

Portland-Metro Student Services Assessment Plan 2019-2026

Outcomes + Goals

Student Engagement & Support	AY19-20	AY 20-21	AY 21-22	AY 22-23	AY 23-24	AY 24-25	AY 25-26
Objective	Continue to engage busy students.	Create clear department goals connected to Oregon Tech Strategic Plan + specific assessment measures. Continue weekly text message “nudges” specific to PM.	All departments complete a full assessment cycle during AY 21-22. Continue Owl2Owl text program + add app posts; work with PM Academic Advising & Retention (Kelly) to craft these messages and create a calendar.	Provide robust student engagement programming calendar through SIB	Provide robust student engagement programming calendar through SIB Implement consistent assessment of programming	Provide robust student engagement programming calendar through SIB Implement new SIB management software “The Roost” Consistently track RSO leadership, events, and student participation	Provide robust student engagement programming calendar through SIB Utilize 6-year data to complete assessment report for 2019-2026 cycle Reflect on 6-year data and reports to inform future assessment plan
Outcome/ Progress	Ongoing	Career Services completed clear department goals/assessment mechanisms. SIB, CARES/ACES, ISS, VSS worked toward this goal throughout 20-21. PM continued Owl2Owl texting program (more info in the STST section).	CS Offered workshop series in advance of spring career fairs. CS Held marathon resume reviews for students at KF and PM campuses. Supported continued direct service with remote work, return to work, and 100% staff turnover SIB, CARES/ACES, ISS, VSS worked toward this goal PM continued Owl2Owl texting program and continued engagement through STST.	SIB PM led/ advised over 200 events which attracted over 285 unique attendees. PM RSOs attracted 137 members. Reintroduced in-person SOAR: Orientation program with 72 attendees. ASOIT PM led several major campus needs assessments including: - Academic Townhall - Course Modality Survey - Engagement questionnaires - Event feedback - Tuition and Fees conversations	SIB PM led/ advised over 220 events. 62 students attended SOAR (33 FY & 29 Transfers). PM had 14 Registered Student Organizations (including ASOIT-PM). SIB PM coordinated 17 identity or culturally themed programs. SIB PM administered a survey of three NSSE questions with positive results about students sense of belonging (feeling comfortable – 96.5%, feeling valued by institution – 89.6%, and feeling part of the community – 93.1%).		
Objective	Successfully launch Oregon Tech app and drive usage.			Distribute app access to more users representing departments/ organizations.	Implement new Dynamic Audiences feature to proactively engaged specific student cohorts	Continue to utilize app for student resources and engagement. Observe student behavior to	SIB to launch the branded mobile platform for The Roost as our university engagement tool.

				Increase app usage and knowledge of app features.		determine future use compared to The Roost.	
Outcome/ Progress	User activity <ul style="list-style-type: none"> • Campus Wall Views – 304,332 • Total Conversations – 22,980 • Peer-peer messages – 22,643 	See Student Involvement & Belonging goals and assessment measures.	See SIB EOY report.	Onboarded Library, MESA, and Advancement staff and club leaders to post directly to the app and engage community.	ITS determined that Ready Education's security protocols are insufficient and would not authorize this data sharing. Project terminated.	Contract end date allowed an opportunity to assess app usage and effectiveness. Users (students and employees) responded that the app was not an effective engagement tool. Student Affairs leaders determined that the contract should not be continued.	
Objective	Participate in website redesign.	Develop TECHWeb and App to fill gaps created by new website. Align App with new website.	Monitor connection between the website, TECHweb, and the app to ensure alignment with shifting department needs/goals.	Update PM pages to provide visually appealing and helpful information.	Work with MarCOPA to identify assessment measure of PM webpages	Work with MarCOPA to identify assessment measure of PM webpages	Work with MarCOPA to identify assessment measure of PM webpages
Outcome/ Progress	Kim actively participated in the committee.	Completed	PM SS, SIB, and CS webpages updated	PM SS, SIB, ASOIT, Counseling, and CS webpages updated Supported the placement of a direct link to PM campus on all university menu bars.	No progress on assessment measures. Webpages have continued to be updated with relevant and student-centered content.	No progress on assessment measures. Webpages have continued to be updated with relevant and student-centered content.	
Objective	Student veterans on the Portland-Metro campus have knowledge and access to resources they need to maintain personal wellness and achieve their academic goals.	Fall 20 – implement services/resources designed to meet the needs of veteran students. Analyze data from Qualtrics survey to determine student needs. Consider how research fits in with data from survey and open forums. Determine if we have enough data/feedback/research to develop a strategic plan to better serve the	Students continued to share the challenge of finding the Veterans Resource Center (2 nd floor, back hallway) and additional space is needed to serve increasingly large student population.	Director of Veterans Resource Center, Don Stockton, continues to seek input from student population and visits PM campus regularly to provide direct student support to military-affiliated students.	Identify potential service gaps and assess need for staffing.	Identify potential service gaps and assess need for staffing.	Identify potential service gaps and assess need for staffing.

		needs of our veteran students.					
Outcome/ Progress	<p>Spring 19 & Fall 2019 – collect data through open forums and surveys</p> <p>Winter & spring 20 – Develop overall plan for servicing the needs of veteran students</p> <p>Host open forums for student veterans to collect feedback regarding veteran student needs</p> <p>Administer Qualtrics survey to collect feedback from veteran students regarding student needs and knowledge of available benefits.</p>	<p>Research services/resources offered at for veteran students serving similar types of students</p>	<p>New space identified on the first floor. Successful hire of Director of Veterans Resource Center, Don Stockton.</p> <p>Successfully engaged in an in-person commencement with a veteran's reception prior to commencement that was successful for veterans and their family members.</p>	<p>Veterans Resource Center relocated to the 1st floor for more visibility and accessibility for military-affiliated students. The new VRC opened January 25, 2023 with three student staff members.</p> <p>VRC reached 278 space check-ins through QR code.</p>	<p>Don attempted to increase staffing levels for the Veterans Resource Center through grant funding. The application was denied. Current service levels are being maintained.</p>		
Objective	<p>International students at the Portland Metro campus are knowledgeable and have access to resources they need to maintain personal wellness and achieve their academic goals.</p>	<p>Implement revised plan for meeting the needs of international students.</p> <p>Assess effectiveness of current communications plan (from recruitment through active student status) and resources/services for international students through focus groups.</p> <p>Collect quantitative data regarding current communications plan and services through a Qualtrics survey.</p>	<p>Analyze qualitative and quantitative data from focus groups and Qualtrics survey to determine priorities for improving communication and services for international students.</p>	<p>Project remains on hold due to staffing changes and vacancies</p>	<p>Project remains on hold due to staffing changes and vacancies</p>	<p>Project remains on hold due to staffing changes and vacancies</p>	<p>Project remains on hold due to staffing changes and vacancies</p>

Outcome/ Progress	Developed plan for serving the needs of PM international students.	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies				
Objective	Transfer students have the tools, resources, and knowledge to begin their academic experience at the Portland Metro campus.	Assess and improve student satisfaction levels with the implementation of professional advising and other services designed to meet transfer student needs.	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	Kim will be leading new transfer student initiatives and programs designed to engaged this population.	Kim will lead new transfer student initiatives and programs designed to engaged this population.
Outcome/ Progress	Collect feedback from current transfer students regarding gaps in knowledge of academic program requirements, registration logistics and campus resources. Info included in Fall 19 survey/focus groups mentioned above.	Project remains on hold due to staffing changes and vacancies				Transfer students received targeted outreach to participate in SOAR orientation program. Kim led transfer student programming and awareness campaign.	

Staffing	AY19-20	AY 20-21	AY 21-22	AY 22-23	AY 23-24	AY 24-25	AY 25-26
Objective	Hire a new Associate Dean.	x	Hire a new Associate Dean.	Transition role to Executive Director after role vacancy	Fill full-time leadership role at PM	Role renamed to Assistant Dean of Students	
Outcome/ Progress	Completed	x	Completed	Josie continues to serve in interim capacity.	Josie hired as Executive Director of PMSS	Position filled. Objective completed.	
Objective	Promote Coordinator to Associate Director of Campus Life.	Restructure PM SIB to align with KF Promote APA to APS	Fund .5 FTE SIB Coordinator (22-23) through PM IFC	Provide robust student engagement offerings at scale that is sustainable with size of team	Transition to 1 FTE SIB for PM campus. Hire student staff to work with SIB (Asst. Director).	Provide robust student engagement offerings at scale that is sustainable with size of team	Provide robust student engagement offerings at scale that is sustainable with size of team Increase SIB student staff
Outcome/ Progress	Completed	Completed	Completed 21-22: 68 events provided	Completed. 22-23: 200 events provided	Kim Faks has done incredible work at the Assistant Director of SIB and worked beyond her duties to maintain the	Through Incidental Fee process, students supported an increase to the PM SIB budget with the intent to hire more	

					service levels of the Tutoring Center. She has hired and continues to hire students for her SIB team at PM.	student employees for programming	
Objective	Maintain professional development even with budget cuts – become metrics/data driven.	Provide monthly PD opportunities through team meetings focused on assessment + strategic plan initiatives. Support (at least) annual individual PD opportunity for professional staff.	Expand PMSS to include ACES (Pablo) and Academic Advising & Retention (Kelly) + PM Leadership (Lara).	Identify specific PD opportunities to support skill development for PMSS staff, specifically identify assessment trainings and student services best practices.	Identify specific PD opportunities to support skill development for PMSS staff, specifically identify assessment trainings and student services best practices.	Identify specific PD opportunities to support skill development for PMSS staff, specifically identify assessment trainings and student services best practices.	Identify specific PD opportunities to support skill development for PMSS staff, specifically identify assessment trainings and student services best practices.
Outcome/ Progress	Ongoing. A December 2019 staff retreat focused on learning outcomes/assessment for programs.	Given the events of 2020-2021, PMSS professional development focused on serving students during a pandemic and shared DEI work. The PMSS meetings expanded to include representation from key areas at PM: Faculty (Andi F.), Admissions (Ryan D.), Fin.	Learning outcomes were foundational to programming design but specific program assessment was not built into the programming. Three PMSS staff attended NCORE to improve recruiting, engagement and retention of BIPOC students. Additional work in this area is needed in order to support assessment and accreditation.	PD for ED of PMSS at NASPA national conference (assessment sessions) PD for SIS Coordinator through literature (assessment), webinars PD for APA: reclassification is sought PD for DS Coordinator at national conference	In progress	In progress	
Objective	Create student staff training manuals for each area + incorporate diversity training.	Incorporate DEI professional development and conversations regularly into PMSS meetings.	Incorporate DEI professional development into student-centered support services, student programming, and leadership development.	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	Provide professional development for student employees	Provide professional development for student employees -Build a dynamic team of student employees who are trained and work together collaboratively to create a professional collegiate environment. -Demonstrate how student employment creates

							<p>professional skills and resume-worthy experiences.</p> <p>-Ensure that our student employees understand the roles and responsibilities of the services and personnel at PM and how to appropriately refer questions/ needs to others and/or KF.</p> <p>-Foster a community of helpfulness and high-quality customer service.</p>
Outcome/ Progress	Completed for Student Service areas.	<p>Completed.</p> <ul style="list-style-type: none"> • White supremacy culture conversation with Delfine Frank, 3/16/21 • Debrief Walida's lecture, 2/9/21 • DEI Committee happenings ala Iona, 10/20/20 • PRIDE Week trivia/conversation 10/6/20 <p>Convocation speakers – how does this apply to our shared work? 9/22/20</p>	<p>Celebrated Women's History Month, Black History Month, and Pride with programming at PM campus.</p> <p>Three PMSS staff attended the National Conference on Race and Ethnicity to better prepare to meet this outcome.</p> <p>Encouraged diverse candidates to apply for ASOIT leadership positions with 75% selection of BIPOC candidates for office in 22-23.</p>		<p>Josie and Debbie are developing a student training program based on what was delivered in 2019 and current best practices. We hope to include all PM student supervisors to continue the success of the program that occurred in the past.</p>	<p>Debbie led the student employee team in a training program before fall term.</p> <p>All PMSS student employees participated in "Beginning with the End in Mind" program and one-on-one meetings with Debbie.</p>	<p>Supervisor gatherings</p> <ul style="list-style-type: none"> -August 13, 2025 -August 20, 2025 -September 4, 2025 <p>Student Employee Trainings</p> <ul style="list-style-type: none"> -September 12, 2025 -January 9, 2026 -April 3, 2026 <p>Club Hootie's Student Leader Celebration</p> <ul style="list-style-type: none"> -May, 2026
Objective	Advocate for an academic advisor	Collaborate with the Rock/continue advocacy within PM Leadership Team.	Collaborate/support the Academic Advisor, Kelly Sullivan, as much as possible.	<p>Maintain excellent relationship with Academic Advisor, Kelly Sullivan, to provide holistic student support</p> <p>Work with Kelly to draft position description for additional FTE for advising, retention initiatives, and academic success (tutoring, supplement instruction)</p>	<p>Successfully transition Tutoring to Academic Affairs.</p> <p>Maintain excellent relationship with Academic Advisor, Kelly Sullivan, to provide holistic student support.</p>	Maintain excellent relationship with Academic Advisor, Kelly Sullivan, to provide holistic student support.	Maintain excellent relationship with the Advising & Retention team to provide holistic student support.

Outcome/ Progress	Ongoing	Completed thanks to Dr. Afjeh's advocacy with Dr. Mott.	The advisor serves on SST, STST, and the Student Services and Partners team. The advisor and ADOS collaborated on a white paper to identify academic barriers to student retention at PM.	Kelly was an active participant on PM SST and provided regular updates and interventions for students needing additional academic support and guidance.	Kelly was an essential partner for PM SST and provided regular updates and interventions for students needing additional academic support and guidance. PM Tutoring management has been transitioned to the Office of Advising and Retention. We are providing Dr. Evory with a plan for recommended tutors, schedule, and promotional/ engagement activities.	Kelly was an essential partner for PM SST and provided regular updates and interventions for students needing additional academic support and guidance. Kelly included our newly hired Academic Advisor in the PM SST and Anwen immediately was involved in providing excellent communication and case management support to students.	
Objective		Assess staffing priorities for PM from a student perspective—Academic Advising, Financial Aid, Registrar Support, etc.	Identify service gaps due to vacant positions for the counselor, career advisor, and PMSS APA.	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies
Outcome/ Progress		Completed. ASOIT 2019-20 Registration survey results. Fall 2020 Needs Assessment survey – highlights support for the Benefits Navigator position and PM Counselor position to be filled. PM staffing is adequate in these areas and has remained static for advising, FA, and Registration services.	The Basic Needs Resource Coordinator has engaged PM students and PMSS well, attending events, holding office hours, and attending New Wings events.				

Collaborate with Klamath Falls teams	AY19-20	AY 20-21	AY 21-22	AY 22-23	AY 23-24	AY 24-25	AY 25-26
Objective		<p>Create pathways for ongoing communication/ collaboration with Financial Aid, the Rock, Admissions, Registrar.</p> <ul style="list-style-type: none"> • New Wings • NSO • Registration 	Continue collaboration and improve communication with Admissions, FA/Reg, and Advising and Retention.	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	<p>Support improved cross-divisional collaboration efforts by:</p> <p>a. Implementing scalable strategies for the Portland-Metro campus and maintaining excellent contact with Klamath Falls personnel</p> <p>b. Collaboratively identify metrics and develop goals to support the retention of Portland-Metro students by August 2025</p>	<p>Support improved cross-divisional collaboration efforts by:</p> <p>a. Implementing scalable strategies for the Portland-Metro campus and maintaining excellent contact with Klamath Falls personnel</p> <p>b. Collaboratively identify metrics and develop goals to support the retention of Portland-Metro students by August 2025</p>
Outcome/ Progress		<p>Fall 2020 Needs Assessment survey benefited several departments/divisions.</p> <p>Significant pathways/momentum with New Wings (Ryan-Kim-Kendal-Jolyn creation); Kim's relationship/trust-building with Ryan yielded positive results with CIC taking Admission Ambassador responsibilities.</p>	<p>Partnered with Admissions, FA/Reg, and Advising for events including Preview Days, New Wings, and NSO activities.</p> <p>Partnered on graduation and the certification process for veterans.</p> <p>Advocated for additional space for admissions staff in Student Services.</p> <p>Continued partnerships for preview and New Wings events.</p> <p>Continued CIC/Ambassador student tours.</p> <p>Improved Slate messages to perspective and incoming students at PM.</p>			No new progress on this goal.	
Objective		Initiate a student employment working group – intentionally build “career readiness skills” (NACE) and embrace student employment as a comprehensive retention	<p>Continuance of the student employment working group – objective placed on hold.</p> <p>Update student employment handbook.</p> <p>Engage in student-employee recognition.</p>	Continuance of the student employment working group – objective placed on hold.			

		strategy/co-curricular learning opportunity.			
Outcome/ Progress		Student employment working group started but was stalled due to Payroll technology changes, faculty strike, etc.	This objective was placed on hold in 21-22 while CS experienced 100% staff turnover. The student employment handbook was updated and reposted. Student employment recognition was held on KF and PM campuses.	Project suspended.	

Facilities	AY19-20	AY 20-21	AY 21-22	AY 22-23	AY 23-24	AY 24-25	AY 25-26
Objective	Improve physical space, including CIC.	Create soft seating for students in the PMSS office suite- increase interpersonal interaction between students and professional staff. Encourage ASOIT PM to identify campus needs + allocate resources.	Improve physical space to improve student-centered services, campus identification, and retention. Observe student use of the Student Services space.	Improve physical space to improve student-centered services, campus identification, and retention.	Improve physical space to improve student-centered services, campus identification, and retention.	Improve physical space to improve student-centered services, campus identification, and retention.	Improve physical space to improve student-centered services, campus identification, and retention.
Outcome/ Progress	Completion of the Commons. Progress on study room upgrades. Installed ADA compliant Testing Services furniture.	Kim purchased furniture and orchestrated the removal of unused cubicles to create a welcoming PMSS office space. Through ASOIT conversations, support for graduate students was identified as a need Holly facilitated a group to establish and resource a graduate student office.	Additional soft furniture was added to the PMSS space, as well as a video screen with slide display. This encouraged student use and created a more welcoming environment for prospective students and family members while they wait. This space was also used successfully to welcome veterans and family members during the Veterans' reception prior to commencement. Increased access to the graduate student office.	PMSS furniture was allocated to the Wellness Center. We've received excellent feedback about the space and the waiting room. Supported ASOIT PM's repurposing and rebranding of 221 office space into a welcoming student lounge Worked with Julie Desmond to provide great visual graphics on the TV displays throughout the building	PMSS was outfitted with new furniture. Design work was well received by all community members. ASOIT-PM led the transformation of the 4th Floor Computer Lab into the student lounge space. PMSS partnered with PM Operations and MarCoPA for a variety of painting projects to bring more Oregon Tech branding into the design and color pallets.	ASOIT-PM's upgrade for the 4th Floor student lounge space has been completed with the installation of new flooring in June 2025. ASOIT-PM gathered student feedback on the investment of the project and students selected their preferred flooring option. Students, employees, and visitors have responded very well to the remodel. It is one of the main gathering spaces on campus.	

			<p>Expanded staff offices in the ACES/testing, PC/SI space.</p> <p>Increased Admissions office space within Student Services.</p> <p>Completed the TV display project and expansion of the gaming corner. Rebranded The Commons.</p> <p>Negotiated for larger space for the VRC and the counseling office and check-in area.</p> <p>Initiated discussion on expanded cabinetry for the Bird Feeder in the second-floor kitchen.</p>	<p>Continued to update the Commons</p> <p>Worked with Dr. Pracht to provide 75th Anniversary mural on the 1st floor (did not create)</p>	<p>SIB secured a space on the 4th floor.</p> <p>Due to an excellent first year, Niki had great rapport with student clients and was able to demonstrate the need to continue counseling services with limited summer term hours.</p>	<p>Student Involvement & Belonging opened their SIB Center on 4th Floor.</p> <p>PMSS partnering with PM Operations to identify a new location for the PM Veterans Resource Center.</p> <p>Bird Feeder pantry moved to the 4th Floor Kitchenette</p>	
Objective		Rebrand SSC to CARES	Assess PC space use + determine next steps for the PM Testing Center space.	Continue to assess use of tutoring, testing, and computer lab spaces	<p>Disability Services rebranded from Access</p> <p>Tutoring managed by two different divisions (KF – AA, PM – SA) with plan to transition PM Tutoring to AA/SEMR</p>	See Disability and Testing Services report	
Outcome/ Progress		Holly worked with the library and Julie to create a cohesive color scheme and “refresh” of the Peer Consulting space.	<p>Expanded staff offices in ACES/testing and PC/SI suite.</p> <p>Initiated tracking of student use using QR codes scanning process.</p> <p>Consider renaming Peer Consulting the Tutoring Center to improve visibility and avoid constant population-level re-education.</p>	<p>CARES department restructured and name changed back to Student Success Center</p> <p>PM impact: Peer Tutoring rebrand successful without any negative feedback from students. Tutoring now managed by two different divisions (KF – AA, PM – SA)</p> <p>Tutoring reached 300 space check-ins through QR code.</p>	<p>See Disability and Testing Services report</p> <p>Tutoring management transitioned to AA/SEMR.</p>	See Disability and Testing Services report	

Student Support Team (SST)	AY 19-20	AY 20-21	AY 21-22	AY 22-23	AY 23-24	AY 24-25	AY 25-26
Objective	Not yet in plan.	Continue to refine process for addressing and resolving student concerns through SST Rubric (see SST One Note Notebook). The team's course of action will always depend on the individual situation; however the process will focus on forward motion, accountability, and resolution. <ul style="list-style-type: none"> • focus on identifying pertinent information, • proactively seek contextual information from relevant parties, • establish a plan, • assign responsibilities to professional staff, • review results • close the "file." 	Iona will take responsibility for note taking/ the SST one-note + case manage to involve the appropriate personnel in supporting students.	Create a community of caring for the "whole" student Provide proactive interventions for challenges that students are facing and connect students with resource and service providers Work with DICE for implementation of Maxient software	Assess and identify need for FTE for case manager and Basic Needs Coordinator for PM campus Work with DICE for implementation of Maxient software	Implement the Portland-Metro wing of the Student Success Team/ Behavioral Intervention Team in alignment with the university-wide Student Success Team/ Behavioral Intervention Team structure. Work with DOS for implementation of Maxient software	Actively foster campus awareness of Portland-Metro Behavioral Intervention Team in alignment with the university-wide Student Success Team/ Behavioral Intervention Team. <ul style="list-style-type: none"> • Implement new Early Warning Report/ BIT/ Care Report form and process • Use reporting tools to assess trends in student needs and potential service gaps Assess and identify need for FTE for case manager and Basic Needs Coordinator for PM campus
Outcome/ Progress		Completed. While the number of students served through SST was low, the process was consistent due to Leanne's consistency in taking notes/facilitating the conversation.	Iona convened SST for the first half of 2021-22 and then Taylor led this effort with 46 total students reviewed and/or offered additional resources, case management, or referrals. Case management efforts will be greatly improved by upcoming transition to Maxient.	Continued to utilize OneNote for case management. Josie led the SST group and worked with Kelly to maintain documentation. SST experienced an excellent collaborative environment and served 52 students over the course of the year. Out of the 52 students that we monitored, two were graduated in spring term and 15 are enrolled in fall 2023.	Project remains on hold. Maxient implementation put on hold during DOS transition	PM SST met regularly to document reports for students of concern and provide systematic interventions for students based on nature of the needs presented. Maxient implementation put on hold during DOS transition	

				Maxient implementation put on hold during DOS transition			
Objective		Monitor membership of the SST to determine the best use of professional staff time and service to students	Monitor membership of the SST to determine the best use of professional staff time and service to students (e.g. Kelly? Holly? Kim?).	Monitor membership of the SST to determine the best use of professional staff time and service to students	Monitor membership of the SST to determine the best use of professional staff time and service to students	Monitor membership of the SST to determine the best use of professional staff time and service to students	Monitor membership of the SST to determine the best use of professional staff time and service to students
Outcome/ Progress		Group membership includes PM Counselor, SIB/ D&B/ Title IX/ ISS Coordinator, Dean of Students, Associate Dean of Students	SST staff updates were made with staff attrition. It is recommended that Dr. Pracht serve on SST and Student Services and Partners going forward to promote a more collaborative efforts at individual and collective risk management.	Dr. Pracht joined the SST Group's expansion to include Basic Needs Coordinator proved essential to the holistic support of students.	Group did not convene Intervention was managed by the Executive Director of PMSS and Academic Advisor	Group includes the Assistant Dean of Students (F1 PDSO), Mental Health Counselor, Assistant Director of SIB, Disability Services Coordinator, Assistant Director of Advising & Retention, Academic Advisor, and Financial Aid & Registration Coordinator (VA Certifying Official)	
Objective		Conduct a Fall quarter campaign to increase campus awareness of SST and the Early Alert Form (e.g., Owls Keep An Eye Out).	Conduct a Fall quarter campaign to increase campus awareness of SST and the Early Alert Form (e.g., Owls Keep An Eye Out).	Continue to promote Early Warning Alert reporting through campus advertising platforms	Assess effectiveness of advertising to students, staff, and faculty	Systematically document reports of concern and actions taken by SST	Systematically document reports of concern and actions taken by SST
Outcome/ Progress		Partially complete. An email was sent to faculty/staff as a reminder.	This objective was achieved through video slides, posters, and reminders in the Weekly and sent through Owl2Owl.	This objective was achieved through video slides, posters, and reminders in the Weekly and sent through Owl2Owl.	Project remains on hold due to staffing changes and vacancies	Smartsheet platform used for report database and documentation of interventions by SST or referrals	
Objective		Continue at least monthly training through scenarios, discussion of relevant white papers/other sources, and consultation with	Continue at least monthly training through scenarios, discussion of relevant white papers/other sources, and consultation with outside parties as needed.	Restart group training through scenarios, discussion of relevant white papers/other sources, and consultation with outside parties as needed.	Restart group training through scenarios, discussion of relevant white papers/other sources, and consultation with outside parties as needed.	Restart group training through scenarios, discussion of relevant white papers/other sources, and consultation with outside parties as needed.	Apply knowledge to PM SST structure and protocols Provide training to PM SST on mental health first aid

		outside parties as needed.					Open training opportunities to PM campus
Outcome/ Progress		Partially completed. Leanne, Iona, Erin, and Jolyn discussed some scenarios which helped “get a feel” for one another’s thinking and process as we addressed concerns. The BIT rubric was not as helpful as the internal SST process established by the group.	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	Project remains on hold due to staffing changes and vacancies	<p>PM SST were provided resources and training materials from NABITA via TEAMS.</p> <p>PM SST were invited to participate in NABITA virtual trainings, funded by PMSS budget.</p> <ul style="list-style-type: none"> • NABITA Behavioral Intervention Team Standards & Best Practices <ul style="list-style-type: none"> o Josie, Lara • NABITA Risk Rubric <ul style="list-style-type: none"> o Josie, Lara, Ryan • ASCA Gehring Academy for Case Management <ul style="list-style-type: none"> o Josie 	