Meeting Date: 6/5/24

Attendees: Christy VanRooyen, Rachel Hanan, Carrie Dickson, Krista Beaty, Rachelle Barrett

Assessment Executive Minutes:

1. Task: Make your Assessment report awards votes by 6/12/24
   1. Exemplar: (best of) nominees are based on their overall rubric scores. Click on their name to read their report and place your vote. This award recipient will be used as the example on the Assessment website in 2024-25 academic year. This year we had 9 perfect scores!! The options below are those that have **not previously won the award** in this category.
      1. [Biology Health Sciences](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/ETxFlvjIuA1IsmbLoYWuS2wBL1iR92tXTyIUeznwx9kfxA?e=ocDA4O)
      2. [Echocardiography](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EdtsMhtc_9ZFmyE2q_V96h0B0TMgr50zeLIdt5w9Pxs8VQ?e=icR5Cl)
      3. [Vascular Technology](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EVRnngoh7k1DvhnZhwhR-QcBaBk_3uPDNgq0sZedOGTWcg?e=SWdp9N)
      4. [Management](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EetlwYcMAXBGrjikLNNozX4Bs6tj20cE-5ZVUArLvlgJCg?e=IkG1cE)
      5. [Applied Mathematics](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EVGcr7rwbdBIjJMrmDlL90UBpnvFWr4brpCChab-rG6HGw?e=f1d1n8)
      6. [Dental Hygiene](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWo8_Vo-QvJOloYgVBNh3V8Bwo5FbspE0tAGCDQK8wyVUw?e=Hepwqp)
   2. Game Changer: this year we have decided to award this category to the program that best demonstrated using assessment to **close equity gaps**.
      1. [Professional Writing](i.%09Management)
      2. [Management](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EetlwYcMAXBGrjikLNNozX4Bs6tj20cE-5ZVUArLvlgJCg?e=IkG1cE)
      3. [Applied Mathematics](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EVGcr7rwbdBIjJMrmDlL90UBpnvFWr4brpCChab-rG6HGw?e=f1d1n8)
   3. Close the Loop: nominees are nominated based on best scores in action plans and faculty discussion of past data. This section is the hardest section to do well on. This year we have decided to further focus on the programs that are using their assessment data to **gain resources** for their departments.
      1. [Medical Laboratory Science](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWKnF8DwoO5AhZSr0K9QB-oB36fgF607bAD9bL5W56nQcA?e=5BRUQa)
      2. [Communication](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWKnF8DwoO5AhZSr0K9QB-oB36fgF607bAD9bL5W56nQcA?e=5BRUQa)
      3. [Electrical Engineering BS](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWKnF8DwoO5AhZSr0K9QB-oB36fgF607bAD9bL5W56nQcA?e=5BRUQa)
      4. [Renewable Engineering BS](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWKnF8DwoO5AhZSr0K9QB-oB36fgF607bAD9bL5W56nQcA?e=5BRUQa)
      5. [Engineering MS](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWKnF8DwoO5AhZSr0K9QB-oB36fgF607bAD9bL5W56nQcA?e=5BRUQa)
      6. [Biology Health Sciences](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWKnF8DwoO5AhZSr0K9QB-oB36fgF607bAD9bL5W56nQcA?e=5BRUQa)
      7. [Dental Hygiene](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EWo8_Vo-QvJOloYgVBNh3V8Bwo5FbspE0tAGCDQK8wyVUw?e=Hepwqp)
      8. [Radiologic Science](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/ETTUeihngshDkc5Mcy-gxYMBxkIumh3wKxlnhvZQGiNDKg?e=m0u8Ch)
      9. [Management](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/EetlwYcMAXBGrjikLNNozX4Bs6tj20cE-5ZVUArLvlgJCg?e=IkG1cE)
2. Reports that are good best-of examples that could be included in (special session) [Program Coordinators Basic Convocation training](https://oregontech.sharepoint.com/:p:/s/AcademicAssessment2/EZG7rWEUzNpNlcRw1s_p4w8B10lAFOSz4hNb-JyAHfno1A?e=QzUdQ7)
   1. Mission alignment: environmental sciences
   2. Curriculum maps: (4-year degree completion) mathematics
   3. Close the Loop: winner for resource identification/justification: engineering or comm
   4. Action Planning (specific): BSEE (tables for actions and close the loop)
   5. DFWI investigation: Management
3. CCC report approved to be sent to Provost’s office, see the document here: [CCC Year End Report Template 23-24.pdf](https://oregontech.sharepoint.com/:b:/s/AcademicAssessment2/Ed48y7D7s3ZCv-8Bo2WkN2MB6ZYIqaOVbb-6Pl3DiNoEbQ?e=8QXX81)
4. Please email Rachelle any questions you think need answering this data, or if you would like to format it/take the lead on this. NSSE data, what information do we ask for? Past information from NSSE can be looked at here: <https://oregontech.sharepoint.com/:w:/s/AcademicAssessment2/ESoW9qTM3IZPlYR-G-UIdWwB3DAuK4-qqlQuc0SUSOPS2A?e=fBb2eh> or in Board Report here: [Slide 1 (oit.edu)](https://www.oit.edu/sites/default/files/2020/documents/nsse-presentation-board-5-25-17-slides.pdf)
5. Engineering department assessment plans and updates
   1. Would be a good idea to publicize who is in their accreditation cycle. Rachelle to followup with chairs/deans/Dr. Afjeh on this. Added to Convocation General Session
6. Choose a slide topic to update in the General Session Slide deck. Convocation Training Document assignments:
   1. [2024-25 Convocation Training.pptx](https://oregontech.sharepoint.com/:p:/s/AcademicAssessment2/EfhhPr3U46FGk649pHM-yuUBr1EPtMhtCh8LHWi7mMf5IA?e=4XY1e4)
7. Senior Exit surveys data to be sent to program coordinators during summer. Carrie to continue working on these until AVPAE hires an executive assistant.
8. Course Evals policy being worked on by faculty senate team with Vicki Crooks. Possibility to bring to AVPAE’s attention to push forward and to the CBA team. Christy to follow up with CBA team.