

Oregon

TECH

Klamath Falls



**Resilience, Emergency
Management and Safety**

Campus Safety

Non-Emergency | 541.885.1111

Emergency | 541.885.0911 or 911

Snell Hall, Lower Level

oit.edu/parking

2025-2026

Vehicle Regulations and Parking Information



Vehicle Regulations 2025-2026

- All employees and students at Oregon Tech are required to be knowledgeable of and abide by the parking and traffic regulations listed in this brochure.
- All individuals parking on campus must register their vehicle with Oregon Tech, park in the appropriate area and in an appropriate manner.
- In addition to the regulations listed in this brochure, all motor vehicle laws of the State of Oregon and ordinances of the City of Klamath Falls are applicable to the campus of Oregon Tech.
- Oregon Tech assumes no liability for personal injuries or for the care and/or protection of any vehicle or its contents while the vehicle is operated or parked on campus.

Definitions

Bicycle, Electrically-Assisted Bicycles (E-bikes) and Electrically Assisted Scooters (E-scooters): for clarification of restrictions and definitions, please refer to Oregon Bicyclists manual: <https://www.oregon.gov/odot/programs/tdd%20documents/oregon-bicyclist-manual.pdf>

Compact Vehicle: any vehicle no more than 66" wide measuring from the outside body width and 174" long measuring from the outside edge of the front and rear bumpers.

Emergency or Service Vehicles: emergency vehicles are those operated by Campus Safety, fire departments, law enforcement agencies or other first responder services for the protection and preservation of life and property. A service vehicle is any vehicle owned by Oregon Tech or other governmental agency.

Motor Vehicle: includes all motor-driven vehicles, such as automobiles and motorcycles.

Skate, Skateboard, Segways and others: for clarification of restrictions and definitions, please refer to the Oregon moped, motorized scooter and pocket bike guide: <https://www.oregon.gov/ODOT/Forms/DMV/6619.pdf>

Visitor: any person who is an Oregon Tech guest but is not officially affiliated with Oregon Tech.

Virtual Permit: a permit that is assigned within a computerized database to a vehicle license plate and identified as being active for the appropriate term and lot location.

Park: means to stop a vehicle (even if a person is in attendance) on a public way, in a parking lot or in a parking space.

RV: means any recreational vehicle including a motorhome, travel trailer, truck camper or camp trailer.



Prohibited Parking Practices

- Parking permits are required for any vehicle that is parked on the Oregon Tech campus for any length of time, including visitors, ADA parking and electric charge vehicles.
- An actively charging vehicle is permitted to occupy a charging station parking space for a maximum of up to 4 hours. If Oregon Tech employees or students are using the charging station for an electric vehicle, a current parking permit is required.
- **Overnight RV parking on campus** : Oregon Tech prohibits overnight Recreational Vehicle (RV) parking on campus. If you are planning to park an RV on campus during daytime hours for Oregon Tech related business, contact Campus Safety at 541.891.2143 for approval.
- Parking a vehicle with a current Oregon Tech parking permit in a designated 30 minute "Visitor" parking space in parking lot B is prohibited. Refer to the campus map for the location of parking lot B.
- When parking on campus with an ADA permit, the vehicle must be accompanied by an Oregon Tech issued permit. This includes visitors to campus.
- Parking on top of collected snow during an inclement weather event is prohibited.



Attention: Parking spaces that have been blocked for use by traffic control devices (i.e., traffic cones or barricades) are prohibited from use. Do not remove traffic control devices and park in the restricted parking space. Removing a traffic control device could result in the issuance of a citation.

- Parking space sharing is prohibited. This is defined as a motor vehicle and a motorcycle parked in the same parking space. The only exception would be one or more motorcycles parked in the same space. However, this practice is not recommended.
- Registration may be rescinded and the permit voided for the following violations:
 - a. Failure to comply with traffic and parking regulations or rulings of the Parking and Traffic Commission.
 - b. Failure to pay fines as assessed by the Parking and Traffic Commission Board for Appeals for Oregon Tech-issued citations.
 - c. Providing false or inaccurate vehicle registration information.
 - d. Termination of student enrollment or employment.
 - e. Expiration of the permit period.
 - f. Inappropriate conduct towards a Campus Safety official in the commission of their authorized capacity (i.e., parking enforcement, traffic control, etc.).



Purchasing Your Virtual Parking Permit

Online vehicle registration and permit purchase can be obtained by visiting the Oregon Tech website and logging into *TECHweb*. Enter 'Parking' into the search box and click 'Parking Permits.' From there, you will be able to purchase your permit, manage your account's vehicles and respond to citations. **Be sure the vehicle information you enter is accurate. Citations may be issued if incorrect information is in the virtual permit database.**

Permit fees will be charged to your account, or in the case of employees, may be paid via payroll deduction. You will have the option to register up to four vehicles under the virtual permit. **When initially purchasing your permit, additional vehicles can be added by completing the permit purchase, then returning to the parking permit webpage, select the 2025-2026 permit. You will be redirected where you can enter additional vehicles.**

Once a permit is purchased through *TECHweb*, your new virtual permit is registered utilizing your license plate information. Only one of your registered vehicles may be parked on campus at any given time. Once a vehicle is registered to an individual, it cannot be registered to anyone else under another permit.

Parking Permits and Fees

- **Employees:** Permits will be issued for a fee of \$256.00 per year or \$129 .00 per term.
- **Students:** Permits will be issued for a fee of \$162.00 per year or \$82.00 per term.
- **Annual Only Discounted Permits for Parking Lot Q:**
 - a. **Employee:** \$218.00
 - b. **Residence Hall Students:** \$81.00
- **Annual Only Visiting Employee Permit:** \$58.00 This permit is for those employees not housed at the Klamath Falls campus but who make frequent trips to the Klamath Falls campus throughout the course of the academic year.
- **Annual Only Veteran Student Discount Permit:** \$137.00

Temporary parking permits are available to students and employees for up to 3 days per term at no charge. Temporary permits, as well as non-affiliated visitor permits, are available at the Parking Information Booth in Lot D on Campus Drive.

Service vendor permits are available to contractors, vendors and volunteers performing services on campus. These permits are issued free of charge and are available only through Parking at 541.885.1551.

Refunds will be limited to the 10-day return policy and must be processed through the Cashier's Office. No refunds will be given after 10 days.

NOTE: Parking regulations are subject to change. Check the Campus Safety website for the most current information on fines and fees:
www.oit.edu/campus-safety/parking-services

Driving on Campus

- Safe operating speeds must be adhered to while on campus, regardless of whether a vehicle is in a parking lot or on a roadway. Adhere to posted speed limits understanding safe speeds will differ depending on the time of year and roadway conditions.
- Vehicles entering a roadway must yield to both pedestrians and vehicle traffic.
- Driving any vehicle on sidewalks, lawns, landscape areas or any area not designated or designed for driving is strictly prohibited and subject to the issuance of a citation.
- Cases involving destruction of state property resulting from the use of a motor vehicle or bicycle shall be referred to Risk Management for collection of damages.

Parking on Campus

All parking at Oregon Tech is on a “first come, first served” basis. The only exception to this would be spaces with signage indicating dedicated parking, such as dental clinic, admissions and award winners.

Parking lots A and P: These lots are designated as “resident parking 24 hours a day” Note that there is employee and patient parking in lot A adjacent to the Integrated Student Health Center. Please watch for parking lot signage for these student-only and Integrated Student Health Center designations.

Parking lot B: This lot is designated ‘employee parking.’ Student employees do not qualify for this parking location. Employee parking is further defined as employees who have full or part-time employment with Oregon Tech. The university’s student employees are defined as students first. Employees who are taking classes apart from their full or part-time work are allowed to park in lot B. **No parking between 2am and 6am.**

Parking lot C: This parking lot is designated for employees and commuter students only. **No parking between 2am and 6am.**

Parking lots G, H and L: General parking, overnight is allowed.

Parking lot Q: This parking lot is designated for discounted parking for employees and resident students. Overnight parking is allowed. The number of discounted spaces available within lot Q is limited.

Motorcycle, Moped and Scooter Parking: Parking is available in designated areas within lots A, D, I, K and M. Motorcycles, mopeds and scooters are also authorized to park in a single parking space.

All Remaining Parking lots: General parking available to employees, students and visitors. **No parking between 2am and 6am in lots D, E, F, I, J, K, M, N and O.**

Any vehicle parked between 2am and 6am in the mentioned lots will be subject to a citation.





Parking on Campus (Cont.)

- Visitors who have a registered permit may park in any valid parking lot and space on campus. Time limited visitor spaces do not require a registered permit.
- Loading docks are restricted to 15 minute parking for loading/unloading.
- Residential 30 minute loading/unloading zone is located curbside adjacent to the blue Village building. **This location is available for residents only.**
- Parallel parking is required where parallel spaces are provided.
- Parking spaces designated as compact may only be used by permitted vehicles that are no more than 66" wide measuring from the outside body width and 174" long measuring from the outside edge of the front and rear bumpers.
- Vehicles shall be parked on campus only in designated parking lots and spaces. Parking on any roadway, driveway, shoulder, fire lane, building entrance way, pedestrian lane, gravelled lot or landscaped area is prohibited and subject to a citation.
- Parking that encroaches or blocks sidewalks is prohibited and subject to a citation. This prohibition includes vehicles with winches and hitches that are parked overhanging sidewalks.
- Vehicle maintenance is prohibited in any area on campus. The owner or driver of a disabled vehicle parked on campus should contact Campus Safety as soon as possible. Any vehicle left on campus for 7 days or more without contact with Campus Safety or other Oregon Tech officials could be considered abandoned and subject to tow.
- Individuals are prohibited from living in vehicles of any kind on Oregon Tech property.
- The owner, as identified through Department of Motor Vehicles (DMV) registration or the primary driver of any vehicle parked on campus, is responsible for any citations issued to the vehicle. It is the responsibility of the registered owner to notify Parking if the vehicle is stolen or sold to another party.
- Oregon Tech discourages the campus community from leaving pets and animals in vehicles unattended. Campus Safety personnel shall notify law enforcement if they witness or receive a report that an animal has been left unattended in a vehicle and appears to be in distress.

Bicycles

Bicycling is encouraged as a means to reduce carbon emissions and promote sustainability on campus. Bicycles (to include E-bikes) must be parked in a bike rack. Parking a bicycle in any building is prohibited. Bicycles rented from the Outdoor Program are authorized to be located in the College Union Student Program Suite. On campus residents can register their bicycles with Residence Life.





Penalties for Offenses

- No current Oregon Tech permit: \$35.00. An additional mandatory fee of \$10.00 will be added to cover the cost of securing a temporary day permit
- No parking zones: \$35.00
- Driving a motor vehicle or bicycle in a non-designated area: \$46.00 plus cost of repairs
- Bicycle parked in a non-designated area: \$35.00
- Parking in or blocking a designated ADA parking space (Oregon Tech policy):
 - Blocking: \$69.00
 - Parking first offense: \$230.00
 - Parking after first offense: \$529.00
- Blocking designated fire lane/driveway: \$50.00
- Parked in a designated event parking space: \$30.00
- Moving violations including offenses such as reckless driving, driving while intoxicated, speeding, driving the wrong way, failure to obey a traffic control device (running a stop sign, etc.) and other offenses not otherwise specified herein are a violation of Oregon motor vehicle statutes and campus violators will be fined \$46.00
- Habitual offenders are fined \$115.00 in addition to the original citation fine for the offense(s) on their latest citation. Habitual offenders are defined as individuals who are responsible for **three or more** separate offenses/citations in an academic year. The \$115.00 fine, in addition to the offense fine on the given citation imposed for the third conviction and each conviction thereafter during the academic year.
- Booting is to use an immobilizing device on a vehicle and the owner responsible for immediately paying accrued fines for the following circumstances:
 - A vehicle with a registered permit that has been issued five (5) or more citations within the current academic year.
 - A vehicle does not have a registered permit and has been issued three (3) or more citations within the current academic year.
 - Contact Campus Safety at 541-891-2143 to request boot removal upon verification that all citations have been paid. The Cashier's Office is located in Snell Hall where a receipt of payment can be obtained and provided to Campus Safety.
- Tow: A vehicle may be towed off campus and impounded at the owner's expense for the following circumstances:
 - A vehicle is causing imminent danger to people and university property.
 - A vehicle that has been left parked in an area that is normally not intended for vehicle traffic, to include parking on lawns, sidewalks and/or landscaped areas.
 - A vehicle that has been left abandoned for at least 7 days.
 - A vehicle parked for more the 8 hours in a charging station and NOT actively charging an electric vehicle.
 - Continue to accrue violations even after booting protocol has been concluded.

For a complete list of Offenses and Penalties, refer to

<http://www.oit.edu/campus-safety/parking-services>



Payment of Citations and Appeals Process

- When a parking citation is issued, the individual receiving the citation must either pay the fine or file an online appeal within 10 days of the citation being issued. After 10 days, a \$20 additional fine will be added for failure to pay the fine or file an appeal and the individual's right to appeal is revoked. A letter will be sent notifying the individual of the additional \$20 fine and the revocation of their right to appeal. After another 10 days without a response, an additional \$20 fine will be added and another letter sent.
 - a. Appeals to citations may be made online through your TECHweb parking site and current permit.
 - b. For those individuals who have received a citation and are not affiliated with Oregon Tech an appeal can be submitted by following the link <https://www.oit.edu/campus-safety/parking-services/citation-appeal-form>.
 - c. The Parking and Traffic Commission will review all appeals and decisions will therein be final.
- Appeals are sanctioned and processed by the Parking and Traffic Commission. Any questions regarding this subject matter should be directed to Parking Services at: 541.885.1551.
- Any student who fails to pay the Cashier's Office for a parking and traffic citation will have the fine added to their account balance. Any employee who fails to pay the Cashier's Office for a parking and traffic citation may have the fine deducted from their payroll check.

Parking and Traffic Commission

Responsibilities of the Parking and Traffic Commission

- Establish equitable rules and regulations relative to parking administration and traffic management on campus.
- Distribute regulations governing parking administration and traffic management on campus.
- Establish enforcement and hear appeals of violations of parking and traffic regulations.
- Promote pedestrian safety programs and the development of safe walking conditions in and around campus using education, encouragement, enforcement and evaluation.
- Advocate for methods to support alternate fuel vehicles on campus to reduce the university's carbon footprint.
- Identify and recommend group transit modalities to reduce the number of vehicles on campus.
- Recommend means of improving parking, traffic control and safe driving on campus.
- Recommend maintenance and construction projects related to parking.
- Recommend to the Senior Vice President of Finance and Administration parking fees and fines sufficient to support parking operations.

In response to a written appeal to a citation, the Parking and Traffic Commission shall have the full authority to:

- Find the individual responsible and uphold the violation and fine.
- Find the individual not responsible for the violation and refund the fine.
- May recommend to Oregon Tech administration a restriction or suspension of driving or parking privileges, or other disciplinary actions.



Responsibility for Traffic Control

The Oregon Tech Board of Trustees is authorized to enact such regulations as it shall deem reasonable and appropriate to provide for the control, enforcement and regulating of traffic and parking of vehicles on the university's property. The administration of these regulations lies within Resilience, Emergency Management and Safety, and its Campus Safety office.

The regulations listed herein, which provide for the control, enforcement and regulating of traffic and parking of vehicles on campus, are enforceable whenever a vehicle is on campus. Parking or operation of a vehicle on campus is conclusive evidence of willingness to abide by these regulations. Administrative and disciplinary sanctions may be imposed upon students and employees for violation of the regulations.

In the case of an emergency or special event, parking and traffic regulations may be waived by an authorized Campus Safety official, Executive Director for Resilience, Emergency Management and Safety, Associate Director of Campus Safety and Emergency Preparedness, or the Senior Vice President for Finance and Administration. Oregon Tech assumes no responsibility or liability for the care or protection of any vehicle or its contents while it is parked on university property. Oregon Tech also assumes no responsibility or liability for the care or protection of any vehicle or its contents during its removal or subsequent storage as a result of violations of these regulations.

Firearms, Munitions and Explosives

In reference to vehicles parked on university owned or controlled property, it is prohibited to store firearms (by definition) or ammunitions/explosives of any sort in any vehicle that is parked on university owned or controlled property. This includes any individuals that possess a valid concealed handgun license while parked on university owned or controlled property. The limited exception to this order is for on-duty law enforcement officers certified by the Oregon Department of Public Safety Standards and Training (DPSST) or equivalent state or federal agency authorized to approve the possession of firearms by law enforcement officers. These law enforcement professionals are authorized to store weapons and munitions in official law enforcement vehicles when on university grounds.



Designated Parking Areas

- Accessible Parking
- Resident Parking 24 Hours a Day
- Employee Parking (No Parking 2am-6am)
- Employee and Commuter Student Parking (No Parking 2am-6am)
- General Parking (No Parking 2am-6am)
- General Parking Overnight Allowed
- Discounted Employee and Resident Parking Overnight Allowed
- Motorcycle Parking
- Visitor Parking
- Dental Clinic Parking
- No Parking

- Resident Parking (24 Hours a day)**
- A Residents Only
 - P Residents Only
- General Parking (No Parking 2am-6am)**
- B Employee Parking Only
 - C Employee and Commuter Students Only
 - D Parking Information Booth
 - E Purvine Hall
 - F Cornett West/CEET
 - I Cornett North Annex
 - J Facilities Services
 - K Library/Learning Resource Center

- M College Union North
 - N Athletics/Tech Fit
 - O Moehl Stadium Lot (gravel)
- General Parking (Overnight Allowed)**
- G Cornett North
 - H Cornett North
 - L College Union East
- Discounted Parking (Overnight Allowed)**
- Q Employee and Residence Only

-  Parking Information Booth
-  Public Transit Stop
-  Electric Vehicle Charging Station
-  Resilience, Emergency Management and Safety (REMS)
-  Campus Safety Center (Snell Hall, Lower Level)
-  Evacuation Assembly Point

