

TUITION RECOMMENDATION COMMITTEE | 1.24.2023



# Meeting #1 of FY 2022-23 Tuition Recommendation Committee for FY 2023-24 Tuition and Mandatory Fees

John Harman, MBA, CGMA, CMPE | VP Finance & Administration

# Topics Outline

1. Welcome
2. Committee Member Introductions
3. Origin and background of Tuition Recommendation Committee (TRC) process
4. Tuition Recommendation Committee (TRC) Charge
5. TRC Committee Principles
6. Tuition Setting Timeline (Draft Calendar)
7. Student Forums and Student Feedback



# FY23-24 TRC Membership



<b>John Harman (Chair)</b>	Vice President of Finance & Administration	Klamath Falls
<b>Alicia Dillon</b>	AVP for Finance & Controller	Klamath Falls
<b>Don DaSaro</b>	Assistant Professor, Chair of FOAC	Klamath Falls
<b>Feng Shi</b>	Faculty Representative	Klamath Falls
<b>Josephine Ness</b>	Admissions	Portland-Metro
<b>Mason Wichmann</b>	Student Representative	Klamath Falls
<b>Sasha Rabich</b>	ASOIT Officer	Klamath Falls
<b>Graeme Wiltrout</b>	Student Representative	Klamath Falls
<b>Finn Anders</b>	Student Representative	Klamath Falls
<b>Billy Kimmel</b>	ASOIT Officer	Portland-Metro
<b>Bonnie Smith</b>	Student Representative	Portland-Metro
<b>Kailea Boerste</b>	Student Representative	Portland-Metro
<b>Erin Foley (ex-officio)</b>	Vice President of Student Affairs	Klamath Falls
<b>Kendal Marks</b>	Financial Aid & Registration Coordinator	Portland-Metro
<b>Joanna Mott</b>	Provost – Vice President of Academic Affairs	Klamath Falls
<b>Anna Clark (Attendee)</b>	Asst. Budget Director	Klamath Falls
<b>Maria Depuy (Attendee)</b>	Financial Analyst	Portland-Metro
<b>Celia Green (Committee Secretary)</b>	Operations Assistant	Klamath Falls

# Tuition Recommendation Committee Charge



**The Tuition Recommendation Committee is responsible for recommending the tuition and mandatory fee rates to the President who must in turn report and recommend mandatory tuition and fees to the Board of Trustees in accordance with ORS 352.102.**

The Board of Trustees shall request that the President transmit to the Board the joint tuition recommendation of the President and the recognized student government.

This committee is comprised of six students representing both campuses and appointed by the ASOIT president(s), two of which represent ASOIT and two of which represent historically underserved students of the university, as defined by the university; the Fiscal Operations Advisory Council (FOAC) chair and at least two administrators. Any changes to the Committee structure required by ORS 352.102, subsequent controlling statutes or Board Policy may be made without notification. The President shall designate one member to chair the committee.

## TRC Charge (continued)



Before making any recommendation to increase tuition and mandatory fees but especially when the proposed increase is more than five percent annually, the Committee must **document its consideration of the impact on students**, and the **necessity of the increase in achieving the mission of the University**. The Committee shall provide **meaningful opportunities** for members of the student government and students at large **to participate** in the process and deliberations.

The committee will meet at least twice during January – February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the university community. The committee will consider the guidelines provided by the Board, information provided by the Administration, and such other matters as shall seem appropriate.

## TRC Charge (continued)

Final Deliverable:

By the final meeting on March 3, 2023 this committee **must provide a recommendation for the tuition and mandatory fee rates** to the President.



# TRC Principles and Process



## Guiding Principles

- Consider long-term factors when recommending the single year decisions (important to have a forward-looking vision).
- Recognize the importance of affordability for students.
- Tuition levels should be developed using data and information, including internal budget, comparator institutions, and external cost indices.
- Ensure we maintain the current service level, quality and support that Oregon Tech provides to students.

## Process Framework

- Communicate openly and transparently with all stakeholders at an appropriate level of detail.
- The committee will utilize data and information throughout the process.
- Communicate respectfully and ask questions.

# Tuition Setting Timeline (Draft Calendar)



<b>January 24, 2023</b>	TRC Charge, Principles and Process, Calendar
<b>February 3, 2023</b>	University Budget, Management Report, Components of the E&G Budget, State Appropriations, Tuition Historical Lookback, Discuss Forums
<b>February 10, 2023</b>	Enrollment Discussion, FY24 Budget Forecast, State Funding, Tuition Comparators
<b>February 14, 2023</b>	Tentative TRC & ASOIT Campus Open Forum for Klamath Falls Campus
<b>February 16, 2023</b>	Tentative TRC & ASOIT Campus Open Forum for Portland-Metro Campus
<b>March 3, 2023</b>	Forum Feedback, <b>Finalize TRC Recommendation</b>
<b>March 31, 2023</b>	President Recommendation Submitted to Board
<b>April 20-21, 2023</b>	Oregon Tech Board Review and Approval

# Student Forums



## Student Forum Planning

- Content of Forums
  - Budget and related financial information
  - Answer questions and address concerns
- Scheduling
  - Klamath Falls Campus – date TBD – week of February 13<sup>th</sup>
  - Portland Metro Campus – date TBD – week of February 13<sup>th</sup>
- Gathering student information and feedback, e.g., surveys
- Other details to consider in organizing effective forums
  - TRC participants and meeting notes
  - Forum advertisement, e.g., email, social media, etc.



**Questions?**

**Next meeting – February 3, 2023**