

**PRESIDENT'S OFFICE
Standing Committees, Commissions, and Councils (2013-14)**

President's Council

The President's Council has primary responsibilities: 1) to advise the President concerning policy and management matters; 2) to identify and seek solutions to problems crossing college jurisdictions; 3) to maximize the planning efforts of the institution; and 4) to enhance the communication processes within the institution.

The Council is comprised of the chief officers of the institution: the Provost, the Vice Presidents for Student Affairs, Finance & Administration, the Associate Provost, the Associate Vice President for Strategic Partnership, the Deans of schools, the Director of Public Relations, the Chief Information Officer, Faculty Senate and ASOIT Presidents, and the Chair of the Administrative Council. The Council is chaired by the Provost.

Brad Burda, Chair, Provost and Vice President for Academic Affairs
Mary Ann Zemke, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Mateo Aboy, Associate Provost and Vice President of Research
Lita Colligan, Associate Vice President for Strategic Partnerships
Charlie Jones, Dean, College of Engineering, Technology and Management
Andy Abbott, Chief Information Officer
Dan Peterson, President, Faculty Senate
Suzet Petersen, Chair, Administrative Council
Michael Benedict, President, Associated Students of Oregon Institute of Technology (ASOIT)

Equity Committee

The Equity Committee will identify opportunities for Oregon Tech's faculty, staff and students to build a supportive educational environment for all students including first generation, low-income, minority and underserved students at Oregon Tech. To serve students equitably, we will focus on attracting and retaining underserved students so that they will no longer be underserved.

The committee will assess Oregon Tech's strengths and weaknesses in serving underrepresented students, and develop recommendations for the Executive Staff and the President that will result in greater student diversity and educational opportunity. The recommended strategies will focus on how Oregon Tech can help the university meet its Achievement Compact and the state's 40-40-20 goals. The chair is appointed by the President.

Lita Colligan, Chair, Associate Vice President for Strategic Partnerships
Mateo Aboy, Associate Provost and Vice President of Research
Carl Thomas, Director of Admissions
George Marlton, Office of Business Affairs
Abbie Allen, Office of Student Affairs, Wilsonville
Deanne Pandozzi, Campus Life
Dana Onorato, Director of Student Services, Wilsonville
Kendal Vreeland, Admissions, Wilsonville
Stephanie Rasmussen, Admissions, Wilsonville
Andria Fultz, Communication, HAS
Claudia Torres Garibay, Electrical Engineering and Renewable Energy
Grant Kirby, Management

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Hope Corsair, Electrical Engineering and Renewable Energy
Jay Bockelman, Computer Systems Engineering Technology
Slobodan Petrovic, Electrical Engineering and Renewable Energy
Community member 1: Dalton Miller Jones
Community member 2: David Coronado
Community member 3: Paulo SantosVasconcelos
Community member 4: Promise King

Facilities Planning Commission

The responsibilities of the Facilities Planning Commission are: 1) to recommend to the President the priority for building construction, remodeling, and equipment use on the basis of demonstrated need and optimal utilization; 2) to review building plans with particular regard to space requests for classrooms, laboratories, offices, and student facilities; 3) to review requests for additional space and equipment which would become a part of the building inventory; and 4) to review requests for changes in use of space, additions, and/or removal of equipment which would alter room use.

The Commission is comprised of the Vice Presidents for Finance & Administration and Student Affairs & Dean of Students, the Provost, the Associate Provost, a Dean, Registrar or a designee, the Chief Information Office, the Director of Athletics, and Library, three faculty members, a member of the Faculty Senate Executive Committee, Wilsonville representative, and two students. The Vice President for Finance & Administration serves as the chair.

Mary Ann Zemke, Chair, Vice President for Finance and Administration
Brad Burda, Provost and Vice President of Academic Affairs
Mateo Aboy, Associate Provost and Vice President of Research
Erin Foley, Vice President for Student Affairs and Dean of Students
Eric Rulofson, Executive Director of Facilities Management
Wendy Ivie, Registrar
Andy Abbott, Chief Information Officer
Mike Schell, Director of Athletics
Kelly Peterson, Director of Library
(2015) - Robyn Cole, Medical Imaging, Member of the Faculty Senate
(2016) - Faculty 1: Debbie McCollam, Medical Imaging Technology, HAS
(2016) - Faculty 2: James Ballard, Mathematics, HAS
(2016) - Faculty 3: Brian Moravec, Mechanical Engineering Technology, ETM
Student 1: Spencer Jones
Student 2: vacant

Fiscal Operations Advisory Council

The Fiscal Operations Advisory Council is a faculty/administrative council for the purpose of advising the President on budget and financial matters. The Council will recommend fiscal management priorities to align with strategic goals of Oregon Tech. It will review the institution's annual budget and advise the President on the development of new budget initiatives and allocations. The Council will function as an integral group in strategic planning activities.

Members of the Council include the Provost, the Associate Provost, the Vice Presidents for Finance & Administration, and Student Affairs, a member of the Faculty Senate Executive Committee, a member of Academic Council, a representative of the Administrative Council, a representative of the Budget and Resource Planning, the ASOIT President and designee, and four senior faculty members appointed jointly by the President and the Faculty Senate President. The chair is appointed by the President.

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(2014) - Timothy Thompson, Mathematics Professor, Chair
Brad Burda, Provost and Vice President of Academic Affairs
Mary Ann Zemke, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Mateo Aboy, Associate Provost and Vice President of Research
David Thaemert, Vice President, Faculty Senate
Ken Usher, Department Chair, Natural Sciences and member of Academic Council
Sara Reuter, Representative of Budget and Resource Planning
Courtney Tacchini, Auxiliary Enterprises
Genevieve Predmore, Manager of User Services and member of Administrative Council
Michael Benedict, President, Associated Students of Oregon Institute of Technology (ASOIT)
Vacant, Associated Students of Oregon Institute of Technology (ASOIT)
(2016) - Faculty 1: Mark Neupert, Humanities and Social Sciences
(2016) - Faculty 2: Richard Bailey, Management Professor
(2014) - Faculty 3: John Jackson, Management
(2015) - Faculty 4: Lawrence Wolf, Mechanical Engineering Technology, Wilsonville

Marketing Communications Committee

The Marketing Communications Committee is advisory to the Vice President and is responsible for developing, reviewing and implementing marketing and external communication plans; and organizing and administering institution-wide marketing activities. The Marketing Communications Committee will facilitate a collaborative process to set a strategic university-wide marketing agenda, including integrating the tagline/branding, advertising, outreach materials, media relations, website, electronic media, and other activities.

The Marketing Communications Committee's charge is to develop a plan that reflects priorities and strategies in multiple departments, and more clearly defines responsibilities for implementing the plan. Committee members will be responsible for communicating with their constituents and getting information from them to the Committee for discussion and prioritization. The Committee will develop tools to share information with the campus community about the marketing efforts and facilitate engagement of the campus community to extend communication with external partners and supporters.

Members will be broadly representative of faculty, staff and students.

Committee members will have shared responsibility for implementation of various strategies, once they are prioritized, based on job responsibilities and roles on the committee.

Kevin Brown, Chair, Communication, HAS
Mark Ahalt, Management, ETM
Barb DeKalb, Director of Distance Education
Don DaSaro, Management, ETM
Burt Clark, Natural Sciences, HAS
Lita Colligan, Associate Vice President for Strategic Partnerships
Michael Garrard, Sports Marketing and Promotions Coordinator
Bill Gloski, Publications and Graphic Design
Joel McPherson, Web Content Coordinator
Ashley VanEssen, Public Information Representative
Carl Thomas, Director of Admissions
Christian Vukasovich, Communication, HAS
Kristy Weidman, Management, ETM
Klamath Falls Student: Vacant
Wilsonville Student: Vacant

Student Awards Commission

The Student Awards Commission determines the criteria for each student award and the nomination process. The Commission considers any new student awards (and the criteria) and whether it will be awarded annually. The Commission reviews all applications and selects the recipient for each award. The Outstanding Scholar for each major is solicited from the faculty and eligibility is verified by the Commission. The Commission recommends the top students from each school (from the Outstanding Scholar nominees) to the Oregon Tech President to receive the President's Cup.

The Commission is comprised of ten faculty members (1-2 from Wilsonville), the Director of Campus Life, and the Vice President for Student Affairs (Chair).

Erin Foley, Chair, Vice President of Student Affairs and Dean of Students
Joseph Maurer, Director of Campus Life
(2016) - Faculty 1: Elvira Schechtel, Natural Sciences, HAS
(2014) - Faculty 2: Burt Clark, Natural Sciences, HAS
(2016) - Faculty 3: Michael Hughes, Natural Sciences, HAS
(2016) - Faculty 4: Iris Godwin, Library
(2016) - Faculty 5: Jeff Dickson, Management, ETM
(2016) - Faculty 6: Claudia Torres Garibay, Electrical Engineering and Renewable Energy, ETM
(2015) - Faculty 7: Mathew Sleep, Civil Engineering, ETM
(2015) - Faculty 8: James Zipay, Electrical Engineering and Renewable Energy, ETM
(2015) - Faculty 9: Ron Swisher, Natural Sciences, HAS
(2015) - Faculty 10: Robin Schwartz, Communication, HAS

Sustainability Committee

The mission of the Sustainability Committee is to serve as the coordinating body for the university's activities relating to sustainability. The committee will address ways to imbue the theme of sustainability throughout Oregon Tech and to promote sustainability in the community, region, and state. General areas of activities will include: 1) overall administrative functions, 2) student life, 3) facilities management and operations at all Oregon Tech campus sites, 4) curricula and other learning opportunities, and 5) Oregon Tech involvement with the larger community.

The committee consists of faculty and administrative staff with expressed interest and commitment to sustainability. The sustainability committee will operate through two parallel branches, one on each campus, in order to attend to the specific needs of Klamath Falls and Wilsonville in a coordinated manner. Other members are student representatives, one of them being the ASOIT representative. The Director of Facilities Services, the Director of the Oregon Renewable Energy Center, the Provost and other members of executive staff will serve as ex-officio members. A community member will also be identified in each location as appropriate. The President will appoint the chairs of each committee branch, as well as other members from departments that play a key role in sustainability in Oregon Tech

Claudia Torres Garibay, Chair – Assistant Professor, Electrical Engineering and Renewable Energy

Klamath Falls Campus

Faculty

(2014) - Cristina Negoita, Professor, Mathematics
(2014) - Ron Swisher, Professor, Natural Sciences
(2014) - Michael Hughes, Program Director, Natural Sciences
(2014) - Hallie Neupert, Professor, Management
(2014) - Maureen Sevigny, Program Director, Distance Education

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(2016) - James Zipay, Electrical Engineering and Renewable Energy, ETM

(2015) - Matt Beekman, Assistant Professor, Natural Sciences

(2016) - Charles Riley, Associate Professor, Civil Engineering

Staff

Mary Ann Zemke, Vice President for Finance and Administration (ex-officio)

Erin Foley, Vice President for Student Services (ex-officio)

Charlie Jones, Dean, College of Engineering, Technology and Management (ex-officio)

Eric Rulofson, Executive Director of Facilities Management

Sara Reuter, Director of Business Affairs

Andrew Chiasson, Program Manager, Geo-Heat Center

Linda Riley, Oregon Renewable Energy Center

Mark Kasper, Facilities Services

Hap Wells, Manager of Information Technology Services

(2016) – Tracey Lehman, Financial Aid

Klamath Sustainable Communities Representative (ex-officio)

Students

Student 1: Greg Robinson

Student 2: Spencer Jones

Student 3: Vacant

Wilsonville Campus

Faculty

(2015) - Abraham Furman, Associate Professor, Clinical Laboratory Science

(2015) - Teshome Jiru, Assistant Professor, Electrical Engineering and Renewable Energy

(2014) - Dawn Lowe-Wincentsen, Wilsonville Library

Staff

Mateo Aboy, Associate Provost and Vice President for Research

George Marlton, Director of Procurement and Contracts

William (Brit) Britton, Trades Maintenance Coordinator

Richard Ellis, Electrical Engineering and Renewable Energy Instrumentation Technician

Brittany Miles, Industry Outreach Coordinator

Students

Student 1: Vacant

Student 2: Vacant

Student 3: Vacant

Tuition Recommendation Committee

This committee will provide advice and comment about proposed resident undergraduate tuition rates for the upcoming academic year. This committee includes representatives of student government, two faculty, and two senior administrators. The president of the student government shall appoint undergraduate student members. The president of the university shall appoint all other members, consistent with the shared governance requirements of the university, and shall designate one member to chair the committee.

The committee will meet at least twice during November – February. Its meetings shall be open to the public and broad notification of the meetings shall be made to the university

community. The committee will consider the guidelines provided by the Board, the information provided by the president, and proposal advanced by the president, and such other matters as shall seem appropriate.

Brad Burda, Provost and Vice President for Academic Affairs, Chair
Mary Ann Zemke, Vice President for Finance and Administration
Erin Foley, Vice President for Student Affairs and Dean of Students
Anne Malinowski, Assistant Registrar, Wilsonville
Klamath Falls Student 1: Michael Benedict
Klamath Falls Student 2: Greg Robinson
Klamath Falls Student 3: Amanda Silvester
Wilsonville Student 4: Vacant

ACADEMIC AFFAIRS

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PREAMBLE

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. In addition to committees appointed directly by the Faculty Senate and ad hoc committees created for special purposes, the Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for academic leadership. These committees report to the Vice President for Academic Affairs (Provost). The membership of these committees are reviewed and selected by the Provost and the President of the Faculty Senate. Although the current Faculty Constitution refers to the President of the Faculty (President of Oregon Tech) in place of the Provost, amendments to the Constitution will be considered to align that document with current practice.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., Department Chair on Academic Council); and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off of the committee.

Individuals can request consideration for membership on a particular committee at any time by petitioning the Provost or President of the Faculty Senate. The Office of the Provost will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments before returning in the fall. Appointed members have staggered terms so that some membership continuity is present.

The academic community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee at the request of the committee Chair to the Provost. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the Provost. Assignment to a committee should be regarded as an obligation.

Academic Council

Academic Council serves as an advisory body for Academic Affairs, reporting to the Provost. Unlike Provost's Council, the Academic Council is restricted to the Provost, Associate Provost, College Deans, Academic Department Chairs, and the Vice President of the Faculty Senate. The Academic Council discusses and reviews matters on academic programs and departments in a less formal structure than Provost's Council. Membership is specified by academic position. The Provost chairs the Council.

Brad Burda, Provost and Vice President for Academic Affairs
Mateo Aboy, Associate Provost and Vice President of Research
Charlie Jones, Dean, College of Engineering, Technology and Management
LeAnn Maupin, HAS, College Academic Representative
David Thaemert, Vice President, Faculty Senate
Sean St.Clair, Department Chair, Civil Engineering
Matt Schnackenberg, Department Chair, Communication
Calvin Caldwell, Department Chair, Computer Systems Engineering Technology
Cara Calvo, Department Chair, Clinical Laboratory Science
Jill Schultz, Department Chair, Dental Hygiene
Cristina Crespo, Department Chair, Electrical Engineering Renewable Energy Engineering
Jamie Kennel, Department Chair, Emergency Medical Services
Jack Walker, Department Chair, Geomatics
Mark Neupert, Department Chair, Humanities and Social Sciences
Marla Miller, Department Chair, Management
Brian Moravec, Department Chair, Manufacturing and Mechanical Engineering and Technology
Tiernan Fogarty, Department Chair, Mathematics
LeAnn Maupin, Department Chair, Medical Imaging Technology
Ken Usher, Department Chair, Natural Sciences
James Hulse, Department Chair, Respiratory Care and Polysomnography

Academic Progress and Petitions Committee (AP&P)

The Academic Progress and Petitions Committee (AP&P) reports to the Provost. The responsibilities of the APP are: 1) to review grades and academic records of students placed on probation or academic suspension, to determine the status of these students for the following term, and receive and act upon student appeals concerning academic suspension; 2) to review student requests for special academic consideration; and 3) to act as an advisory group to the Registrar on academic irregularities.

The Committee is comprised of the Dean of Students, the Director of Financial Aid or designee, the Director of Admissions or designee, the Director of Student Success Center or designee, The Chair of the Financial Aid Committee, the Director of Housing or designee, a representative from Business Affairs, and six faculty members jointly appointed by the Provost and the President of the Faculty Senate. At least two faculty members must be selected from each college and one faculty member must be from a non-Klamath Falls campus. Faculty members serve three-year terms. The Registrar chairs the AP&P Committee.

Klamath Falls Campus

Wendy Ivie, Chair, Registrar
Erin Foley, Vice President for Student Affairs and Dean of Students
Lisa Howard, Business Affairs Representative
Tracey Lehman, Director of Financial Aid
Carl Thomas, Director of Admissions
Dan Ziriaux, Director of Student Success Center

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Mandi Clark, Director of Housing
(2016) - Chair Financial Aid Committee: Robyn Cole, Medical Imaging Technology HAS
(2016) - Faculty 1: Gregg Waterman, Mathematics, HAS
(2016) - Faculty 2: Bruce Barnes, Electrical Engineering and Renewable Energy, ETM
(2014) - Faculty 3: Jeff Dickson, Management, ETM
(2015) - Faculty 4: Rose McClure, Natural Sciences, HAS
(2015) - Faculty 5: Jeff Hayen, Mechanical Engineering Technology, ETM
(2015) - Faculty 6: Randall Paul, Mathematics, HAS

Wilsonville

Anne Malinowski, Chair, Assistant Registrar
Erin Foley, Vice President of Student Affairs
Stephanie McHenry, Wilsonville Business Office/HR Coordinator
Stephanie Rasmussen, Admissions Coordinator
Abbie Allen, Wilsonville Student Services
(2016) Suzann Schmidt, Emergency Medical Services, HAS
(2016) Ryan Madden, Humanities and Social Sciences, HAS

Advising Coordinator Commission (ACC)

The Advising Coordinator Commission reports to the Provost. The ACC meets annually with advising coordinators at convocation and as needed throughout the academic year. Responsibilities include: 1) coordinate activities to provide training for new advisors and provide refresher training as needed; 2) assess academic advising, analyze assessment results, and make recommendations to appropriate academic and student affairs leadership; 3) address advising issues as they occur.

The Commission is comprised of five academic departmental advising coordinators on a rotating membership for a three-year term. Advising coordinators are selected by their respective departments. Other members include representatives from the Student Success Center, the Registrar's Office, the Advisor Training Coordinator, a representative from a non-Klamath Falls campus, and two students.

Dan Ziriaux, Student Success Center
Wendy Ivie, Registrar
(2014) - Chair: Alishia Huntoon, Humanities and Social Sciences, HAS
(2014) - Advisor Trainer: Marla Miller, Management, ETM
(2014) - Faculty Advising Coordinator 1: Richard Bailey, Management, ETM
(2014) - Faculty Advising Coordinator 2: Ryan Madden, Humanities and Social Sciences, Wilsonville
(2014) - Faculty Advising Coordinator 3: Rose McClure, Natural Sciences, HAS
(2014) - Faculty Advising Coordinator 4: Viki Points, Dental Hygiene, HAS
(2015) - Faculty Advising Coordinator 5: Irina Demeshko-Prosnik, ETM
(2016) - Non-Klamath Falls Representative: Claudia Torres Garibay, EERE, Wilsonville
Student 1: Samuel Nieman
Student 2: Vacant

Commission on Assessment

The Commission on Assessment reports to the Provost. The Commission is responsible for developing, reviewing, and implementing an institutional assessment plan. The Commission also recommends and oversees program assessment.

The Commission consists of program assessment coordinators designated by each academic department. The department determines terms of service for assessment coordinators. An Executive Committee oversees the Commission and is comprised of the Chair of the Assessment Commission, the

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Director of Institutional Research, the Director of Assessment, and at least one faculty member from each College and one faculty member from a non-Klamath Falls campus. The Provost appoints a faculty member to serve as the Chair of the Commission for a three-year term and may be reappointed. In practice, the Provost appoints additional faculty members to the Executive Committee upon the recommendation of the Chair and Director. Faculty members on the Executive Committee also serve three-year terms and may be reappointed.

Executive Committee

Seth Anthony	Assistant Professor and Assessment Coordinator, Science General Education
Sandra Bailey	Director, Assessment
Maria Lynn Kessler	Professor and Assessment Coordinator, Applied Psychology BS
Veronica Koehn	Assistant Professor and Assessment Coordinator, Communication Studies BS
Ryan Madden	General Education Program Director, Portland
Don McDonnell	Assistant Professor and Assessment Coordinator Radiologic Science BS
Hallie Neupert	Professor, Chair Executive Committee and Assessment Coordinator, Management BS
Sean St Clair	Department Chair and Assessment Coordinator, Civil Engineering BS
Mehmet Vurkac	Assistant Professor and Assessment Coordinator, Electrical Engineering BS
David Waite	Director, Institutional Research
Gregg Waterman	Associate Professor and Assessment Coordinator, Mathematics General Education

Assessment Coordinators Committee

Cara Calvo	Department Chair, Clinical Lab Sciences BS
Barry Canaday	Assistant Professor, Echocardiography BS
Chris Caster	Associate Professor, Vascular Technology BS
Burt Clark	Professor, Biology-Health Sciences BS
Robyn Cole	Associate Professor, Diagnostic Medical Sonography BS & Degree Completion
Jan Cope	Department Chair, Dental Hygiene BS & Degree Completion
Hope Corsair	Assistant Professor, Renewable Energy Engineering MS
David Culler	Associate Professor, Mechanical Engineering Technology BS
Jeff Dickson	Assistant Professor, Information Technology BS
Jim Fisher	Associate Professor, Applied Mathematics BS
Suzanne Hopper	Associate Professor, Dental Hygiene AAS
Rick Hoylman	Associate Professor, Nuclear Medicine Technology BS
Michael Hughes	Assistant Professor, Environmental Sciences BS
Jim Hulse	Department Chair, Respiratory Care Degree Completion
Janette Isaacson	Assistant Professor, Echocardiography & Vascular Technology Degree Completion
Jamie Kennel	Program Director, Paramedic Education AAS
Roger Lindgren	Professor, Civil Engineering MS
Jim Long	Professor, Embedded Systems Engineering Technology BS
Doug Lynn	Associate Professor, Computer Engineering Technology AE & BS
Mason Marker	Associate Professor, Geomatics BS
Marla Miller	Department Chair, Health Care Management BS
Brian Moravec	Department Chair, Manufacturing Engineering Technology MS
Sophie Nathenson	Assistant Professor, Social Sciences General Education
Mark Neupert	Department Chair, Humanities General Education
Phong Nguyen	Associate Professor, Software Engineering Technology AE & BS
Jeff Pardy	Assistant Professor, Respiratory Care BS
Jane Perri	Associate Professor, Polysomnographic Technology AAS
Frank Rytkonen	Assistant Professor, Renewable Energy Engineering
Pat Schaeffer	Assistant Professor, Operations Management BS

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Aaron Scher	Assistant Professor, Electronics Engineering Technology BS
Matt Search	Assistant Professor, Communication General Education
Maureen Sevigny	Professor, BAS in Technology & Management
Sean Sloan	Assistant Professor, Mechanical Engineering BS
Joe Stuart	Associate Professor, Manufacturing Engineering Technology BS
Gary Zimmerman	Professor, Radiologic Science Degree Completion

Commission on College Teaching (CCT)

The Commission on College Teaching (CCT) reports to the Provost. The responsibilities of the CCT are: 1) to foster and promote sound instructional practices; 2) to promote innovative instructional techniques; 3) to evaluate grant applications and make recommendations to the Provost on these and related activities pertaining to the improvement of college teaching; and 4) to serve as a resource to faculty members in the improvement of their teaching.

The Commission is comprised of the Director of the Student Success Center or a designee, seven faculty members representing both colleges and the library, including at least one member from a non-Klamath Falls campus, and one student. The Provost appoints the Chair from among the seven faculty members; the Provost and Faculty Senate President jointly appoint the Commission for three-year terms.

(2016) - Faculty 1: Seth Anthony, Chair, Natural Sciences, HAS
Dan Ziriaux, Student Success Center

(2014) - Faculty 2: Claudia Devens, Dental Hygiene, HAS

(2016) - Faculty 3: Christopher Syrnyk, Communication, HAS

(2015) - Faculty 4: C.J. Riley, Civil Engineering, ETM

(2015) - Faculty 5: Jim Hulse, Respiratory Care, HAS

(2015) - Faculty 6: Rose McClure, Natural Sciences, HAS

(2015) - Non KF Faculty: Janette Isaacson, Distance Education

Student 1: Vacant

Curriculum Planning Commission (CPC)

The Curriculum Planning Commission (CPC) reports to the Provost. The CPC; 1) reviews and makes recommendations regarding curricular changes at the undergraduate level; 2) reviews the documentation of proposed curricular changes for impact on the curricula of other academic units; and 3) reviews proposals for new degrees, minors, and certificates to ensure they follow OUS guidelines. Secretarial support will be provided.

The Commission is comprised of the Registrar, the Director of Assessment, Director of Distance Education, Director of Academic Agreements, ten faculty members, and two students. At least one faculty member is selected from a non-Klamath Falls campus; at least two faculty members are selected from each College. The Provost appoints the Chair of CPC. The Provost and Faculty Senate President jointly appoint faculty members to serve three-year terms.

(2014) - Faculty 1: Doug Lynn, Chair, Computer Systems Engineering Technology - ETM
Wendy Ivie, Registrar

Sandra Bailey, Director of Assessment

Barbara DeKalb, Director of Distance Education

Marla Edge, Director of Academic Agreements

(2016) - Faculty 2: Cara Calvo, Clinical Laboratory Science Hygiene - HAS

(2016) - Faculty 3: Sophia Lyn Nathenson, Humanities and Social Sciences, HAS

(2016) - Faculty 4: Veronica Koehn, Communication, HAS

(2016) - Faculty 5: Frank Rytkonen, Electrical Engineering and Renewable Energy, ETM

(2014) - Faculty 6: Christopher Caster, Medical Imaging Technology, HAS

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(2015) - Faculty 7: Alishia Huntoon, Humanities and Social Sciences, HAS
(2015) - Faculty 8: Bruce Barnes, Electrical Engineering and Renewable Energy, ETM
(2015) - Faculty 9: Teshome Jiru, Electrical Engineering and Renewable Energy, ETM
Student: Vacant

Distance Education Advisory Council (DEAC)

The Distance Education Advisory Council (DEAC) reports to the Provost. The responsibilities of DEAC are to: 1) provide advice and consultation to the Director of Distance Education; 2) make recommendations to the Provost on distance education policies and guidelines; and 3) assist in resolving distance education problems, issues, and concerns.

DEAC is comprised of the Director of Distance Education, the Faculty Support Service Manager, the Faculty Support Service Coordinator, a Student Support Service representative, and eight faculty members. At least three faculty members are selected from each College and at least one faculty member from a non-Klamath Falls campus. Faculty members serve three-year terms and represent departments involved in distance education. Faculty members are appointed jointly by the Provost and the President of the Faculty Senate.

Barbara DeKalb, Director of Distance Education
Erika Veth, Faculty Support Service Manager
Janelle Knaggs, Faculty Support Service Coordinator
Diana Evans, Student Support Services
(2016) - Faculty 1: Cristina Crespo, Electrical Engineering and Renewable Energy, ETM
(2016) - Faculty 2: Sherry Yang, Computer Systems Engineering Technology, ETM
(2016) - Faculty 3: Chad Stillinger, Electrical Engineering and Renewable Energy, ETM
(2016) - Faculty 4: Don McDonnell, Medical Imaging Technology, HAS
(2016) - Faculty 5: Tammy Mundy, Clinical Laboratory Science, HAS
(2016) - Faculty 6: Debbie McCollam, Medical Imaging Technology, HAS
(2015) - Faculty 7: Dan Peterson, Communication, HAS
(2015) - Faculty 8: Alishia Huntoon, Humanities and Social Science, HAS
(2015) - Faculty 9: Hallie Neupert, Management, ETM
(2015) - Faculty 10: Terri Torres, Mathematics, HAS

Faculty Advisory Committee on Emeritus Status

The Faculty Advisory Committee on Emeritus Status reports to the Provost. Faculty emeritus selection is covered by Oregon Tech policy 21-090. The Committee receives nominations and recommends to the Faculty Senate persons for emeritus faculty status. The Committee consists of five members appointed jointly by the Provost and the President of the Faculty Senate. At least one member is an emeritus faculty and at least two are members of the Faculty Senate. Faculty members serve three-year terms. The Provost appoints the Chair.

(2016) - Burt Clark, Chair, Natural Sciences, HAS
(2016) - Senator 1: Richard Hoylman, Medical Imaging Technology, HAS
(2016) - Senator 2: Jim Fischer, Mathematics, HAS
(2015) - Faculty: Robin Schwartz, Communication, HAS
Emeritus: Bud Hart

General Education Advisory Council (GEAC)

The General Education Advisory Council (GEAC) reports to the Provost. GEAC provides oversight and recommends changes to Oregon Tech general education requirements. The Council establishes guidelines with respect to courses satisfying general education requirements, coordinates between statewide and Oregon Tech general education requirements, and reviews formal proposals related to general education requirements.

The Council consists of a member of the Faculty Senate Academic Standards Committee, the Director of Assessment, and at least seven other faculty members jointly appointed by the Provost and President of the Faculty Senate, including at least three from each College and one faculty member from a non-Klamath Falls campus. Faculty members serve three-year terms. The Provost appoints the Chair of GEAC.

(2016) - Faculty 1: Molly O'Shaughnessy, Chair, Natural Sciences, HAS
Sandra Bailey, Director of Assessment

(2016) - Faculty 2: Ryan Madden, Humanities and Social Sciences, HAS

(2016) - Faculty 3: Andria Fultz, Communication, HAS, Wilsonville

(2014) - Faculty 4: Lawrence Wolf, Mechanical Engineering Technology, Wilsonville, ETM

(2014) - Faculty 5: Matt Search, Communication, HAS

(2014) - Faculty 6: Mehmet Vurkac, Electrical Engineering and Renewable Energy, ETM

(2014) - Faculty 7: Terri Torres, Mathematics, HAS

(2016) - Faculty 8: Aaron Scher, Electrical Engineering and Renewable Energy, ETM

(2016) - Academic Standards Representative: Jim Ballard, Mathematics, HAS

Graduate Council

The Graduate Council reports to the Provost. The responsibilities of the Graduate Council include: 1) act as the principal curriculum reviewing and recommending body for graduate programs; 2) propose, recommend, and review admission policies for graduate programs; 3) conduct systematic program reviews; 4) propose, recommend, and review policies relating to the efficient academic administration of graduate programs and the well-being of graduate students; 5) consider student petitions for program exceptions, extensions, and reinstatement; and 6) conduct periodic and systematic program reviews.

The Graduate Council consists of at least eleven members: the Dean of the College of ETM, the Dean of the College of HAS, the Chair of the Curriculum Planning Commission (CPC), Program Directors or representative faculty members from each graduate program or prospective graduate program (minimum of five faculty members, at least two from departments without graduate programs), a representative from the Office of the Registrar, and a representative of the Oregon Tech Library. The Provost appoints the chair of the Graduate Council; the Provost and Faculty Senate President jointly appoint the faculty members. Secretarial support will be provided.

(2016) - Faculty 1: Slobodan Petrovic, Chair, Electrical Engineering and Renewable Energy, ETM

Charlie Jones, Dean, College of Engineering, Technology and Management

LeAnn Maupin, HAS, College Academic Representative

Dawn Lowe-Wincentsen, Wilsonville Library

Wendy Ivie, Registrar

Doug Lynn, Chair of CPC, Computer Systems Engineering Technology, ETM

(2014) - Faculty 2: Calvin Caldwell, Computer Systems Engineering Technology, ETM

(2014) - Faculty 3: Maria Lynn Kessler, Humanities and Social Sciences, HAS

(2014) - Faculty 4: James Hulse, Respiratory Care, HAS

(2016) - Faculty 5: John Bridge, Program Director, Oregon Tech Seattle

(2016) - Faculty 6: Roger Lindgren, Civil Engineering, ETM

(2015) - Faculty 7: Hope Corsair, Electrical Engineering and Renewable Energy, ETM
Institutional Review Board for Use of Human and Animal Subjects in Research (IRB)

The Institutional Review Board reviews research proposals by Oregon Tech faculty, staff or students that involve the use of human or animal subjects. The IRB reports to the Vice President for Research. Registration of a review board is required by federal funding agencies. The IRB assures that the researcher has obtained informed consent from human subjects and that safeguards are adequate for human and animal subjects, including the secure storage and disposal of confidential or sensitive information gathered during the research.

The IRB consists of seven members that serve for three-year terms. Membership will represent the following constituents: 1) an administrator, faculty member, or staff member with expertise or experience in human or animal research; 2) a faculty member from the Department of Natural Sciences; 3) a faculty member from the Department of Humanities and Social Sciences; 4) a faculty member from the allied health professions; 5) a staff member representing student or administrative services; 6) a faculty member from the College of ETM; and 7) a knowledgeable member from the community not directly associated or affiliated with Oregon Tech. Member appointments are staggered so that no more than two members are replaced each year. Partial term appointments can be made to replace a member who resigns before his or her term expires. The Provost appoints the Chair and the Provost and Faculty Senate President jointly appoint other members.

Jamie Kennel, Emergency Medical Services, Department Chair, HAS
(2016) - Abraham Furman, Clinical Laboratory Science, HAS
(2016) - Faculty 1: Seth Anthony, Natural Sciences, HAS
(2014) - Faculty 2: David Culler, Manufacturing and Mechanical Engineering Technology, ETM
(2016) - Faculty 3: Scott Pahl, Electrical Engineering and Renewable Energy, ETM
(2015) - James Pittman, Student or Administrative Services Representative
(2016) - Alishia Huntoon, Humanities and Social Sciences, HAS
External member: TBD

International Committee

The International Committee is an advisory body and reports to the Provost. The Committee: 1) assists in developing goals and objectives for international student and faculty programs; 2) considers issues related to the admission of international students, including TOEFL requirements, scholarships, and immigration; 3) ensures hospitality mechanisms are in place, including host family programs for students; 4) works with the International Students Club (ASOIT) to assist with appropriate activities; 5) considers and reviews opportunities for faculty exchanges; 6) reviews and makes recommendations regarding student exchange programs; and 7) maintains an inventory of international activities and areas of expertise within Oregon Tech.

The Committee is comprised of the Registrar or designee, the Director of Academic Agreements or designee, the Director of Admissions or designee, the Director of Campus Life, five faculty members, and one student. Faculty members should have an active interest in international activities and one should represent a non-Klamath Falls campus. The Provost appoints a faculty member as Chair; the Provost and Faculty Senate President appoint the faculty for three-year terms.

Elizabeth Gordon, Chair, Dental Hygiene
Marla Edge, Director of Academic Agreements
Carl Thomas, Director of Admissions
Joseph Maurer, Director of Campus Life
Wendy Ivie, Registrar
Abbie Allen, Student Services, Wilsonville

Oregon Institute of Technology
Standing Committees, Commission and Councils 2013-14

Deanne Pandozzi, Campus Life
(2016) - Faculty 1: Christian Vukasovich, Communication, HAS
(2015) - Faculty 2: Feng Shi, Electrical Engineering and Renewable Energy, ETM
(2015) - Faculty 3: Alla Powers, Library
(2015) - Faculty 4: Lloyd Parratt, Natural Sciences, HAS
(2015) - Faculty 5: Terri Torres, Mathematics, HAS
Student 1: Mikayla "Miki" Del Valle

Library Resources Commission (formerly included in Learning Resources Commission)

The Library Resources Commission reports to the Provost. The responsibilities of the Commission include: 1) recommend the funds required for establishing desirable acquisition levels and a discerning allocation of budgeted funds to support the need for books, periodicals, and other educational materials; and 2) develop, implement, and revise policies that govern the use of library resources within and outside the library proper.

The Commission is comprised of seven members: the Director of the Library, the Dean of the College of ETM, the Dean of the College of HAS, a representative from Information Technology Services (ITS), a representative from the Department of Distance Education (DE), the librarian from the Wilsonville campus, and one student. The Director of the Library serves as chair of the Commission. The Commission will meet at least once each quarter during the academic year. The College Deans will be responsible for assessing material needs for new or expanding programs. Programmatic liaisons (departmental faculty) will provide continuous input to librarian counterparts about ongoing needs.

Kelly Peterson, Chair, Library Director
Charlie Jones, Dean, College of Engineering, Technology and Management
LeAnn Maupin, HAS, College Academic Representative
Erika Veth, Distance Education Representative
(2015) - Genevieve Predmore, Information Technology Services Representative
Dawn Lowe-Wincentsen, Wilsonville Librarian
Student 1: Connor Cunningham, Wilsonville

Promotion Advisory Committee (PAC)

The Promotion Advisory Committee (PAC) reports to the Provost. Promotion policies for teaching faculty and librarians are covered by Oregon Tech policies 20-040 and 20-041, respectively. PAC reviews nominations from College Promotion Committees and from the library for faculty promotions and makes recommendations to the Provost. The Provost makes final promotion decisions.

Membership consists of seven teaching faculty at the full professor rank, jointly appointed by the Provost (three members) and the President of the Faculty Senate (four members), and an Affirmative Action Officer who serves ex-officio non-voting. At least three faculty members from each College will be appointed. The Provost appoints a Chair from among the faculty who has served on PAC for at least two years. The Chair may be reappointed at the discretion of the Provost. The intention of appointment to PAC is for faculty members to represent the entire institution, not to represent their respective departments, disciplines, or colleges.

(2015) - Faculty 1: Elvira Schechtel, Chair, Natural Sciences, HAS
(2016) - Faculty 2: Roger Lindgren, Civil Engineering, ETM
(2016) - Faculty 3: Debbie McCollam, Medical Imaging Technology, HAS
(2016) - Faculty 4: Jay Bockelman, Computer Systems Engineering Technology, ETM
(2014) - Faculty 5: Richard Bailey, Management, ETM
(2015) - Faculty 6: Maria Lynn Kessler, Humanities and Social Sciences, HAS
(2015) - Faculty 7: James Long, Computer Systems Engineering Technology, ETM

Ron McCutcheon, Affirmative Action Officer

Provost's Council

The Provost's Council is the advisory body to the Provost. The Council reports to the Provost and the Provost serves as Chair. The responsibilities of the Council are to design, revise, propose and implement policies, procedures, and guidelines affecting academic affairs.

The Council is comprised of the Associate Provost, College Deans, the Registrar, Director of the Library, Director of Academic Agreements, Director of Assessment, Director of Distance Education, Director of Institutional Research, Vice President of the Faculty Senate, Vice President for Strategic Partnerships, and academic department chairs.

Brad Burda, Chair, Provost and Vice President of Academic Affairs
Mateo Aboy, Associate Provost and Vice President of Research
Charlie Jones, Dean, College of Engineering, Technology and Management
LeAnn Maupin, HAS, College Academic Representative
Wendy Ivie, Registrar
Marla Edge, Director of Academic Agreements
Sandra Bailey, Director of Assessment
Barbara DeKalb, Director of Distance Education
David Waite, Director of Institutional Research
James Hulse, Department Chair, Respiratory Care and Polysomnography
David Thaemert, Vice President, Faculty Senate
Lita Colligan, Associate Vice President of Strategic Partnerships
Kelly Peterson, Director of the Library
Sean St.Clair, Department Chair, Civil Engineering
Cara Calvo, Department Chair, Clinical Laboratory Science
Matt Schnackenberg, Department Chair, Communication
Calvin Caldwell, Department Chair, Computer Systems Engineering Technology
Jill Schultz, Department Chair, Dental Hygiene
Cristina Crespo, Department Chair, Electrical Engineering Renewable Energy Engineering
Jamie Kennel, Department Chair, Emergency Medical Services
Jack Walker, Department Chair, Geomatics
Mark Neupert, Department Chair, Humanities and Social Sciences
Marla Miller, Department Chair, Management
Brian Moravec, Department Chair, Manufacturing and Mechanical Engineering and Technology
Tiernan Fogarty, Department Chair, Mathematics
LeAnn Maupin, Department Chair, Medical Imaging Technology
Ken Usher, Department Chair, Natural Sciences

Resource Budget Commission (RBC)

The Resource Budget Commission (RBC) reports to the Provost. The RBC was established to meet unique needs within academic and non-academic departments at Oregon Tech. The Commission: 1) considers budget proposals and provides for overlooked needs at the Institute, and 2) allocates the resource budget every year.

The Vice President for Student Affairs chairs the RBC. The Chair does not vote on proposals unless there is a tie. The RBC is comprised of the Vice President for Finance and Administration, the two College Deans, the Chief Information Officer, and six students representing ASOIT, as follows:

Erin Foley, Chair, Vice President for Student Affairs and Dean of Students
Mary Ann Zemke, Vice President for Finance and Administration
Charlie Jones, Dean, College of Engineering, Technology and Management
LeAnn Maupin, HAS, College Academic Representative

Andy Abbott, Chief Information Office
Michael Benedict, President, Associated Students of Oregon Institute of Technology
Spencer Jones, Vice President, Associated Students of Oregon Institute of Technology
Mikayla "Miki" Del Valle, Associated Students of Oregon Institute of Technology
Greg Robinson, Associated Students of Oregon Institute of Technology
Vacant, Associated Students of Oregon Institute of Technology
Non-Klamath Falls Student: Jeremiah Oertel

FINANCE AND ADMINISTRATION

Standing Committees, Commissions, and Councils (2013-14)

PREAMBLE

Education requires the oversight and management of a multitude of tasks and assignments. Shared governance at an educational institution offers the opportunity for faculty and staff to assist administrators with those tasks by providing input, recommending outcomes, and participating in operational decisions. Oregon Institute of Technology recognizes a number of standing committees, commissions, and councils that provide continuous support for the institution. Seven of these committees report to the Vice President for Finance and Administration. The membership of these committees are reviewed and approved by the Vice President of Finance and Administration and the President of the Faculty Senate.

Two types of appointment are recognized: 1) position on a committee because of job title or position (e.g., director of Human Resources; and 2) a member selected for a rotating term. In most cases, terms are intended for three-year intervals. Members may be reappointed for an additional three-year term (six years total), but it is the intention of this process to encourage broad participation and to allow faculty and staff to bring fresh perspectives and skills to their committee assignments. This is deemed especially critical for high profile assignments that impact promotion and tenure decisions. Members can be reappointed after a term off of the committee.

Administrators can request consideration for membership by petitioning the Vice President of Finance and Administration. The Office of the President will affirm membership and notify appointees for the succeeding academic year before the end of the spring term, allowing faculty and staff to know their respective assignments in the fall. Appointed members have staggered terms so that some membership continuity is present.

The university community recognizes the importance of committee assignments and the role it plays in shared governance. However, committees that are unwieldy in size often have difficulty in meeting or reaching a quorum. Members who are regularly absent can be removed from a committee at the request of the committee Chair to the Vice President Finance and Administration. Likewise, a Chair who is deemed inefficient and unable to organize committee business can be removed at the request of committee members to the Vice President of Finance and Administration. Assignment to a committee should be regarded as an obligation.

Administrative Compensation Committee

The responsibilities of the Administrative Compensation Committee are to maintain a continuum and monitor the administration of the policy and procedures concerning administrative compensation.

The committee is composed of the Director of Human Resources (ex-officio) and eight members of the administrative staff. The chair is appointed by the Vice President for Finance and Administration. This Committee reports directly to the Vice President of Finance and Administration.

Ron McCutcheon, Chair, Director of Human Resources (non-voting ex-officio)
(2015) - Sara Reuter, Director of Business Affairs
(2014) - Cheryl Meyers, Executive Assistant to the Provost and Vice President of Academic Affairs
(2014) - Wendy Ivie, Registrar
(2014) - Carl Thomas, Director of Admissions

Affirmative Action Commission

The Affirmative Action Commission responsibilities include: 1) recommending policies; 2) reviewing and recommending changes to the Oregon Tech Affirmative Action plan; and 3) serving as a line of communication between the President, Affirmative Action Officer, and the various campus constituencies. Members of the Commission are required to serve and participate as Affirmative Action representatives on position search committees.

The Commission consists of the Director of Human Resources/Affirmative Action Officer, the Director of Admissions, the Director of Campus Life, a representative of Student Affairs, four faculty, two or three administrative/classified staff, and one student. The Commission is chaired by the Affirmative Action Officer. This Commission reports directly to the Vice President of Finance and Administration.

Ron McCutcheon, Chair, Director of Human Resources and Affirmative Action Officer
Carl Thomas, Director of Admissions
Joseph Maurer, Director of Campus Life
(2014) - Lisa Shoults, Classified Staff
(2014) - John Jackson, Management, ETM
(2014) - Lloyd Parratt, Natural Sciences, HAS
(2014) - Alla Powers, Library
(2015) - Irina Demeshko-Prosnik, Mechanical Engineering Technology, ETM
(2015) - Chris Frazier, Student Affairs Representative
(2015) - Abbie Allen, Student Services Specialist, Administrative/Classified Staff – Wilsonville
(2016) - TBD, Human Resource Specialist
Student 1: Vacant

College Union Commission

The purpose of the College Union Commission shall be: 1) to review and approve all proposals and/or recommendations pertaining to remodeling or additions to the College Union building before being presented to the Facilities Planning Commission; 2) to review and recommend to the institutional President, policies for campus extra-curricular activities and programs conducted in the College Union building; 3) to review and recommend to the Incidental Fees Commission the adoption of budgets for the College Union and Conference Committee charge.

Membership of the Commission shall consist of the ASOIT President, ASOIT Vice President, two ASOIT representatives appointed by the ASOIT President, three students at-large appointed for one academic year by the CU Commission, the Director of Business Affairs or designee, the Director of Campus Life or designee, the manager of the College Union and Events, two faculty members (one from each school), one administrator at-large appointed by the Vice President of Finance and Administration, the Vice President for Student Affairs (serves as Chair). This Commission reports directly to the Vice President of Finance and Administration.

Erin Foley, Chair, Vice President for Student Affairs and Dean of Students
Nellie Stewart, Commission Secretary
Michael Benedict, President, Associated Students of Oregon Institute of Technology
Spencer Jones, Vice President, Associated Students of Oregon Institute of Technology
Mikayla "Miki" Del Valle, Officer, Associated Students of Oregon Institute of Technology
David Miller, Officer, Associated Students of Oregon Institute of Technology
Student at Large: Vacant
Student at Large: Vacant
Student at Large: Vacant
Shellie Wilson, Business Affairs Designee
Joseph Maurer, Director of Campus Life
Vacant, Director of College Union and Events
(2016) - Vanessa Bennett, Nuclear Medicine Technology, HAS
(2015) - John Jackson, Management, ETM
(2015) - Greg Stewart, Athletics

Financial Irregularity Advisory Committee

The purpose of the Financial Irregularity Advisory Committee is to advise, inform and assist the Vice President for Finance and Administration, Internal Audit Division and relevant parties as appropriate concerning known or suspected financial irregularities.

Members of the Committee include the Vice President for Finance and Administration, the Provost, the Vice President for Student Affairs & Dean of Students, Vice President for Development and Alumni Relations, and the Directors of Human Resources, Risk Management, and Business Affairs, and other staff as deemed appropriate or necessary.

This Committee reports directly to the Vice President of Finance and Administration.

Mary Ann Zemke, Vice President for Finance and Administration
Brad Burda, Provost and Vice President of Academic Affairs
Erin Foley, Vice President for Student Affairs and Dean of Students
Ron McCutcheon, Director of Human Resources
George Marlton, Executive Director of Purchasing and Contract Services/Risk Management
Sara Reuter, Director of Business Affairs

Radiation Safety Committee

The responsibility of the Radiation Safety Committee is to ensure that all users of radioisotopes on the Oregon Tech Klamath Falls campus establish and follow safe procedures when using radioisotopes. To meet these objectives, the Committee: 1) reviews all applications for new uses of radioisotopes on campus; 2) reviews all proposed safety procedures; and 3) recommends remedial action should approved safety procedures not be followed.

The Radiation Safety Committee consists of a Risk Management representative, the Radiation Safety Officer, two administrative staff and five faculty staff. Meetings may be called by the chair or by any two committee members. The chair is appointed by the Vice President of Finance and Administration. This Committee reports directly to the Vice President of Finance and Administration.

Rick Hoylman, Chair
Sherry Himelwright, Risk Management Representative
James Lake, Facilities, Administrative Staff
Christopher Campbell, Facilities, Administrative Staff
Shirlee Templeton, Radiation Safety Officer

(2016) - Debbie McCollam, Medical Imaging Technology, HAS
(2015) - Robyn Wilde, Natural Sciences, HAS
(2015) - Richard Carson, Medical Imaging Technology, HAS
(2016) - Paul Dingman, Electrical Engineering and Renewable Energy, ETM

Safety Commission

The purpose of the Safety Commission is to bring “workers” and “management” together in a non-adversarial, cooperative effort to promote safety and health in each workplace. An effective safety commission assists the employer and helps identify recommendations for change. The goal is to reduce or eliminate on-the-job accidents by use of every reasonable precaution.

The Commission is mandated under OSHA rules to meet on a monthly basis. The Commission exists to receive and manage university wide safety suggestions, reports of safety hazards, and workplace safety concerns. The Commission recommends safety policy and safety procedural improvements to the President of Oregon Tech through the Vice President for Finance & Administration. The Vice President for Finance & Administration is an ex-officio, non-voting member of the Commission, who may attend meetings to facilitate receipt of safety recommendations. The Commission will conduct quarterly inspections of Klamath Falls, Wilsonville and extension campuses to review and document safety progress campus-wide.

The Commission is comprised of the Vice President for Student Affairs or a designee, the Directors of Risk Management, Facilities Services, Safety, and College Union or designee. Academic members will include one faculty member from each of the two colleges and an ASOIT student representative from each campus. Other members include one or more representatives from each of the following areas: trades, food services, custodial, support services staff, health services, environmental health and safety, security, Klamath Falls and Wilsonville instrument tech, and computing services. The chair is elected by the Commission members at their first official fall quarter meeting. This Commission reports directly to the Vice President of Finance and Administration.

Christopher Bowman, Chair, Campus Safety Officer
Erin Foley, Vice President for Student Affairs and Dean of Students
Mary Ann Zemke, Vice President for Finance & Administration (non-voting ex-officio)
George Marlton, Executive Director of Purchasing and Risk Management
Eric Rulofson, Executive Director of Facilities Management
James Lake, Maintenance Supervisor (Facilities Designee)
Richard Ellis, Instrument Technician, Wilsonville
TBD, Instrument Tech II, Klamath Falls
Edward Daniels, Director of Campus Safety
Shellie Wilson, Director of College Union
(2016) - Lloyd Parratt, Natural Sciences, HAS
(2016) - Mechanical Engineering Technology, ETM
Paul Budden, Trades Maintenance worker
Glen Gardner, Trades Maintenance worker
David Hveem- Sodexo (non-voting ex-officio)
Fred Donahue, Custodial
Faletha Fowler, Payroll Assistant
James Pittman, Director of Student Health
Sherry Himelwright, Environmental Health and Safety
Carl Agrifoglio, Computer and Telecommunications
Student: Vacant, Klamath Falls Representative, Associated Students of Oregon Institute of Technology
Student: Vacant, Wilsonville Representative, Associated Students of Oregon Institute of Technology

Substance Abuse Commission

The Commission is charged with establishing a drug-free awareness program that informs employees about: 1) the dangers of drug abuse in the workplace; 2) the institution's policy on a drug-free workplace; 3) any drug counseling, rehabilitation or employee assistance programs that are available for workplace drug abuse violation. The Commission also develops and monitors an implementation plan.

Members include the Directors of Student Health Service, Human Resources, Counseling, Housing & Residence Life, Campus Life; an Athletic Representative; three faculty; two administrative/classified staff; and four students. The chair is appointed by the Vice President of Finance and Administration. This Commission reports directly to the Vice President of Finance and Administration.

James Pittman, Chair, Director of Student Health
Ron McCutcheon, Human Resources Director
Adria Paschal, Executive Assistant to the President (Administrative Staff)
Diana Angeli, Executive Secretary for Finance and Administration (Administrative staff)
Juanita Waites, Senior Counselor Psychologist
Mandi Clark, Director of Housing and Residence Life
Joseph Maurer, Director of Campus Life
Kelly Caleb, Athletic Representative
(2014) - Iris Godwin, Technical Services Librarian
(2016) - Jeff Pardy, Respiratory Care, HAS
(2016) - Claudia Devens, Dental Hygiene, HAS
Student 1: David Miller, Associated Students of Oregon Institute of Technology
Student 2: Spencer Jones, Associated Students of Oregon institute of Technology
Student 3: Vacant, Associated Students of Oregon Institute of Technology
Student 4: Vacant, Associated Students of Oregon Institute of Technology

Traffic Commission

The responsibilities of the Traffic Commission are: 1) to establish equitable rules and regulations relative to traffic control on campus; 2) to distribute regulations governing traffic control on campus; 3) to establish means for enforcement and hear appeals of violations of traffic regulations; 4) to recommend means of improving traffic control and safe driving on campus; 5) to recommend maintenance and construction projects related to parking; and 6) to recommend to the Vice President for Finance and Administration parking fees and fines sufficient to support parking operations.

The Traffic Commission will designate members of its standing commission to act as Traffic Appeals Board members. Members are required to participate at least once on the Appeals Board during their Traffic Commission tenure. This Board renders decisions on the appealed citations based on State of Oregon statutes and the Oregon Tech vehicle regulations. The Board consists of one Oregon Tech faculty, one Oregon Tech staff member and one Oregon Tech student from the ASOIT officers.

The Vehicle Accident Review Committee is a sub-committee of the Traffic Commission. It is charged with reviewing all accidents involving state vehicles owned by Oregon Tech or driven by its employees. A determination is made as to the cause of each accident, whether it could have been avoided, and whether any further action should be taken. The Vehicle Accident Review Committee, when convened by the Director of Campus Safety, will be composed of selected members of the Traffic Commission and anyone else necessary to complete the investigation.

The Commission is comprised of three faculty, three administrative/classified staff, four students (one from Wilsonville), the Directors of Business Affairs or designee, Campus Safety and Facilities Services. The director of Campus Safety will serve as the chair. This Commission reports directly to the Vice President of Finance and Administration.

Edward Daniels, Chair, Director of Campus Safety
Eric Rulofson, Executive Director of Facilities Management
Lisa Howard, Director of Business Affairs designee
(2016) - Richard Carson Medical Imaging Technology, HAS
(2015) - Jack Walker, Geomatics, ETM
(2015) - Don McDonnell, Medical Imaging Technology, HAS
(2016) - Barb Conner, Administrative/Classified Staff
(2015) - Carl Agrifoglio, Administrative/Classified Staff
(2015) - Michael Parson, Administrative/Classified Staff
Student 1: Greg Robinson, Associated Students of Oregon Institute of Technology
Student 2: Spencer Jones, Associated Students of Oregon Institute of Technology
Student 3: Vacant, Associated Students of Oregon Institute of Technology
Student 4: Vacant, Wilsonville, Associated Students of Oregon Institute of Technology

STUDENT AFFAIRS

Standing Committees, Commissions and Council (2013-14)

Admissions Committee

The purpose of the Admissions Committee is to: 1) provide counsel concerning admission decisions, particularly those related to applicants who are not clearly admissible; 2) help evaluate current and proposed admission policies and procedures; and 3) give input regarding new student enrollment goals.

The Committee consists of the Director of Admissions, the Assistant Director of Admissions, the Registrar or designee, the Chair of the Academic Standards Committee, a representative from the Center for Learning and Teaching, the Director of Technology Opportunities Program (TOP) or designee, the Director of Athletics or designee, the Chair of the Mathematics department, a representative from Wilsonville, a representative from Residence Life, and two additional faculty members, one from the School of ETM and one from the School of HAS. The Committee is chaired by the Director of Admissions.

Carl Thomas, Chair, Director of Admissions
Angela Archer, Academic Specialist
James Ballard, Mathematics, Academic Standards Committee Chair
Lindsey Davis, Assistant Director of Admissions
Mandi Clark, Director of Housing and Residence Life
Bill Proebstel, Disability Specialist,
Wendy Ivie, Registrar
Michael Schell, Director of Athletics
Tiernan Fogarty, Chair, Mathematics, HAS
(2014) - Jay Bockelman, Computer Systems Engineering Technology, ETM
(2015) - Jeff Hayen, Mechanical Engineering Technology, ETM
(2015) - Jenny Kellstrom, Medical Imaging Technology, HAS

Americans with Disabilities Act Commission

The Americans with Disabilities Act Commission is charged with reviewing potential barriers to equal access to the programs, services and activities of Oregon Tech and recommending solutions. The Commission is to prepare an annual prioritization of projects and review progress made in the past year on resolving access barriers.

The Americans with Disabilities Act Commission is composed of two students (one from Wilsonville); two community members (one from Wilsonville); two faculty members and two staff members; the Directors of Human Resources, Housing and Residence Life, Student Health Service, Facilities Services, and Campus Safety; representatives from Information Technology Services, Wilsonville campus and the OPEU-SEIU. The Director of the Student Success Center will serve as the chair.

Dan Ziriaux, Chair, Director of the Student Success Center
Andy Abbott, Chief Information Officer
Mandi Clark, Director of Housing and Residence Life
Edward Daniels, Director of Campus Safety
Eric Rulofson, Executive Director of Facilities Management
Ron McCutcheon, Director of Human Resources
James Pittman, Director of Student Health
(2014) - Deniece Davis, Library
(2016) - Abraham Furman, Clinical Laboratory Science
(2014) - Iris Godwin, Technical Services Librarian
(2016) - Lloyd Parratt, Natural Sciences, HAS
(2015) - Vacant, Student Success Center
Community Member 1: TBD, Klamath Falls
Community Member 2: TBD, Wilsonville
Student 1: Shelby Fioravanti
Student 2: Alexandra "Alexa" Mihaljevic (Wilsonville)

Financial Aid Committee

The responsibilities of the Financial Aid Committee are: 1) to hear financial aid appeals; and 2) to determine the recipients of some scholarships.

Membership consists of seven faculty members, the Director of Business Affairs or designee, the Directors of Financial Aid and Technology Opportunities Program, and the Registrar or designee. The chair is a faculty member appointed by the Vice President for Student Affairs.

(2016) - Faculty 1: Robyn Cole, Chair, Medical Imaging Technology, HAS
Sonja Holcomb, Assistant Registrar
Karissa Guthrie, Business Affairs
Tracey Lehman, Director of Financial Aid
Laura Reid, Coordinator, Tech Opportunities Program (TOP)
(2016) - Faculty 2: Stephen Schultz, Medical Imaging Technology, HAS
(2016) - Faculty 3: Ron Swisher, Natural Science HAS
(2014) - Faculty 4: Jack Walker, Geomatics, ETM
(2015) - Faculty 5: Tiernan Fogarty, Mathematics, HAS
(2015) - Faculty 6: Andria Fultz, Communication, HAS
(2015) - Faculty 7: Vanessa Bennett, Nuclear Medicine Technology, HAS

Retention Committee

Student retention is becoming more and more critical (e.g., increased retention results in more revenue; retention and graduation rates are metrics used by the state). The Retention Committee is charged with reviewing obstacles to student retention across the campus and identifying initiatives to increase student retention within specific student subgroups. The committee members include the following positions: Coordinator of Testing, Tutoring and Retention (Chair), Director of Student Success Center, Director of Student Services in Wilsonville, Director of Institutional Research, Director of Assessment, and the university Registrar. Other members include 1-2 additional Wilsonville representative(s), one classified

staff representative, one unclassified staff representative, and 3-4 faculty members (at least one from each college). The Retention Committee reports to the Vice President for Student Affairs.

Erin Foley, Vice President of Student Affairs and Dean of Students
Dan Ziriach, Director of Student Success Center
Dana Onorato, Director of Student Services
David Waite, Director of Institutional Research
Sandra Bailey, Director of Assessment
Wendy Ivie, Registrar
Barb Conner, Coordinator of Retention
Tammy Mundy, Clinical Laboratory Science, Wilsonville Representative
Abbie Allen, Student Services Specialist, Wilsonville Representative
Vacant, Classified Representative
Shellie Wilson, Administrative Representative
(2014) - Joseph Reid, Mathematics
(2014) - Veronica Koehn, Communication
(2014) - Sophia Lyn Nathenson, Humanities and Social Sciences
(2014) - Angela Archer, Tech Opportunities Program
(2014) - Kathy Hulme, Wilsonville

Student Hearing Commission

The functions of the Student Hearing Commission include: 1) provide an opportunity for communication between students and faculty members Advising ; 2) consider any campus-wide problems of student-faculty relationships and make recommendations to the appropriate dean; 3) conduct hearings for students whose conduct is not in keeping with the standards of the college as described in the Student Conduct Code; 4) conduct hearings for students who claim to have received prejudiced or capricious academic evaluations.

Membership of the Commission consists of eight faculty, with at least three from each school, three students, and the Dean of Students who serves as an ex-officio member. The President designates one of the faculty to be the chair. A quorum (at least five people, one of which is a student) is needed to make recommendations.

(2015) - Christopher Caster, Chair, Medical Imaging Technology, HAS
Erin Foley, Vice President for Student Affairs and Dean of Students (non-voting ex-officio)
(2014) - Calvin Caldwell, Computer Systems Engineering Technology, ETM
(2016) - Matthew Sleep, Civil Engineering, ETM
(2016) - Cristina Negoita, Mathematics, HAS
(2016) - Seth Anthony, Natural Science, HAS
(2016) - Richard Carson, Medical Imaging Technology, HAS
(2014) - Pat Schaeffer, Management, ETM
(2015) - Marilyn Dyrud, Communication, HAS
(2015) - Vanessa Bennett, Nuclear Medicine Technology, HAS
Klamath Falls Student 1: Shelby Fioravanti
Klamath Falls Student 2: David Miller
Wilsonville Student 3: Vacant

Student Programs Executive Council (SPEC)

The purpose of this council is to collaborate and coordinate with other student leaders to combine the efforts of all student programs and improve student life. All student programs have one representative in

SPEC; usually the student program director. Student program advisors are also included. The Council chair is the Director of Campus Life. The Council meets monthly.

Joseph Maurer, Director of Campus Life, Chair
ASOIT
Campus Activities
Diversity Center
The Edge
KTEC radio station
Oregon Tech Veteran's Association
Oregon Tech Broadcasting
Outdoor Program
Residence Halls Association (RHA)
Women's Resource Center

Veterans Action Committee

- 1) The responsibilities of the Veterans Action Committee are: 1) To work with the student Oregon Tech Veterans Association to sustain a veteran-friendly and empowering organization and University 2) To make all Oregon Tech services, programs, and resources known to and effective in their delivery to on-campus veterans and 3) To be a resource for orientation, retention, academic success, and career opportunities for veterans at Oregon Tech

Jeff Pardy, Chair
Nellie Stewart, Commission Secretary, Student Affairs
Carl Thomas, Director of Admissions
Joseph Maurer, Director of Campus Life
Whitney Witherspoon, Registrar's Office
Barb Conner, Coordinator of Retention
Rob Shaffer, Academic Specialist
Steve Schultz, Faculty Representative
David Thaemert, Faculty Representative
Casey Coulson, Oregon Tech Veterans Association, Director
Tyler Pinson, Oregon Tech Veterans Association, Representative

Bold representatives are of active military or veteran's status