

# V1 - 2025–2026 Verification Worksheet

## Independent Student

Your 2025–2026 Free Application for Federal Student Aid (FAFSA) was selected for a review process. Certain applications are flagged by the federal processor due to federal edit or random sampling. Due to this selection, the law says we must ask the student to confirm and provide information input on the FAFSA before awarding Federal Student Aid. To verify that you provided correct information a financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and required documents to the financial aid office at your school. **Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.**

### A. Independent Student's Information

Last Name		First Name	M.I.	Preferred Name	Oregon Tech ID #	
Street Address (include apt. no.)					Date of Birth	
City		State		Zip Code	Email Address	
Home Phone Number (include area code)					Alternate Phone Number	

### B. Independent Student's Family Information

List below the people in your household. Include:

- Yourself and your spouse, if you are married.
- Your children, if you will provide more than half of their support from July 1, 2025 through June 30, 2026, or if the child would be required to provide your information if they were completing a FAFSA for 2025–2026. Include children who meet either criteria, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2026.

[illegible]

Instructions for retrieving Tax Transcripts or Non-Filing Letter:

- Go to [www.irs.gov](http://www.irs.gov)
- Select Get Your Tax Record
- Click on Get Transcript by MAIL or ONLINE
- Enter in required information and select continue (if you filed Married filing Joint make sure you are entering in the information for the first person listed on the tax return)
- Under type of transcript select Return Transcript or Non-Filing Letter and for tax year select 2023 then continue

### C. Independent Student's Income Information to Be Verified

Check the box that applies: (Only one box in this section needs to be selected)

- ☐ The student (and spouse) has consented to use the Direct Data Exchange (DDX) on the FAFSA to retrieve and transfer 2023 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA.
- ☐ Will provide the institution with a 2023 IRS Tax Return Transcript(s) or a signed copy of the 2023 income tax return and applicable schedules.
- ☐ I, the student, (and/or the student's spouse if married) was employed in 2023, didn't file taxes and:
- ☐ have attached the IRS Tax Non Filing Letter (See instructions at the top of the page) **and**
  - ☐ have attached copies of all 2023 W-2 forms issued to you (and, if married, to your spouse) by employers. List every employer and amount earned for 2023 below:

Student/Spouse Name	Employer's Name	2023 Amount Earned
<i>Missy Jones</i>	<i>Suzie's Auto Body Shop</i>	<i>\$2000.00</i>

- ☐ The student (and, if married, the student's spouse) **was not employed and had no income earned from work in 2023** and:
- ☐ have completed the **2025-26 Low Income Statement** available at [www.oit.edu/faid/forms](http://www.oit.edu/faid/forms) **and**
  - ☐ have attached the IRS Tax Non Filing Letter (See instructions at the top of the page)

### D. Sign this Worksheet

By signing this form I certify that all the information reported on it is complete and correct. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.**

Student \_\_\_\_\_

Date \_\_\_\_\_

*Please submit all documents to:*

Oregon Tech Financial Aid Office

3201 Campus Drive

Klamath Falls, OR 97601

541.885.1280 (phone) 541.885.1024 (fax)

[www.oit.edu/faid](http://www.oit.edu/faid) dollars@oit.edu

