleep Health-Clinical Sleep Op</b>	<b>-</b>	<b>1</b>	<b>1</b>	<b>-</b>	<b>1</b>
Online	-	1	1	-	1
<b>Sleep Health-Polysom Tech Opt</b>	<b>17</b>	<b>12</b>	<b>13</b>	<b>18</b>	<b>15</b>
Online	16	12	13	18	15
Portland-Metro	1	-	-	-	-
<b>College of ETM</b>	<b>1,966</b>	<b>1,965</b>	<b>1,978</b>	<b>1,922</b>	<b>1,730</b>
<b>Civil Engineering</b>	<b>116</b>	<b>124</b>	<b>117</b>	<b>114</b>	<b>101</b>
Civil Engineering	116	124	117	114	101
Klamath Falls	116	124	117	114	101
<b>Computer Systems Eng Tech</b>	<b>392</b>	<b>400</b>	<b>408</b>	<b>373</b>	<b>334</b>
<b>Computer Engineering Tech</b>	<b>62</b>	<b>61</b>	<b>56</b>	<b>39</b>	<b>34</b>
Klamath Falls	60	57	52	39	33
Portland-Metro	2	4	4	-	1
<b>Dual Embedded Sys/Math</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>
Klamath Falls	-	-	-	-	1
<b>Embedded Systems Eng Tech</b>	<b>57</b>	<b>69</b>	<b>80</b>	<b>68</b>	<b>65</b>
Klamath Falls	36	42	45	38	42
Portland-Metro	21	27	35	30	23
<b>Software Engineering Tech</b>	<b>273</b>	<b>270</b>	<b>272</b>	<b>266</b>	<b>234</b>
Klamath Falls	157	159	157	159	134
Portland-Metro	116	111	115	107	100
<b>Electrical &amp; Renewable Energy</b>	<b>386</b>	<b>409</b>	<b>411</b>	<b>352</b>	<b>292</b>
<b>Automat, Robot, &amp; Cntrl Engr</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>4</b>
Portland-Metro	2	2	3	4	4
<b>Dual Renewable Energy/Env Sci</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>
Klamath Falls	-	-	-	-	1
<b>Electrical Engineering</b>	<b>193</b>	<b>194</b>	<b>187</b>	<b>161</b>	<b>121</b>
Klamath Falls	75	90	86	76	58
Portland-Metro	118	104	101	85	63
<b>Electronics Engineering Tech</b>	<b>14</b>	<b>18</b>	<b>20</b>	<b>17</b>	<b>19</b>
Portland-Metro	14	18	20	17	19
<b>Engineering</b>	<b>13</b>	<b>25</b>	<b>34</b>	<b>25</b>	<b>20</b>
Klamath Falls	-	-	1	-	1
Online	1	-	3	2	4
Portland-Metro	12	25	29	23	15
Seattle	-	-	1	-	-
<b>Optical Engineering</b>	<b>4</b>	<b>6</b>	<b>5</b>	<b>3</b>	<b>1</b>
Portland-Metro	4	6	5	3	1
<b>Renewable Energy Engineering</b>	<b>158</b>	<b>162</b>	<b>159</b>	<b>138</b>	<b>124</b>
Klamath Falls	78	81	85	82	77
Online	-	2	2	-	-
Portland-Metro	80	79	72	56	47

	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021
<b>System Engr &amp; Technical Mgmt</b>	2	2	3	4	2
Portland-Metro	2	2	3	4	2
<b>Geomatics</b>	48	43	45	27	40
<b>Geomatics-option in GIS</b>	7	9	7	6	11
Klamath Falls	7	9	7	6	11
<b>Geomatics-option in Surveying</b>	41	34	38	21	29
Klamath Falls	39	34	36	21	29
Online	-	-	2	-	-
Portland-Metro	2	-	-	-	-
<b>Management</b>	497	481	485	549	496
<b>*Business Accounting Option</b>	21	22	20	6	-
Klamath Falls	21	22	20	6	-
<b>*IT Applications Dev Opt</b>	13	6	2	-	-
Online	4	3	1	-	-
Portland-Metro	9	3	1	-	-
<b>*IT Bus/Systems Analysis Opt</b>	11	7	1	1	-
Klamath Falls	1	1	-	-	-
Online	8	5	1	1	-
Portland-Metro	2	1	-	-	-
<b>*IT Health Informatics Opt</b>	6	5	-	-	-
Online	2	1	-	-	-
Portland-Metro	4	4	-	-	-
<b>Accounting</b>	-	-	8	19	17
Klamath Falls	-	-	8	19	17
<b>Accounting Certificate</b>	1	-	-	-	-
Online	1	-	-	-	-
<b>Business Management Option</b>	29	22	23	41	60
Klamath Falls	28	21	23	34	50
Online	-	-	-	7	10
Portland-Metro	1	1	-	-	-
<b>Business Marketing Option</b>	32	26	25	30	23
Klamath Falls	32	26	25	30	23
<b>Cybersecurity</b>	-	-	32	97	101
Klamath Falls	-	-	9	44	45
Portland-Metro	-	-	23	53	56
<b>Health Care Mgmt-Admin Mgmt</b>	20	18	28	37	37
Klamath Falls	18	15	17	23	24
Online	1	2	9	14	13
Portland-Metro	1	1	2	-	-
<b>Health Care Mgmt-Clinical Mgmt</b>	19	16	23	21	20
Klamath Falls	1	-	1	-	-
Online	18	16	21	21	20
Portland-Metro	-	-	1	-	-
<b>Health Care Mgmt-Rad Science</b>	10	7	12	17	8
Online	10	7	12	17	8
<b>Health Informatics</b>	39	33	24	26	21
Klamath Falls	7	5	3	2	2
Online	16	13	11	17	14
Portland-Metro	16	15	10	7	5
<b>Information Technology</b>	167	194	197	152	118
Klamath Falls	30	37	40	28	19
Online	48	54	67	73	57
Portland-Metro	88	102	89	51	42

	Fall 2017	Fall 2018	Fall 2019	Fall 2020	Fall 2021
Seattle	1	1	1	-	-
<b>Operations Management</b>	71	72	53	60	55
Klamath Falls	21	28	22	21	20
Online	30	26	17	27	24
Portland-Metro	18	18	14	12	11
Seattle	2	-	-	-	-
<b>Spec in Entrepreneur/Small Bus</b>	1	1	1	-	-
Klamath Falls	1	1	1	-	-
<b>Specialization in Accounting</b>	2	2	1	-	-
Klamath Falls	2	2	1	-	-
<b>Technology and Management</b>	55	50	35	42	36
Klamath Falls	2	3	1	1	1
Online	38	34	23	32	25
Portland-Metro	15	12	11	9	10
Seattle	-	1	-	-	-
<b>Manufacturing &amp; Mechanical Eng</b>	527	508	512	507	467
<b>Manufacturing Engineering Tech</b>	79	79	71	76	72
Klamath Falls	33	38	33	38	32
Portland-Metro	25	19	23	23	23
Seattle	21	22	15	15	17
<b>Mechanical Engineering</b>	358	361	381	378	341
Klamath Falls	241	244	239	248	240
Portland-Metro	29	42	68	67	68
Seattle	88	75	74	63	33
<b>Mechanical Engineering Tech</b>	90	68	60	53	54
Klamath Falls	33	25	35	32	31
Portland-Metro	53	40	23	20	23
Seattle	4	3	2	1	-
No College Designated	1,899	1,692	1,659	1,667	1,571
<b>General Studies</b>	1,754	1,536	1,519	1,534	1,445
<b>General Studies</b>	1,754	1,536	1,519	1,534	1,445
Dual Credit (ACP)	1,509	1,374	1,387	1,363	1,336
High School Transition (HST)	93	65	28	87	67
Klamath Falls	29	38	27	15	11
Online	109	49	69	61	26
Portland-Metro	12	9	8	8	5
Seattle	2	1	-	-	-
<b>OHSU Nursing</b>	145	156	140	133	126
<b>Nursing</b>	72	71	73	67	66
Klamath Falls	72	71	72	67	66
Online	-	-	1	-	-
<b>Pre-Nursing Gen Study</b>	73	85	67	66	60
Klamath Falls	71	79	62	59	55
Online	-	-	2	5	2
Portland-Metro	2	6	3	2	3
<b>Grand Total (Duplicated Headcount)</b>	5,622	5,488	5,469	5,465	5,012
<b>Grand Total (Unduplicated Headcount)</b>	5,490	5,341	5,319	5,325	4,910

# Oregon TECH

Annual FTE and Credit Hours Generated by Department  
January 14, 2022

Note: FTE Based on Student's Primary Department

## Annual Student FTE (Full-Time Equivalent)

College	Department	2016-17	2017-18	2018-19	2019-20	2020-21
ETM	Civil Engineering	109	103	109	114	102
	Computer Systems Eng Tech	296	298	307	299	290
	Electrical & Renewable Energy	301	285	279	278	227
	Geomatics	32	39	37	33	23
	Management	329	343	346	366	402
	Manufacturing & Mechanical Eng	401	373	382	374	378
HAS	Applied Mathematics	15	16	16	19	25
	Communication	35	31	38	46	46
	Dental Hygiene	172	147	147	158	155
	Emergency Medical Services	51	53	61	56	57
	Humanities & Social Sciences	124	136	138	147	158
	Medical Imaging Technology	590	589	604	617	605
	Medical Lab Science	114	105	103	89	83
	Natural Sciences	159	157	159	170	170
	Respiratory Care & Polysom	97	81	78	80	80
	General Studies	421	520	493	478	413
	OHSU Nursing	54	54	55	53	46
	<b>Total</b>	<b>3,299</b>	<b>3,330</b>	<b>3,352</b>	<b>3,377</b>	<b>3,259</b>

## Annual Student Credit Hours

College	Department	2016-17	2017-18	2018-19	2019-20	2020-21
ETM	Civil Engineering	4,154	4,407	4,660	4,371	2,927
	Computer Systems Eng Tech	8,518	8,469	8,258	8,541	7,810
	Electrical & Renewable Energy	8,024	7,342	7,034	7,448	5,824
	Geomatics	1,108	1,135	1,250	1,216	847
	Management	14,348	15,045	15,832	15,890	17,032
	Manufacturing & Mechanical Eng	8,222	7,671	7,499	7,648	8,931
HAS	Allied Health	126	0	0	0	0
	Applied Mathematics	15,414	16,987	16,959	17,161	16,315
	Communication	12,496	12,294	13,263	13,235	13,166
	Dental Hygiene	5,211	4,892	4,905	5,164	5,086
	Department Not Declared	0	60	12	24	0
	Emergency Medical Services	1,784	1,906	2,213	1,919	2,016
	Humanities & Social Sciences	17,067	17,031	17,003	18,609	18,019
	Library	4	3	3	0	3
	Medical Imaging Technology	17,557	16,777	17,492	17,577	18,131
	Medical Lab Science	3,315	3,847	3,705	3,330	3,023
	Natural Sciences	27,293	28,851	27,684	26,662	24,258
	Physical Education	9	9	18	6	33
	Respiratory Care & Polysom	3,390	2,615	2,326	2,532	2,631
<b>Total</b>	<b>148,040</b>	<b>149,341</b>	<b>150,116</b>	<b>151,333</b>	<b>146,052</b>	

# Oregon TECH

Degrees Awarded By Major and Degree Type  
As of September 17, 2021

## Specializations

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Picture Archive/Comm Sys Spec	-	4	4	3	1	1	-	1	-	-
Specialization in Accounting	-	-	1	-	-	-	-	1	-	-
Specialization in Marketing	-	-	2	-	-	-	-	-	-	-
<b>Total</b>	<b>0</b>	<b>4</b>	<b>7</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>

## Certificates

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Applied Behavior Analysis	-	-	-	-	-	2	7	3	2	4
Dispute Resolution Certificate	1	6	11	1	2	2	3	3	1	1
Magnetic Resonance Imagng Cert	-	-	-	-	-	-	-	-	-	1
Picture Archive/Comm Sys Cert	-	-	-	-	-	-	-	-	1	2
Polysomnographic Technology	11	8	6	4	9	10	5	10	5	11
<b>Total</b>	<b>12</b>	<b>14</b>	<b>17</b>	<b>5</b>	<b>11</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>9</b>	<b>19</b>

## Associates

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Associate of Arts	1	-	-	1	1	-	-	-	-	-
Computer Engineering Tech	-	5	7	6	6	3	1	2	2	1
Dental Hygiene	27	18	23	21	9	11	1	1	-	-
EMT - Paramedic	17	28	26	26	29	24	23	25	25	23
Polysomnographic Technology	5	6	2	4	-	1	-	-	-	-
Sleep Health-Polysom Tech Opt	-	-	-	-	3	3	6	1	4	4
Software Engineering Tech	-	-	2	9	2	2	1	4	2	3
<b>Total</b>	<b>50</b>	<b>57</b>	<b>60</b>	<b>67</b>	<b>50</b>	<b>44</b>	<b>32</b>	<b>33</b>	<b>33</b>	<b>31</b>

## Bachelors

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Accounting	-	-	-	-	-	-	-	-	1	3
Allied Health Management	4	3	2	1	-	-	-	-	-	-
Applied Mathematics	3	7	4	4	5	7	8	4	7	11
Applied Psychology	38	30	40	37	31	31	26	34	36	41
Biology	11	3	4	1	2	-	-	-	-	-
Biology-Health Sciences	-	10	14	20	18	28	18	26	30	23
Business Accounting Option	9	9	12	5	8	7	5	8	1	2
Business Management Option	6	8	12	4	7	6	5	3	4	1
Business Marketing Option	8	7	4	7	7	10	11	9	5	4
Civil Engineering	14	23	17	15	25	25	23	25	26	24
Clinical Laboratory Science	35	27	34	49	46	-	-	-	-	-
Communication Studies	8	19	13	4	8	4	9	10	3	13
Computer Engineering Tech	3	4	3	3	3	6	3	7	6	5
Cybersecurity	-	-	-	-	-	-	-	-	-	10
Dental Hygiene	54	51	76	62	65	60	57	54	60	65
Diagnostic Medical Sonography	24	19	31	25	24	31	31	27	35	40
Echocardiography	32	31	32	29	35	30	29	30	39	35
Electrical Engineering	9	11	17	17	26	37	39	49	33	33
Electronics Engineering Tech	16	11	10	10	13	4	6	1	2	3

**Bachelors**

Embedded Systems Eng Tech	2	4	1	5	3	6	4	10	11	12
Emergency Medical Services Mgt	-	-	-	-	1	1	-	-	2	1
Environmental Sciences	5	4	5	11	14	3	8	9	5	7
Geomatics-option in GIS	3	3	5	1	2	2	1	-	1	1
Geomatics-option in Surveying	14	10	13	1	12	7	6	6	13	9
Health Care Mgmt-Admin Mgmt	-	-	-	1	2	5	6	5	4	4
Health Care Mgmt-Clinical Mgmt	-	-	-	1	-	-	3	3	2	4
Health Care Mgmt-Rad Science	-	-	-	-	-	1	2	1	1	1
Health Informatics	-	-	-	-	-	1	5	8	3	5
Health Sciences	6	1	1	-	-	-	-	-	-	-
Information Technology	1	-	-	-	-	3	12	23	29	20
IT Accounting Option	2	1	2	-	-	1	-	-	-	1
IT Applications Dev Opt	8	21	12	8	11	8	5	4	3	-
IT Bus/Systems Analysis Opt	6	12	14	13	8	12	4	4	-	1
IT Health Informatics Opt	4	9	6	14	7	8	1	2	-	1
Management Information System	2	-	-	-	-	-	-	-	-	-
Manufacturing Engineering Tech	9	13	5	11	12	22	11	12	8	10
Mechanical Engineering	19	14	27	23	45	52	51	55	55	68
Mechanical Engineering Tech	19	25	18	17	21	24	21	14	8	5
Medical Laboratory Science	-	-	-	-	-	47	47	46	42	38
Nuclear Med Molecular Imaging	16	15	14	14	15	14	13	17	19	15
Operations Management	14	16	13	19	18	24	10	15	11	14
Optical Engineering	-	-	-	1	1	-	2	2	1	2
Population Health Management	-	-	-	-	5	8	11	7	3	9
Professional Writing	-	-	-	-	-	-	-	-	1	1
Radiologic Science	50	48	55	45	57	47	52	50	49	47
Renewable Energy Engineering	35	60	35	29	30	31	37	13	25	23
Respiratory Care	21	21	21	27	22	30	27	25	24	23
Software Engineering Tech	29	41	31	35	47	42	43	47	39	44
System Engr & Technical Mgmt	-	-	-	-	3	-	1	-	1	1
Technology and Management	-	1	1	11	8	8	7	12	9	11
Vascular Technology	25	21	28	19	24	24	21	29	36	28
<b>Total</b>	<b>564</b>	<b>613</b>	<b>632</b>	<b>599</b>	<b>691</b>	<b>717</b>	<b>681</b>	<b>706</b>	<b>693</b>	<b>719</b>

**Masters**

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
Allied Health	-	-	-	-	-	-	-	5	7	8
Applied Behavior Analysis	-	-	-	-	-	-	-	1	-	3
Civil Engineering	-	-	-	2	6	4	4	3	5	6
Engineering	-	-	-	-	-	-	-	-	2	13
Manufacturing Engineering Tech	8	12	4	8	9	5	5	5	3	3
Marriage and Family Therapy	-	-	-	-	-	-	-	6	4	1
Renewable Energy Engineering	-	-	1	11	9	8	9	4	4	5
<b>Total</b>	<b>8</b>	<b>12</b>	<b>5</b>	<b>21</b>	<b>24</b>	<b>17</b>	<b>18</b>	<b>24</b>	<b>25</b>	<b>39</b>

**Grand Total**

	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
<b>Grand Total</b>	<b>634</b>	<b>700</b>	<b>721</b>	<b>695</b>	<b>777</b>	<b>793</b>	<b>746</b>	<b>781</b>	<b>760</b>	<b>808</b>



## **Student Affairs Update**

### **AQSS Committee, January 13, 2022**

The following report provides information about the Student Affairs division and highlights from offices for the KF and PM locations.

After four months without the Associate Dean of Students and Director of Career Services at the Portland Metro campus, Taylor Burke joined Oregon Tech on November 29, 2021 and jumped in head first to support students and staff.

#### **ASOIT-KF**

- Two officers resigned their positions at the end of fall term (one moved to 100% online and therefore not on campus; one left Oregon Tech)
- Applications/interviews to fill these vacancies occurring now
- Sponsoring Black Out for Hunger at basketball games on February 11
- Blood drive on February 23

#### **Athletics**

- #1 in Learfield Cup (national NAIA) for Fall Sports
- Men's Basketball 12-5 / 9-0 in Conference
- Women's Basketball 12-4 / 5-4 Conference
- TechRec seeing record number of users

#### **Campus Safety**

- Monitoring weather conditions for potential walking/driving hazards and early calls to Facilities personnel for snow and ice removal
- Scheduling staff (full-time and students) for special events: home basketball games, Tech Con, Winter Wings conference
- Continue to monitor COVID-19 protocols within buildings, classrooms and labs
- Created a new student employment position for parking services; trained and now working Monday – Friday, 5-7pm, to enforce parking regulations
- Patrol officers have added the CEET to their patrol duties with the building opening 1/3/2022

#### **College Union**

- CU technology upgrade stalled due to supply chain issues
- Beginning to have more, larger events again with some recent cancellations due to Omicron
- Winter Wings is scheduled for February 18-20<sup>th</sup>

#### **CARES (Center for Academic Resources and Engagement Services)**

- Overall we are very short staffed: both TOP advisors left first week in January, the part time Assistant Director who coordinated PC/SI and Testing was done December 17<sup>th</sup>, and the APA that was hired in September resigned and was done December 30<sup>th</sup>
- Hired a new ACES Specialist: Jamie Irish started January 10<sup>th</sup> at the PM campus

**Peer Consulting / Supplemental Instruction**

- Hired 5 more SI's this term for courses in Accounting, Math (112, 251 and 362), and BIO 232
- Hired more peer consultants for RDSC, MATH, CHEM and MIT courses

**ACES**

- Now have several processes that streamline student requests, and faculty communication. Implementing the testing module has really streamlined testing
- Hannah has built positive relationships with faculty in order to better support ACES students; she is quite impressed and thankful for the professionalism demonstrated by our faculty, and looks forward to working with them to facilitate student success
- Last term (fall) we had 106 students make 442 requests for accommodations
- This term (winter) as of 1/7/2022 we have had 77 students make 328 requests for accommodations
- Busy training the new ACES specialist at the PM campus

**TOP (TRiO program)**

Persistence/Graduation Rate Data:

- Currently working with the ten students that did not register for winter term 2022 (out of 160 total) on return plans to Oregon Tech to finish their degrees. Each student has an individualized return plan for their success.

<b>Date Range</b>	<b>Rate</b>
<b>Fall 2020 to Fall 2021 persistence/graduation rate</b>	<b>83%</b>
<b>Fall 2021 to Winter 2022 persistence/graduation rate</b>	<b>93%</b>

Fall 2020 vs Fall 2021 Grade Analysis

- Grades remained fairly stable between fall term 2020 and fall term 2021 with a higher rate of classes passed (87%) from fall 2021 in comparison with 86% for fall 2020. Additionally, fall 2021 featured a slightly higher withdraw rate than fall 2020.

Fall 2021 Highlights

- Served twelve students through our 2021 Summer Bridge program
- Admitted 61 students to our 2021 cohort
- In partnership with Student Involvement & Belonging, hosted the 3rd Annual First-Generation Student Week in November. These events honor the signing of the Higher Education Act on November 8th, 1965 that funded the first TRiO programs and allowed greater access to higher education for historically excluded students. The event culminated in a dinner featuring opening remarks from Dr. Nagi, story sharing from TOP first-generation students, and a keynote address by Dr. Yuehai Yang. 70 members of the Oregon Tech community attended the event.
- Hosted our annual fall retreat for 40 TOP students which is intended to support students new to TOP through community building activities

### Winter 2022 Objectives

- Distribute \$23,000 in Grant Aid to Pell-eligible TOP participants in order to reduce their dependence on student loans
- Recruit and hire two new TOP Advisors to replace vacancies left by advisors Desiré Wooten (moved to Career Services) and Brianna Schwenk (left Oregon Tech)
- Submit the 2020-2021 Annual Performance Report as required by the Department of Education

### **Housing & Residence Life**

- Fall term housing students earned an average 3.16 term GPA and 3.18 cum GPA
- Fall term student staff earned an average 3.44 term GPA and 3.46 term GPA
- Letters sent to 55 students for a term 4.0 gpa and 103 students for 4.0 cumulative gpa; and only 56 students (who are still on campus) got the under 2.0 gpa letter sharing resources available to help them as they work to be more successful
- The 2022-2023 housing and meal plan applications went live January 6, 2022 with 66 students applying the first day (20 new students and 46 current students, making this one of the biggest opening day contract counts on record). Kudos to Josie Hudspeth as she posted amazing things on the Klamath App that drove this response
- RHA hosted the first annual Trunk-or-Treat fall term in lieu of the annual Haunted House. It was a small affair, but COVID-19 friendly. This term, we are hosting Tech Con on a smaller scale to again be COVID-19 friendly.
- Replaced all water fountains in the Res Hall with bottle fill stations so they are COVID-19 friendly and more environmentally friendly. Students love them!!!
- Staff enjoyed the return of the end-of-term celebration dinner (back after COVID-19 stopped these events)

### **Integrated Student Health Center**

- Staff are seeing students for medical and counseling appointments
- Health education events planned for winter term
- Alcohol screening by counselors on January 10
- Supporting students and employees with COVID symptoms, exposures and positive tests
- As of 1/12 worked with 270 individuals (83 positive cases; 187 isolation/quarantine cases)

### **Student Involvement & Belonging (KF & PM)**

- **Week of Welcome** events to ring in Winter Term 2022 (aimed at returning and incoming students)
  - 11 Klamath Falls event offerings
  - 2 Portland-Metro event offerings
  - 2 online event offerings by various Oregon Tech departments. (KF+PM)
- **Registered Student Organizations (RSOs)** - 4 new
  - Tabletop Gaming Club (KF)
  - Dungeons & Dragons (DnD) Resource Organization (KF)
  - Game Development Club (KF)
  - Plant Club (PM)
- **Volunteer Owls Program** is celebrating the inaugural **Dr. Martin Luther King Jr. Week of Service** (January 18 – 21) – to benefit local shelters
  - Theme - MLK quote: "Life's most persistent and urgent question is: what are you doing for others." (KF + PM)

- 3 community service activities in Klamath Falls
- 1 community service activity in Portland-Metro
- **New leadership and cultural competency development program**
  - Workshop series called, **Wing Shops: Where Leaders Learn to Fly**
  - Aimed at developing leadership and cultural competency skills for career readiness and personal enrichment
  - The wing shops will be aimed at achieving five themes:
    - Civic and cultural competency
    - Cognitive complexity
    - Interpersonal development
    - Intrapersonal development
    - Practical skills
- **SIB Diversity & Belonging**
  - Themes:
    - Black Joy & Celebration
    - Engaging in the Black Diaspora
    - Dismantling Anti-Blackness
  - Coordinated 5 event offerings to celebrate **Black History Month** (February) (KF + PM)
  - Featured event - virtual roundtable hosted by OT with representatives from Oregon public colleges/universities about 'Being Black in Oregon'
- **Oregon Tech Gaming** (student program formerly known as Oregon Tech Gaming Society)
  - Approved for a physical space in the College Union (room: Diamond Peak)
  - Will plan for a grand opening in Spring Term
  - Space will be dual-use as the varsity e-Sports practice/competition space and OT Gaming Lounge open for all students to use. (KF)
- **New full-time staff member:** Catie Peterson, Community-Based Resources Coordinator hired and will start January 31; this is a legislative initiative funded for 2 years to assist students with food and housing insecurity, financial challenges, and other needs by connecting them to on-campus or off-campus resources. This position is based in KF but serves all locations and is part of the SIB team.

#### **Veteran Student Services**

- Mindy Miranda's job has been posted, and Michelle Monteith is doing a great job keeping VA benefit certifications going smoothly until the position is filled.
- Lead a group of 5 veteran students to Student Veterans of America national conference

#### **PM Student Services**

- **Week of Welcome** events with student services information including advising, registration, FA, Career Services, and Involvement
  - Welcome lunch with staff and information tabling on 01/04/22
  - Welcome dinner with staff and information tabling on 01/05/22
  - Participation was terrific with 115 total participants, 97 unique ID's, and 19 majors represented in the participants
  - International Student Services Welcome Event – Collaboration between Academic and Student Affairs for 7 new international students on 12/28/21
    - Meeting with faculty advisor- Dr. Venugopal
    - Tour of PM campus

- Lunch with staff
- Meeting with Generalist Advisor, Kelly Sullivan for tutorial with OT online systems

### Career Services

- Desiré Wooten, Assistant Director for Career Services started on January 3 (moved from TOP)
- Established dates for upcoming events:
  - Engineering and Tech Career Fair – PM - April 7
  - Business, Non-Profit, and Government – Virtual for all campuses - April 13
  - Engineering and Tech Career Fair – KF - April 14
  - Etiquette Dinner – KF - May 4

### Emergency Management | Environmental Health and Safety

In June, 2019 Emergency Management was moved to Student Affairs but the director's position was vacant. The EH&S position reported to the Director of Facilities but the person retired in April, 2021. Both positions were approved and started November 1, 2021. The EH&S officer reports to the Director of Emergency Management. A report from this department will now be included in the SA update.

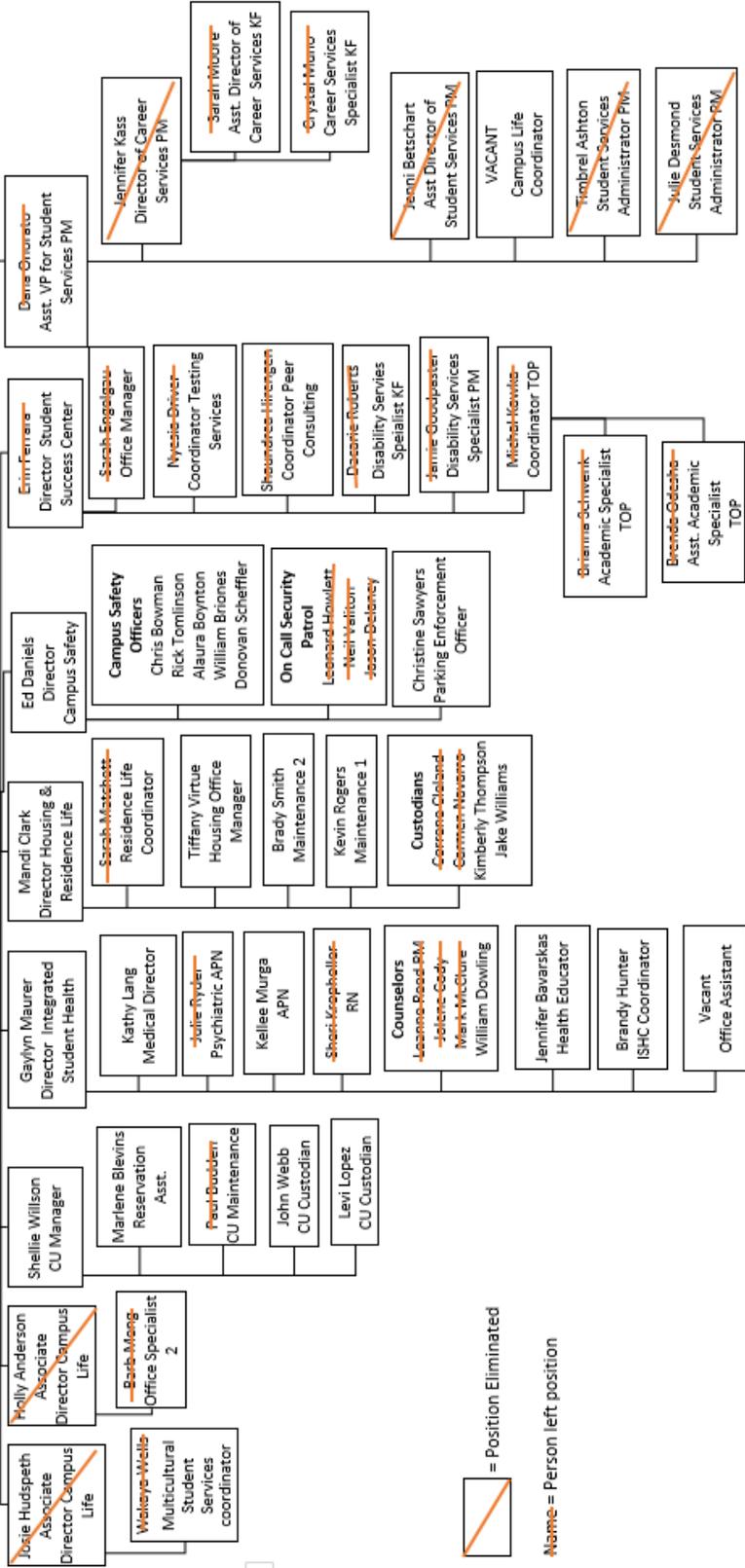
- **Emergency Operations Plan (EOP)** – updating the exiting plan that establishes the framework for managing crisis at the organizational level. The university's current EOP was established in 2018 and requires substantial modifications to ensure its effectiveness in leading the university through crisis. Discussions are ongoing to determine the best approach to moving this complex planning process forward in a judicious manner.
- **Emergency Procedures Manual (EPM)** – developing EPM to provide guidance on the actions to take during the initial response to an adverse event, business disruption, critical incident or emergency. To that end, standardized emergency procedures are being developed for all Oregon Tech locations. These procedures will integrate the *i love u guys foundation's* Standard Response Protocol for Higher Education and be available in multiple formats. An online training program will be developed to build greater competency and resiliency within the university community. Emergency drills will also be applied to test and improve response capabilities.
- **Training** – Emergency Management | Environmental Health and Safety has reconstituted workplace safety orientation for new employees. The introductory course is a general overview of safety protocols and regulations which includes topic such as chemical hazards, ergonomics, emergency procedures, injury reporting, fire safety and similar. Other job specific training has been initiated as well.

In an attempt to illustrate changes within the division of Student Affairs pre-COVID to now, two organizational charts follow. The first chart is for 2018-19 and the second is a current organizational chart. Each chart has a key to help explain the changes in the past 3 years. The 2018-19 shows positions eliminated (6 total) as well as individuals that are no longer in that position (may still be at Oregon Tech in some capacity). The 2021-2022 chart indicates positions added to the division (5) plus entire departments added to the division (athletics, veteran services, and emergency management). This chart also indicates areas funding by student fees (SIB, CU, Student Health, Housing, and Athletics) as well as grant funded positions. Finally, it shows the number of current vacancies in the division (9) which are currently in the process of being filled (several after failed searches).

2018-2019

Erin Foley  
VP for Student Affairs & Dean of Students

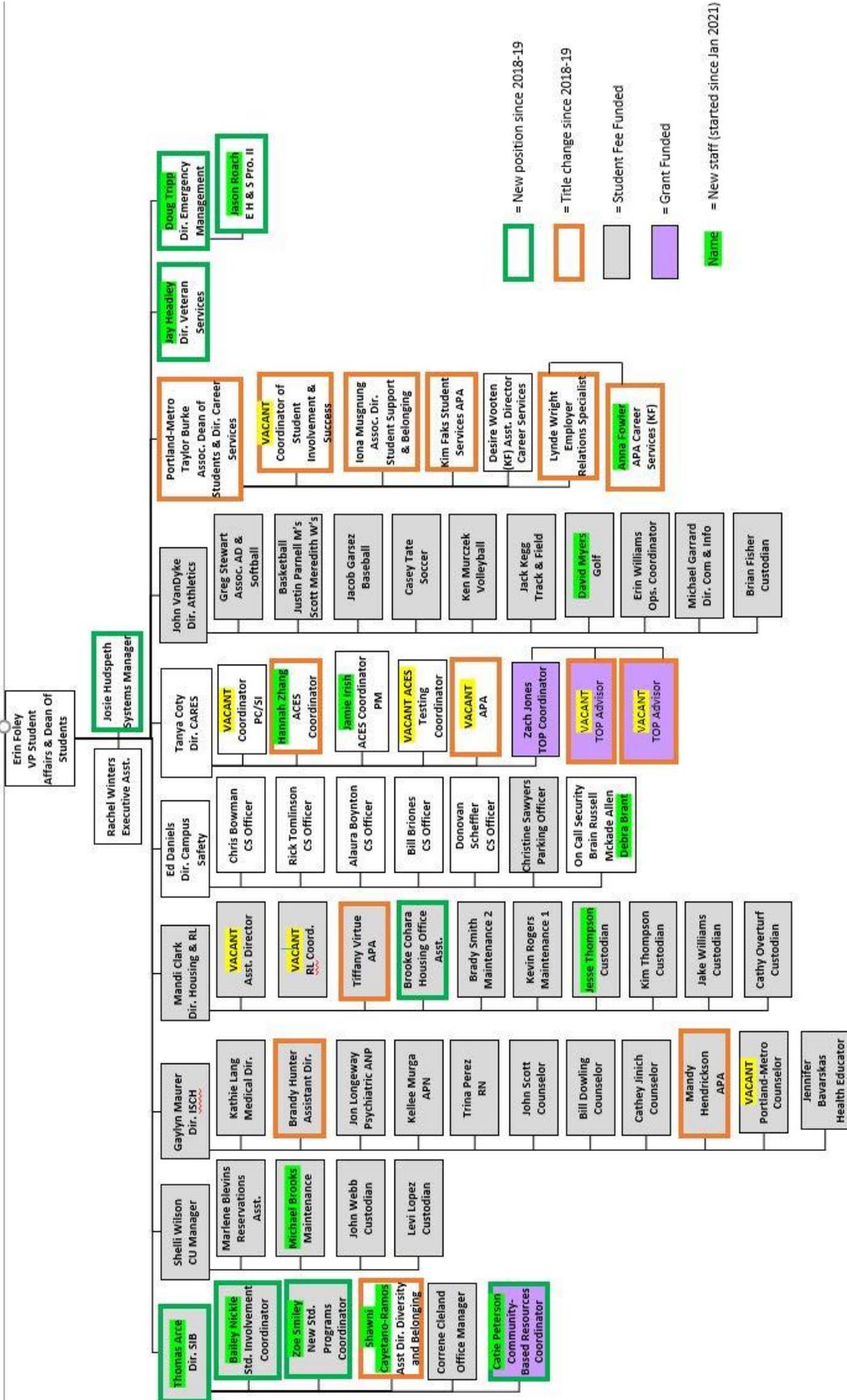
Rachel Winters  
Executive Asst.



= Position Eliminated

~~Name~~ = Person left position

2021-2022



= New position since 2018-19  
 = Title change since 2018-19  
 = Student Fee Funded  
 = Grant Funded  
 Name  
 = New staff (started since Jan 2021)



Click image above (or control+click) to follow the link.