

EXECUTIVE SESSION OF THE BOARD (12:00pm – 1:15pm)

The Board will meet in Executive Session per ORS 192.660(2)(f) and ORS 40.225 Rule 503 to consider information or records that are exempt by law from public inspection, including attorney-client privileged communication.

Board of Trustees Meeting Agenda

	<u>Page</u>
1. Call to Order/Roll/Declaration of a Quorum (1:30 pm) <i>Chair Jessica Gomez</i>	
2. Reports	
2.1 President (1:35pm) (20 min) <i>President Naganathan</i>	1
2.2 ASOIT (1:55pm) (10 min) <i>Presidents Brie Landis (KF) and Jack Zoucha (PM)</i>	2
2.3 Administrative Council – no report this meeting	
2.4 Strategic Enrollment Management (2:05pm) (15 min) <i>Provost Mott</i>	3
2.5 Faculty Senate (2:20pm) (20 min) <i>President Torres</i>	
2.6 COVID-19 – (2:40pm) (10 min) <i>VP Foley</i>	
2.7 Legislative – written report only	12
2.8 Academic Quality and Student Success Committee (2:50pm) (5 min) <i>Trustee Jeremy Brown</i>	
2.9 Finance and Facilities Committee (2:55pm) (5 min) <i>Vice Chair Vince Jones</i>	
2.10 Executive Committee (3:00pm) (5 min) <i>Chair Jessica Gomez</i>	
3. Consent Agenda (3:05pm) (5 min) <i>Chair Jessica Gomez</i>	
3.1 Approval of the Minutes of the November 18, 2021 Meeting	14
4. Discussion Items	
4.1 Student Housing <i>VP John Harman</i> (3:10am) (15 min)	
5. Other Matters – none	
6. Public Comment (3:25pm) (15 min)	
7. Adjournment (3:40pm)	

President's Report

Dr. Nagi Naganathan, President

Oregon Tech Board of Trustees - January 27, 2022



Click image above (or control+click) to follow the link.



KF-ASOIT Board of Trustees January 2022

Brie Landis, ASOIT President

Click above (or control+click) to follow the link.



PM-ASOIT Board of Trustees Report

Jack Zoucha, President

Click above (or control+click) to follow the link.



Click above (or control+click) to follow the link.



OFFICE OF THE PROVOST

Dr. Joanna Mott

3201 Campus Drive, Klamath Falls, OR 97601

Enrollment Report for the Board of Trustees, January 2022

Winter Enrollment 2022 (As of 01/10/22) (Comparison with 2020, 2021)

Headcount (Based on Primary Campus)

Same Week Comparison

	Winter 2020	Winter 2021	Winter 2022
On Campus (Klamath Falls)	2,109	2,106	1,952
Online	684	631	564
Onsite Total	920	856	758
* Portland Metro	724	668	615
* Seattle	94	69	51
* Chemeketa	59	59	58
* Joint Program	1	1	4
* HST at OIT	42	59	30
Sub-Total	3,713	3,593	3,274
High School (ACP)	1108	757	796
Grand Total	4,821	4,350	4,070

Winter 2021 vs. Winter 2022

Difference	% Change
-154	-7.3%
-67	-10.6%
-98	-11.4%
-53	-7.9%
-18	-26.1%
-1	-1.7%
3	300.0%
-29	-49.2%
-319	-8.9%
39	5.2%
-280	-6.4%

Credit Hours (Based on Course Campus)

Same Week Comparison

	Winter 2020	Winter 2021	Winter 2022
On Campus (Klamath Falls)	24,837	23,779	22,218
Online	9,131	9,757	8,853
Onsite Total	7,005	6,797	6,010
* Portland Metro	5,849	5,685	5,090
* Seattle	575	466	276
* Chemeketa	518	569	580
* Joint Program	63	77	64
Sub-Total	40,973	40,333	37,081
High School (ACP)	4,799	3,207	3,417
Grand Total	45,772	43,540	40,498

Winter 2021 vs. Winter 2022

Difference	% Change
-1,561	-6.6%
-904	-9.3%
-787	-11.6%
-595	-10.5%
-190	-40.8%
11	1.9%
-13	-16.9%
-3,252	-8.1%
210	6.5%
-3,042	-7.0%

New Enrolled (Winter Applicants Only)	Same Day Comparison		Same Day Comparison	
	Winter 2021	Winter 2022	Difference	% Change
On Campus (Klamath Falls)	58	28	-30	-51.7%
* Freshmen	7	3	-4	-57.1%
* Transfer	42	23	-19	-45.2%
* Post-Bac	9	1	-8	-88.9%
* Graduate	0	1	1	-
Online	46	38	-8	-17.4%
Onsite Total	31	36	5	16.1%
* Portland Metro	30	33	3	10.0%
* Other	1	3	2	200.0%
Sub-Total	135	102	-33	-24.4%
High School (ACP & HST)	383	581	198	51.7%
Grand Total	518	683	165	31.9%

New Student Retention (From Fall to Winter)

The following data represents Winter 2022 enrollment compared to prior years (January 10, 2020 vs. January 8, 2021 vs. January 7, 2022).

Retention Fall 2019 Cohort Returning Winter 2020

	Started	Retained	% Retained
New Freshmen (Full-Time)	380	354	93.2%
New Transfers (Full-Time)	315	301	95.6%
Total	695	655	94.2%

Retention Fall 2020 Cohort Returning Winter 2021

	Started	Retained	% Retained
New Freshmen (Full-Time)	424	391	92.2%
New Transfers (Full-Time)	295	272	92.2%
Total	719	663	92.2%

Retention Fall 2021 Cohort Returning Winter 2022

	Started	Retained	% Retained
New Freshmen (Full-Time)	403	384	95.3%
New Transfers (Full-Time)	270	255	94.4%
Total	673	639	94.9%

Fall 2021 Enrollment data (As of 01/10/22) Comparison with same date last year

FRESHMEN

Klamath Falls and Portland Metro

	completed apps	admits	declined	deposits	yield
FA 22	3729	3356	45	141	4.2%
FA 21	3893	3371	94	139	4.1%
FA 20	3625	3312	88	148	4.5%
change	-4.2%	-4%	-52.1%	1.4%	.1%

Admits by Campus

	Fall 2020	Fall 2021	Fall 2022	Change
KF	3169	3236	3247	.3%
PM	143	135	109	-19.2%

Admits by Residency

	Fall 2020	Fall 2021	Fall 2022	Change
WUE	1955	2103	2053	-2.4%
Resident	1053	939	1055	12.4%
Non resident	281	325	245	-24.6%
International	3	2	1	-50%
Other *	19	2	2	0%

*nonresident reciprocity - processed in spring - Siskiyou, College of Redwoods, Shasta; tuition equity

TRANSFERS

Klamath Falls and Portland Metro

	Completed Apps	Admits	Declined	Deposits	Yield
FA 22	172	156	15	39	25%
FA 21	235	209	3	45	21.5%
FA 20	176	99		31	31.3%
change	-26.8%	-25.4%	400%	-13.3%	3.5%

Admits by Campus

	Fall 2020	Fall 2021	Fall 2022	Change
KF	63	137	107	-20.9%
PM	36	72	49	-31.9%

Admits by Residency

	Fall 2020	Fall 2021	Fall 2022	Change
WUE	16	27	22	-18.5%
Resident	61	140	104	-25.7%
Non resident	12	40	28	-30%
International	1	0	0	0%
Other *	8	1	2	100%

*nonresident reciprocity - processed in spring - Siskiyou, College of Redwoods, Shasta; tuition equity



Fall 2021 enrollment is stable compared to 2020


87,881
students

Community college

The number of community college learners in 2021 is similar to the number in 2020 (88,247), falling just 0.4%

Some colleges have enrollment increases since fall 2020

The number of full-time equivalent students (FTE) is **19,244 in 2021**, a decline of 7.2% from 2020 (20,729)

Compared to pre-pandemic levels, the number of students, or headcount, remains low: 23.7% lower than the 115,104 learners in 2019. FTE is 24.6% lower than in 2019.


96,403
students

Public university

The number of public university learners in 2021 is similar to the number in 2020 (96,920), falling just 0.5%

Some institutions have enrollment increases

Admitted undergraduates declined 0.7%; admitted graduate students rose 1.2%

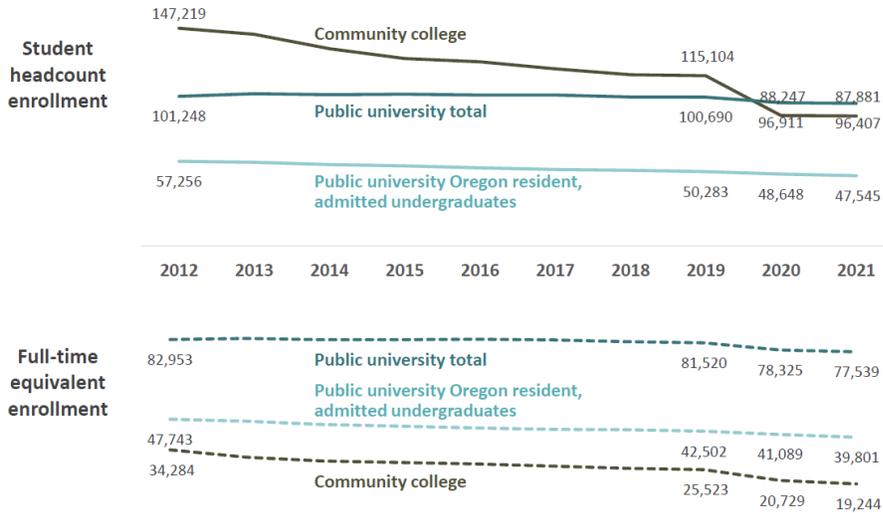
FTE enrollment is 77,539, a 1.0% decline from 2020 (78,325)

Compared to pre-pandemic levels, the number of students, or headcount, is 4.3% lower than the 100,704 learners in 2019. FTE is 4.9% lower than in 2019 (81,520).

2 Source: Fall enrollment data provided as aggregate counts by community colleges and as individual student records by public universities. Individual analyses are made by HECC staff. Notes: Students enrolling in more than one institution in fall are included in both institutions' counts. Full-time equivalent counts are defined in the colleges as the total number of clock hours in which all students enrolled divided by 510, and in the universities as credit hours divided by 15 at the undergraduate level, by 12 at the graduate level (excluding PhD), and by 9 at the PhD level.



The steep changes related to the pandemic are evident in the long-term trend



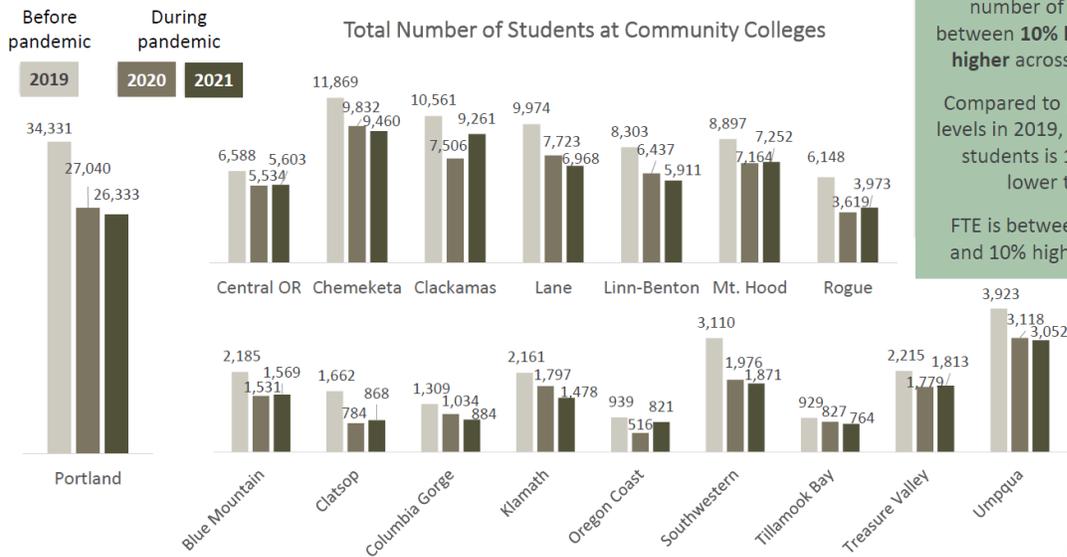
While enrollment has stabilized, it has not returned to pre-pandemic levels

Residence halls are open, and institutions are teaching students in multiple ways: in-person, online, and hybrid

3 Source: Fall enrollment data provided as aggregate counts by community colleges and as individual student records by public universities. Individual analyses are made by HECC staff. Notes: Students enrolling in more than one institution in fall are included in both institutions' counts. Full-time equivalent counts are defined in the colleges as the total number of clock hours in which all students enrolled divided by 510, and in the universities as credit hours divided by 15 at the undergraduate level, by 12 at the graduate level (excluding PhD), and by 9 at the PhD level.



Enrollment stabilized or increased at some community colleges and declined further at others



Compared to last year, the number of students is between **10% lower and 23% higher** across the colleges

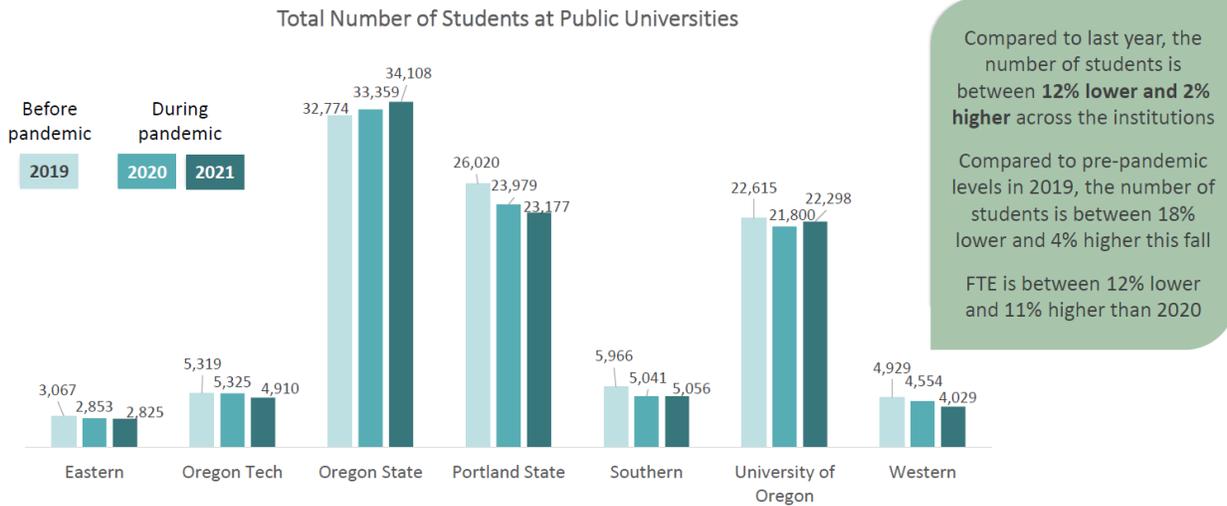
Compared to pre-pandemic levels in 2019, the number of students is 12% to 40% lower this fall

FTE is between 23% lower and 10% higher than 2020

4 Source: Fall enrollment data provided by as aggregate counts by community colleges. Data show headcount enrollment. Students enrolling in more than one institution in fall are included in both institutions' counts. Full-time equivalent counts in the colleges as the total number of clock hours in which all students enrolled divided by 510.



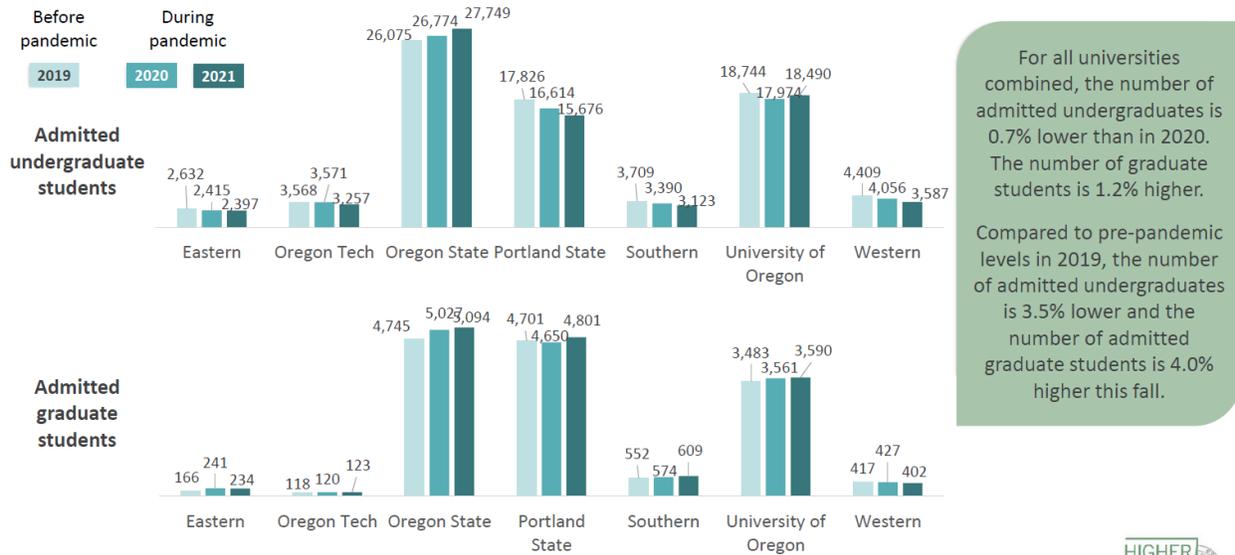
Enrollment increased or stabilized at some universities and fell at others



5 Source: Fall enrollment data provided as individual student records by public universities. Individual analyses are made by HECC staff. Notes: Students enrolling in more than one institution in fall are included in both institutions' counts. Full-time equivalent counts are defined in the universities as credit hours divided by 15 at the undergraduate level, by 12 at the graduate level (excluding PhD), and by 9 at the PhD level.



The number of admitted students at the universities is similar to that in 2020



6 Source: Fall enrollment data provided as individual student records by public universities. Individual analyses are made by HECC staff. Notes: Students enrolling in more than one institution in fall are included in both institutions' counts.



Key takeaways

At both community colleges and public universities, the number of students (headcount enrollment) has stabilized since last year, but it has not returned to pre-pandemic levels

The picture in Oregon is stronger than in many states; undergraduate enrollment is down 3.2% nationally this year¹

FTE enrollment declined slightly at the universities and more steeply at the colleges, indicating that students are taking fewer classes, on average

Unlike past recessions, the ongoing economic upheaval brought about by the pandemic has not translated into college and university enrollment

7

¹ Source: National Student Clearinghouse, <https://nscresearchcenter.org/stay-informed/>.



REPORT

Agenda Item No. 2.7

Legislative Update – January 27, 2022

2022 Legislative Session Preview:

The Oregon Legislature will hold a five-week session beginning February 1, 2022. Activity will be limited to new investments or budget adjustments and a limited number of policy bills, usually 200-250 bills total. Senators and Representatives are limited to 2 personal bills each, with committees generally capped at three. Legislation related to housing and workforce will be featured. Due to the COVID-19 pandemic, the legislative session will be held virtually with all committee work conducted remotely and floor sessions will be conducted in-person. The Capitol Building will be open to the public but opportunities for in-person meetings will be limited and legislative staff are being encouraged to work remotely where possible.

In partnership with the public universities, Oregon Tech is speaking with legislators to address the capital cost escalations from university capital projects on our campuses. Despite including responsible cost escalation estimates into the project costs, record inflation, building costs, and the workforce shortage have contributed to between 10-30 percent increases in 2020 and 2021 university capital project cost. Oregon Tech will be advocating for funding for the Boivin Hall Renovation Project and OMIC R&D Center for Additive Manufacturing Phase 2.

Governor Brown recently released her list of nominees to boards and commissions that will be voted on during the 2022 Legislative Session. New Oregon Tech appointees include Stefan Bird, Kanth Gopalpur, John Davis, and Celia Nunez. Oregon Tech reappointments include Vice-Chair Vince Jones, Michele Vitali, and Mike Starr. The Senate Rules committee will have hearings early in the session to consider the Governor's full slate of nominations. If all are approved by the committee, appointees will move to the full Senate for consideration and approval.

Public University Consolidated Funding Request 2023-2025 Update:

Oregon's Public Universities are in the development process for the 2023-2025 consolidated funding request (CFR). The CFR will be due to the Higher Education Coordinating Commission (HECC) this April and becomes the basis for the HECC Agency Recommended Budget (ARB) that is submitted to the Governor's office to be part of the 2023-2025 Governor's Recommended Budget (GRB). As with the 2021-2023 CFR development process, institutions will be submitting budgetary impacts for various funding scenarios.

In addition to a base funding request for the PUSF, state programs, statewides and Sports Lottery, institutions are developing a standalone proposal for investments for underrepresented student success. Public universities have an opportunity this month to present the proposal to the education subcommittee of the Racial Justice Council. This proposal may be included in the CFR or could

become a policy action package (POP) as part of the HECC's legislative concepts. Investment proposals will target the populations identified in HB 2590 (2021):

- a) Qualify as an underrepresented person as defined in ORS 342.120;
- b) Qualify as diverse as defined in ORS 342.433;
- c) Are from rural communities in this state;
- d) Are from low-income families;
- e) Experience disability, including intellectual developmental disabilities;
- f) Identify as lesbian, gay, bisexual, transgender, queer, two-spirit, intersex, asexual, nonbinary or another minority gender identity or sexual orientation;
- g) Are undocumented; and
- h) Have been a foster child.

2022 Governor's Race and General Election Preview:

The month of January saw large changes in legislative leadership. Speaker of the House Tine Kotek announced she would be stepping down from her leadership position and House seat to focus on her current campaign for Governor effective January 21st. Senate President Peter Courtney, the longest serving member of the assembly, announced he would not seek re-election in the 2022 election retiring after nearly four decades in the Oregon Legislature and 20 years as Senate President. Representative Christine Drazan stepped down from her role as House Minority Leader to focus on her run for Governor. In addition, State Senator Betsy Johnson announced her resignation from the Oregon Senate to focus on her independent campaign for Governor.

Oregon completed its redistricting process last fall, leading to many current legislators announcing retirements, intent to pursue re-election in their newly drawn district, or a candidacy for Oregon's new sixth congressional district. The open Governor's race, contested legislative and congressional elections on the ballot this year will make for a uniquely partisan political environment during the session.

Staff Recommendation

Report only, no action necessary.

Board of Trustees Meeting DRAFT MINUTES

Trustees Present:

Jessica Gomez, Chair	Vince Jones	Mike Starr
Jeremy Brown (remote)	Rose McClure	Michelle Vitali
Tim Hasty	Nagi Naganathan, President	Fred Ziari
Kathleen Hill	Paul Stewart (remote)	

Trustees Unable to Attend:

Lisa Graham	Kelley Minty-Morris
Jill Mason	

University Staff and Faculty Present:

Carl Agrifoglio, Operations Manager & Systems Administrator-Information Technology Services
Rebecca Burkeen, Administrative Council
Erin Foley, Vice President & Dean of Students
Ken Fincher, Vice President-Institutional Advancement
Andria Fultz, Associate Professor Communication
David Groff, General Counsel & Interim Board Secretary
Pam Grove, Assistant to University General Counsel & Interim Board Secretary
John Harman, Vice President Finance & Administration
Jay Headley, Director Veterans Services
Tom Keyser, Dean College of Engineering, Technology & Management
Billy Kimmel, ASOIT Officer, Portland-Metro
Brie Landis, ASOIT President, Klamath Falls
Kelsey McCauley, Government Relations
Joel McPherson, Administrative Council
Joanna Mott, Provost & VP of Academic Affairs
Adria Paschal, Senior Executive Assistant to the President
Dan Peterson, Dean College of Health, Arts & Sciences
Terri Torres, Faculty Senate President
Bryan Wada, Consultant 2-Information Technology Services
Jack Zoucha, ASOIT President, Portland-Metro

1. Call to Order/Roll/Declaration of a Quorum

Chair Gomez called the meeting to order at 1:26pm. The Board Secretary called roll and a quorum was declared.

2. Reports

2.1 President Naganathan reviewed his PowerPoint presentation included in the agenda report. He reported AY2020-21 provided more in-person programming than many other universities last year; graduated the highest number of students in Oregon Tech history: 808 students earned their credentials; and celebrated the first group of cybersecurity degree graduates. He explained Fall 2021 enrollment was lower than expected at -7.8%. He noted the implementation of the Campus Climate Assessment, Faculty Labor Union Contract, and the on-going searches for faculty & staff vacancies. He noted the Oregon Tech Foundation achieved a huge milestone by paying out over \$10 million dollars in scholarships. He noted the Cornett Ribbon cutting ceremony on October 7, 2021.

2.2 ASOIT

KF-ASOIT: Vice President Justin Echernacht reported ASOIT is working on a number of policy proposals, including a proposal related to Board Resolution 1415-2 on shared governance. ASOIT is working on a Student Bill of Rights in coordination with Portland-Metro ASOIT, which will define and enhance student rights and detail a grievance procedure, also outline standards and procedures regarding lines of communication and Title IX's formal resolutions. ASOIT has also updated their Constitution and Bylaws which addressed clarifying the process and procedures for officer elections. ASOIT is working on community building initiatives including hosting and coordinating meetings between students, administration and faculty. ASOIT is working with the Office of Student Involvement & Belonging on a reproductive health initiative where reproductive health items and administration of equity items to students will be distributed free of charge. ASOIT is working on proposals for a campus project that would be paid for with Covid Relief Funds. A monthly activities calendar has been developed and placed in restroom and other conspicuous locations to hopefully increase student involvement in on campus activities.

PM-ASOIT: President Jack Zoucha discussed campus involvement by creating a community feeling on campus. He noted Covid has been a challenge, leading to a lack of activities; ASOIT is working on solutions such as club/event sponsorship, open doors, free food/coffee. Campus clubs now number 5 with 8 in the process of registering.

2.3 Administrative Council

Rebecca Burkeen and Joel McPherson listed the elected Council and noted that at the retreat held virtually on September 3, 2021, three areas of focus were decided upon: empowerment, culture and retention as a way to encourage constituents to find ways to improve the university as a whole. Empowerment includes increasing communication between Administrative Council and Administrative Staff and encouraging engagement in accomplishing Administrative Council goals. Culture includes improving communication and keeping people in the know and encouraging more transparent communication and establishing communication with Vice Presidents and Senior Leadership. Retention includes professional development, different and unique training opportunities and hosting a pro-nouns training for faculty, staff and students.

2.4 Strategic Enrollment Management

Provost Mott reviewed figures in the agenda report. Next steps concerning admissions is to continue analysis of 2021 data and use for 2022 strategy development; reach out to non-retained students not enrolled at another 4 year university and re-engage; reach out to student attending Community College instead of Oregon Tech for potential transfers; Deans and departments working with admissions plans to include faculty; continue admissions work on multiple new initiatives detailed in AQSS report. Advising and retention efforts will include review of retention data-non returns from spring to fall; purchase of Civitas software to improve retention through enhanced advising; improve summer registration process for incoming freshmen; work with new advising coordinator in each college on facilitating advising and tracking data; and train faculty in advising.

2.5 Faculty Senate President Terri Torres

President Torres noted she represents Faculty Senate and as their President, and reported faculty asked her to relay that they would like to be heard. Torres said faculty are good people trying to do their best in difficult times and are deeply connected to students. Faculty know students are fragile right now and faculty are trying to help them the best way they can. Torres said faculty are carrying deep wounds right now and that union negotiations were difficult. Reported “we all want a university that takes seriously the needs of its students and faculty.” Faculty Senate hosted a come-together event this fall, where faculty, student, staff, and administrators were invited. Torres said Board and Administration “must truly hear us and take our feedback very, very seriously.” She said faculty did notice the addition of board member email addresses. Torres noted a Senator Frederick letter and discussed provisions listed in SB 854. Advised Provost Mott and the Senate Executive Committee have met and are working together to reshape Faculty Senate in a way to move forward. Said this new organization allows for communication and collaboration without adding duplication of work. Discussed need for an academic master plan, general education review and includes transfer credits, efforts in retention and recruitment.

2.6 **COVID-19** - written report in the agenda packet.

2.7 **Legislative** – written report in the agenda packet.

2.8 Academic Quality and Student Success Committee

Chair Brown summarized the reports and presentations made at the meeting. Discussion held regarding the various recognitions of Native Americans Heritage Month and what is being done in celebration of that forthcoming. Discussed enrollments for the new academic programs that we’ve approved over the past few years. Continued discussion was held with respect to vacancies, faculty recruiting, and some of the issues that really impact filling the vacancies that we have and how best to ensure that we get the best faculty and staff at Oregon Tech. Discussed recurring searches in terms of searches that we had last year that didn’t fill and also didn’t fill the year before. Noted Sharon Beaudry shared her sabbatical experience with Fulbright in South Africa, and noted she was the first Fulbright

recipient for Oregon Tech, and her contribution to the classrooms at the CEET building and developing a great environment for students to learn in an active sense. He noted Dr. Campolo's report on the Doctoral Program in Physical Therapy and the positive steps and the upcoming accreditation. He noted Jay Headley of Veteran Services report which included his enthusiasm and passion for all things Veteran related at Oregon Tech.

2.9 Finance and Facilities Committee

Chair Jones summarized the FOAC and VPFA reports, including updates on capital projects and the Year End Report for General Fund Budget for 2021.

2.10 Executive Committee

Chair Gomez shared that Committee is recommending candidates to the Governor for the Board. Several were forwarded to the Governor's Office for reappointment and three new Board members for appointment. For reappointment: Trustee Brown, Trustee Hill, Trustee Jones, Trustee Minty-Morris, Trustee Starr and Trustee Ziari. For appointment: Stefan Bird, Kanth Gopalpur and Celia Nunez.

3. Consent Agenda

3.1 Approval of the Minutes of the July 15, 2021 Meeting

No changes voiced. Minutes approved as submitted.

4. Discussion Items – none

5. Action Items

5.1 Review of President Naganathan's Evaluation and Approval of 2021-22 Goals

Chair Gomez summarized Dr. Naganathan's evaluation and newly established goals for 2021-22. Written report in the agenda packet.

Trustee Jones moved to approve the action item. Trustee Starr seconded the motion.

With trustees Brown, Hill, Jones, Stewart, Vitali, Ziari and Gomez present and voting aye, and Trustee McClure voting nay, the **motion passed**.

6. Other Matters

7. Public Comment –

Andria Fultz spoke to Oregon Public Universities' Boards of Trustees' commitment to continue or implement six specific actions effective immediately in lieu of the passage of SB 854.

OT-AAUP President Sean St. Clair – addressed concerns over recent faculty turnover rates and associated difficulty being experience in replacing faculty. He addressed poor morale among faculty impacting retention among faculty and students.

8. Adjournment

Meeting was adjourned at 3:38pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dave P. Groff". The signature is written in a cursive style and is underlined with three horizontal strokes.

Dave P. Groff
Interim Board Secretary

EXECUTIVE SESSION OF THE BOARD

The Board met in Executive Session ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer.