

Oregon **TECH**

Oregon Institute of Technology



**Resilience, Emergency
Management and Safety**

Campus Safety

Non-Emergency | 541.885.1111

Emergency | 541.885.0911 or 911

Snell Hall 007

oit.edu/parking

2026-2027

**Oregon Tech
Parking
and Traffic
Regulations**



Authority

The Oregon Tech Board of Trustees is authorized to enact such regulations as deemed reasonable and appropriate to provide for the control, enforcement and regulating of traffic and parking of vehicles on the university's property. The administration of these regulations lies within Resilience, Emergency Management and Safety.

The regulations listed herein, which provide for the control, enforcement and regulation of traffic and parking of vehicles on campus, are enforceable whenever a vehicle is on campus. Administrative and disciplinary sanctions may be imposed for violations of the regulations.

In the case of an emergency or special event, parking and traffic regulations may be waived by an authorized university official (e.g. Resilience, Emergency Management and Safety or the Office of the Senior Vice President of Finance and Administration). Oregon Tech assumes no responsibility or liability for the care or protection of any vehicle or its contents while it is parked on university property.

Resilience, Emergency Management and Safety coordinates parking at all non-Klamath Falls locations through on-site administration.

Definitions

Bicycles, Electrically-Assisted Bicycles (E-bikes) and Electrically Assisted Scooters (E-scooters)

For clarification of restrictions and definitions, please refer to the Oregon Bicyclists Manual:

<https://www.oregon.gov/ODOT/Programs/TDD%20Documents/Oregon-Bicyclist-Manual.pdf>

Emergency Vehicles

Emergency vehicles are those operated by Campus Safety, fire departments, law enforcement agencies or other first responder services for the protection and preservation of life and property.

Service Vehicles

Service vehicles are any vehicles owned by Oregon Tech, another governmental agency or contractors performing work on the Oregon Tech campus.

Motor Vehicles

Includes all motor-driven vehicles, such as automobiles and motorcycles.

Skates, Skateboards, Segways and Others

For clarification of restrictions and definitions, please refer to the Oregon moped, motorized scooter and pocket bike guide:

<https://www.oregon.gov/ODOT/Forms/DMV/6619.pdf>

Visitor

Any person who is an Oregon Tech guest but is not officially affiliated with Oregon Tech.

Virtual Permit

A permit that is assigned within a computerized database to a vehicle license plate and identified as being active for the appropriate term and lot location.

Parking Space Sharing

A motor vehicle and a motorcycle parked in the same parking space.

RV

Means any recreational vehicle including a motorhome, travel trailer, truck camper or camp trailer.

Vehicle Regulations 2026-2027

- All employees and students at Oregon Tech are required to be knowledgeable of and abide by the parking and traffic regulations memorialized with this manual.
- All individuals parking on campus must obtain an Oregon Tech parking permit, park in the appropriate area and in an appropriate manner.
- Oregon Tech assumes no liability for personal injuries or for the care and/or protection of any vehicle or its contents while the vehicle is operated or parked on campus.

Prohibited Parking Practices

- Parking permits are required for any vehicle that is parked on the Oregon Tech campus for any length of time, including visitors, ADA parking and electric charge vehicles.
- An actively charging vehicle is permitted to occupy a charging station parking space for a maximum of 4 hours. A current parking permit is required for the use of these charging stations

Overnight RV Parking

Oregon Tech prohibits overnight RV parking on campus. If you are planning to temporarily park an RV on campus during daytime hours for Oregon Tech related business, contact Campus Safety at 541-891-2143.



- Parking a vehicle with a current Oregon Tech parking permit in a designated 30 minute "Visitor" parking space in parking lot B is prohibited. Refer to the campus map for the location of parking lot B.
- When parking on campus with an ADA permit, the vehicle must have an Oregon Tech parking permit.
- Parking on collected snow is prohibited.
- Parking space sharing is prohibited.
- Parking permits may be rescinded for the following violations:
 - Failure to comply with traffic and parking regulations.
 - Failure to pay fines as assessed.
 - Providing false or inaccurate vehicle registration information for vehicle permitting.
 - Change in employee or student status (i.e. termination of student enrollment or employee termination).
 - Inappropriate conduct toward a Campus Safety official in the commission of their authorized duties (i.e., parking enforcement, traffic control, etc.).

Parking spaces that have been blocked for use by traffic control devices (i.e., traffic cones or barricades) are prohibited from use. Removing a traffic control device could result in the issuance of a citation.



FIREARMS IN VEHICLES

Employees, students and visitors are prohibited from storing firearms in their vehicles. This also applies to those with a valid concealed weapons permit.



Purchasing Your Virtual Parking Permit

Online vehicle registration and virtual permit purchase can be completed by visiting the Oregon Tech website and logging into TECHweb. Enter “*Parking*” into the search box at the top and then click on “*Parking Permits*.” From there you will be able to purchase your permit, manage your account’s vehicles and respond to citations, to include paying the citation and/or filing an appeal.

Be sure the vehicle information you enter is accurate.

Citations may be issued if incorrect information is in the permit database.

Permit fees for students will be charged to your account, while fees for employees may be paid via payroll deduction either monthly or in one lump sum. You will have the option to register up to four vehicles to your permit at no additional cost. After initially purchasing your permit, you can add additional vehicles by returning to your parking account and selecting the 2026-2027 permit. You can add an additional three vehicles at no charge.

Once the permit is purchased, your new virtual permit is registered utilizing the license plate information you entered at the time of purchase. **Only one of your registered vehicles can be parked on campus at any given time.**

Parking Permits and Fees

To access a listing of the parking permit types and associated fees,
utilize the following link:

oit.edu/campus-safety/parking-services

Temporary parking permits are available to employees and students at no charge. Temporary permits, as well as permits for non-affiliated visitors, are available at the Parking Information Center in Lot D on Campus Drive.

Service vendor permits are available to contractors, vendors and volunteers performing services on campus. These permits are issued free of charge and are available only through Parking at 541.885.1551.

Refunds for parking permit fees are evaluated on a case-by-case basis. Not all refund requests will be granted.

Parking regulations are subject to change. Check the parking website for the most
current information on fines and fees

oit.edu/campus-safety/parking-services

Call [541.885.0195](tel:541.885.0195) and follow the prompts to obtain a visitor
or temporary parking permit

Vehicle Jumpstarts and Unlocks

Campus Safety Officers do not provide vehicle jumpstarts, nor do they aid with unlocking vehicles. Please contact a local tow company for assistance with these issues.

If you feel unsafe while waiting for these services, contact the on-duty Campus Safety Officer at [541.891.2143](tel:541.891.2143)

Driving on Campus

- Adhere to all posted speed limits and traffic control devices (i.e., lights, signs and signals) regardless of whether a vehicle is in a parking lot or on a roadway.
- Vehicles entering a roadway must yield to both pedestrians and vehicle traffic.
- Driving any vehicle on sidewalks, lawns, landscape areas or any area not designated or designed for driving is strictly prohibited and subject to the issuance of a citation.
- Cases involving destruction of university property resulting from the use of motorized or non-motorized vehicles are subject to citation and the collection of damages.

Parking on Campus

All parking at Oregon Tech is on a “first come, first served” basis for those with a parking permit. The only exception would be spaces with signage indicating dedicated parking, such as dental clinic, admissions and award winners.

Parking lots A and P

Designated as “resident parking 24 hours a day.” Employee and patient parking in lot A is adjacent to the Integrated Student Health Center.

Parking lot B

Available for employee parking only. Student workers are not considered employees for the purpose of parking on campus. No parking between 2am and 6am.

Parking lot C

Designated for employees and commuter students only. No parking between 2am and 6am.

Parking lots G and H

General and overnight parking is allowed.

Parking lot O

Designated for event and overflow parking as approved by Resilience, Emergency Management and Safety.

Parking lot Q

Designated for discounted parking for employees and resident students. Overnight parking is allowed.

Motorcycle, Moped and Scooter Parking

Parking is available in designated areas within lots A, D, I, K and M. Motorcycles, mopeds and scooters are also authorized to park in a single parking space.

All Remaining Parking lots

General parking available to employees, students and visitors. No parking between 2am and 6am in lots D, E, F, I, J, K, L, M and N.

Flex Reserve Parking

Select number of parking spaces that are set aside for priority parking needs as they arise. These spaces are designated by a green and white sign stating, “Reserved Parking”. Utilization of these spaces requires the approval of Resilience, Emergency Management and Safety.

Civility When Parking

Please be courteous and thoughtful when parking. Pull fully into the parking space and park within the space lines. Ensure that you leave enough room to safely open your door without impacting the vehicle parked next to you.





Parking on Campus (cont.)

Visitor Parking

Visitors who have a parking permit may park in any designated general parking area. Time-limited visitor spaces do not require a parking permit.

- Loading docks are restricted to 15-minute parking for loading/unloading.
- Parking on any sidewalk, roadway, driveway, shoulder, fire lane, building entranceway, pedestrian lane, graveled lot or landscaped area is prohibited and subject to a citation.
- Vehicle maintenance is prohibited in any area on campus. The owner or driver of a disabled vehicle parked on campus should contact Campus Safety as soon as possible.
- Any vehicle that is abandoned, an attractive nuisance or presents as a safety hazard is subject to being towed from campus.
- Individuals are prohibited from living in vehicles of any kind on Oregon Tech property.
- Parking permit holders or registered owners of any vehicle parked on campus are responsible for any citations issued to the vehicle.
- Oregon Tech does not allow unattended pets and animals to be left in vehicles. Campus Safety personnel shall notify law enforcement if they witness or receive a report that an animal has been left unattended in a vehicle and appears to be in distress.
- Anyone involved in a motor vehicle accident on campus must make a report to Campus Safety at **541.891.2143**

Event Parking

Event parking is defined as any pre-planned parking for visitors or groups attending a scheduled activity on campus. Parking is available in specific parking lots for activities such as conferences, workshops and sporting events, that bring vehicles to campus that do not have a university parking permit.

Availability of event parking is not guaranteed and shall be coordinated with Resilience, Emergency Management and Safety. Parking for large events may result in group rates being charged to the event organizer.

As a rule, event parking is not allowed in parking lots A and B.

Bicycles on Campus

Bicycling is encouraged as a way to reduce carbon emissions and promote sustainability on campus. Bicycles, including E-bikes, must be parked in a bike rack. Parking a bicycle in any building is prohibited excluding the bicycles belonging to the Outdoor Program.

Bicycles remaining in bike racks longer than 5 consecutive days, or bicycles appearing to be inoperable (i.e. rusted or removed parts, cobwebbing between accessories, having flat tires, etc.) are subject to impoundment as abandoned property. Bicycles left on bike racks following the conclusion of the academic year are also subject to impoundment as abandoned.



Offenses and Penalties

Under Chapter 578 of the Oregon Administrative Rules, adopted by Oregon Tech on July 1, 2015, the university is authorized to enact regulations for the policing, control and regulation of traffic and parking of vehicles on campus.

Enforcement of these regulations by Campus Safety Officers is necessary to maintain the safety of campus roads and parking areas. The following is a partial list of common offenses and penalties that Campus Safety Officers enforce:

<u>Offense</u>	<u>Penalty</u>
No parking permit	\$35.00 plus \$10.00 for issuing a temporary day pass permit. The \$10.00 is non-refundable.
No parking zone	\$35.00
Blocking a designated ADA parking space	\$69.00
Parking in a designated ADA space without an ADA placard/plate	\$230.00 first offense / \$529.00 after first offense
Blocking a designated fire lane/driveway	\$50.00
Habitual offender (three or more offenses/citations in an academic year)	\$115.00

For a complete list of offenses and penalties, please visit:

oit.edu/campus-safety/parking-services

Booting and Towing

Booting may be utilized as an enforcement action to mitigate the habitual offending of parking regulations. Booting refers to the attaching of a wheel-locking device to a vehicle. The device immobilizes the vehicle by preventing the wheel from rotating, making it impossible to drive the vehicle until the boot is removed.

Removal of the boot will occur only after all applicable fines and fees have been satisfied.

Towing involves the removal and impoundment of a vehicle by an authorized towing service. Towing may be used for any vehicle that is abandoned, is an attractive nuisance or presents a safety hazard to the university. Vehicle owners are responsible for all towing, storage and related fees incurred as a result of the tow.

The university assumes no responsibility for loss of or damage to a vehicle or its contents resulting from the towing and impoundment process.





Payment of Citations and Appeals Process

When a citation is issued, the individual receiving the citation must either pay the fine or file an online appeal within 10 days of the citation being issued.

- Citation appeals for employees and students only may be made online by accessing the “parking” tile in TECHweb.
- For those individuals who have received a citation and are not affiliated with Oregon Tech, an appeal can be submitted via following link:
<https://oit.aimsparking.com>
- The Parking and Traffic Commission will review appeals as assigned by Resilience, Emergency Management and Safety.
- Any student who fails to pay for an issued citation will have the fine added to their account balance.
Any employee who fails to pay for an issued citation may have the fine deducted from their payroll check.

Parking and Traffic Commission

Responsibilities of the Parking and Traffic Commission

- Establish enforcement and hear appeals of violations of parking and traffic regulations.
- Promote pedestrian safety programs and the development of safe walking conditions in and around campus using education, encouragement, enforcement and evaluation.
- Advocate for methods to support alternate fuel vehicles on campus to reduce the university's carbon footprint.
- Identify and recommend group transit modalities to reduce the number of vehicles on campus.
- Recommend means of improving parking, traffic control and safe driving on campus.
- Recommend maintenance and construction projects related to parking.
- Recommend to the Senior Vice President of Finance and Administration parking fees and fines sufficient to support parking operations.

In response to a written appeal to a citation, the Parking and Traffic Commission shall have the full authority to:

- Find the individual responsible and uphold the violation and fine.
- Find the individual not responsible for the violation and refund the fine.
- May recommend to Oregon Tech administration a restriction or suspension of driving or parking privileges, or other disciplinary actions.

Designated Parking Areas

- Accessible Parking
- Resident Parking 24 Hours a Day
- Employee Parking (No Parking 2am-6am)
- Employee and Commuter Student Parking (No Parking 2am-6am)
- General Parking (No Parking 2am-6am)
- General Parking Overnight Allowed
- Discounted Employee and Resident Parking Overnight Allowed
- Motorcycle Parking
- Visitor Parking
- Dental Clinic Parking
- Overflow/Special Event Parking
- Construction Staging Only

- Resident Parking (24 Hours a day)**
- A** Residents Only
 - P** Residents Only
- General Parking (No Parking 2am-6am)**
- B** Employee Parking Only
 - C** Employee and Commuter Students Only
 - D** Parking Information Booth
 - E** Purvine Hall
 - F** Cornett West/CEET
 - I** Cornett North Annex
 - J** Facilities Services
 - K** Library/Learning Resource Center
 - M** College Union North
 - N** Athletics/Tech Fit

- Overflow/Special Event Parking**
- O** Moehl Stadium Lot (gravel)
- General Parking (Overnight Allowed)**
- G** Cornett North
 - H** Cornett North
 - L** College Union East
- Discounted Parking (Overnight Allowed)**
- Q** Employee and Residence Only

- Parking Information Booth
- Public Transit Stop
- Electric Vehicle Charging Station

Residence, Emergency Management and Safety (REMS)
Campus Safety Center (Snell Hall, Lower Level)

Evacuation Assembly Point

No Parking

