

Oregon **TECH**

Oregon Institute of Technology

**LATE REGISTRATION INSTRUCTIONS
FOR DUAL CREDIT**

Oregon's Polytechnic University

Step 1: TECHweb Login

1. Go to techweb.oit.edu.
2. Email = "preferredname.lastname@oit.edu"

Preferred name.last name
Example: john.doe@oit.edu

First Time Login Example:

Student Name: John Doe

Email: john.doe@oit.edu

Oregon **TECH**

Sign in

Email, phone, or Skype

Can't access your account?

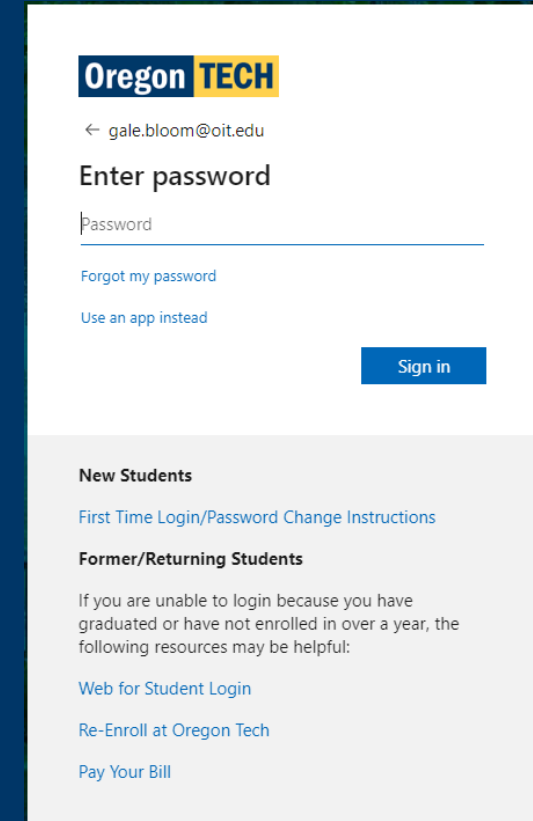
Next

Sign-in options

Step 2: Enter Password

1. Enter the password that you created when you set up your account.
2. Click **“Forgot my password”** if you cannot remember your password.
3. Still can't log in? **Call 541-885-1470** for help. Make sure to have your Oregon Tech ID number ready.

NOTE: Passwords expire after 365 days



The screenshot shows the Oregon Tech login interface. At the top left is the Oregon TECH logo. Below it is a back arrow and the email address gale.bloom@oit.edu. The main heading is "Enter password". There is a password input field with a placeholder "Password". Below the input field are two links: "Forgot my password" and "Use an app instead". A blue "Sign in" button is positioned to the right of the input field. Below the login section, there are two categories: "New Students" with a link to "First Time Login/Password Change Instructions", and "Former/Returning Students" with a paragraph of text and three links: "Web for Student Login", "Re-Enroll at Oregon Tech", and "Pay Your Bill".

Step 3: Register in Etrieve

1. Type the name of your high school in the **"High School"** field.
2. Select the appropriate term in the **"Registration Term"** drop down menu.
3. Select the course title of the class you would like to be registered for.
4. Click **"Submit"**.

Oregon TECH Dual Credit Registration for High School Student

Need Help?
Contact Educational Partnerships and Outreach Office, call (800) 422-2017, or email outreach@oit.edu.

University ID First Name Last Name Email Address

High School Registration Term

Click to select or type Click to select

**** Make sure to select your high school and a registration term before adding a course.**

****Course title entry will be disabled if there is no associated course for the high school or registration term.**

Crn/Subj/Number/Section Course Title Course Credits

Instructor

Submit Attachments Download Print