

Oregon Institute of Technology Faculty Senate Minutes – September 20 2023

Minutes

The Faculty Senate met on September 20, 2023 in the Sunset Meeting Room of the College Union (Klamath Falls campus) and with no one attending remotely.

Attendance/Quorum

President Terri Torres called the meeting to order at 4:00pm. All Senators or alternates were present except for Jintai Wang, Sean Sloan, Sujin Lee, Ken Usher, Bobbi Kowash, and Ryan Madden. Those present represented a quorum.

Approval of Minutes

No minutes were approved.

Reports of the Officers

Report of the President – Terri Torres

- Terri provided update on Promotion Policy and NTT promotion policy proposed changes specifically. After a longer than expected period of review by university counsel and changes suggested by Dr. Nagi, this policy will be reviewed and submitted again by Senate this year.
- Terri announced the members of the Senate Executive Committee: Terri Torres, Dibyajyoti Deb, Riley Richards, Ashton Greer, and CJ Riley (serving in Ben Bunting's role as Secretary while he is on sabbatical).
- Terri announced that Provost Mott's surgery was successful and recovery is going well so far – hoping for return in four weeks (end of October).
- Terri read the positions and roles of administrators serving in temporary roles to maintain the continuity of Academic Affairs. An email from Dr. Nagi with this information is attached to these minutes.
- Terri explained that selection of members of university standing committees is behind; senate committees are related and similarly behind. Chairs for each committee:
 - o Elections chair: Dibyajyoti Deb
 - o Policy chair: Matt Schnackenberg and Ken Usher co-chairing
 - o Academic Standards chair: Vanessa Bennett
 - o DEI chair: Chitra Venugopal
- Campus-wide syllabus changes:
 - o Updating description of and contact information of student support services
 - o Adding support for student veteran's
 - o Eliminating COVID-19 classroom policy
- Simple Syllabus is not available for this quarter, but we should plan on a winter roll-out.
- Please support Gaylyn and the Wellness Committee by attending the Games this evening.
- Policies we're reviewing: Emeritus, NTT...let Senex members know if you want us to look at others.
- Randall Paul asked: do we know anything about general education and aligning with state standards (from Dr. Nagi's presentation). Terri: administration has decided we should address GE alignment with state standards and the age of our program. We should also reduce credits to 180 for each program.

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- David Hammond: IFS meeting update. There will be meetings in person and remote with frequency being the same as before COVID. Terri: thank you and we have money for travel
- End of report.

Adjournment

Terri adjourned the general meeting at 8:27pm.

Respectfully
submitted,
CJ Riley,
Secretary

From: Nagi Naganathan, President, Oregon Institute of Technology <Nagi.Naganathan@oit.edu>
Sent: Thursday, August 24, 2023 1:52 PM
To: Terri Torres <Terri.Torres@oit.edu>; Gaylyn Maurer <Gaylyn.Maurer@oit.edu>
Cc: Joanna Mott <Joanna.Mott@oit.edu>; Adria Paschal <Adria.Paschal@oit.edu>
Subject: Continuity of operations of Academic Affairs & SEM while Provost Mott is out of the office

Dear Terri & Gaylyn,

Provost Joanna Mott will be on medical leave starting Tuesday, August 29, 2023. This memo is to inform you of the plan to ensure the continuity of operations of the Academic Affairs and Strategic Enrollment Management divisions.

Vice Provost Abdy Afjeh will serve as the *Acting Provost* and have the budget and signature authority for Academic Affairs & SEM. Dr. Afjeh will represent the Provost at the Senior Leadership meetings and provide lead coordination for a continuity management team with **Associate Vice Provost Beverly McCreary** and **Dean Dan Peterson**.

Paul Titus and **Dede Harlan** will provide administrative support for Drs. Afjeh, McCreary, and Peterson for this continuity of operations plan. **Valjean Newsome** will continue to support Dr. Afjeh for ETM operations.

Following is the distribution of responsibilities.

- **Vice Provost Afjeh:** Senior leadership meetings, budget authority, state and federal initiatives, research issues, OMIC, OREC, College of ETM, PM-oversight, Statewide Provost Council (SPC), and other areas and matters not specifically listed here.
- **Associate Vice Provost McCreary:** CBA, Faculty Senate, HR matters related to faculty, workload, Online programs, Registrar, IR, and outreach activities based in Klamath Falls as needed.
- **Dean Peterson:** HAS, SEM (all departments except for Admissions Office), Honors Program & Nationally Competitive Scholarships, and SPC (if Dr. Afjeh is unavailable due to other commitments).

In addition, I will also support the continuity of operations by providing oversight for the Admissions Office.

PLT will continue to meet regularly. Drs. Afjeh, McCreary, & Peterson will meet at least weekly to communicate and discuss cross-cutting issues and keep me informed as appropriate.

Provost Mott will have an out-of-office message with instructions to send emails to the Provost Office address. Paul and Dede will direct questions received in the Provost Office to the appropriate management team member(s) for follow-up.

Please join me in wishing Provost Mott a speedy recovery. The management team and I will update you if new information becomes available.

Sincerely,

A handwritten signature in black ink that reads "Dr. Nagi". The signature is written in a cursive, flowing style.

Nagi G. Naganathan, Ph.D., ASME Fellow
President